

## REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

**DATE:** 02.08.2022

**SUBJECT:** Request for Quotation for Supply of Vehicle (Bus)

**REF:** RFQ/041/22 - Supply of Vehicle (Bus)

**QUOTATION SUBMISSION DEADLINE:** 18:00 Tashkent time (GMT+5) August 16, 2022

PAGES: 5

Dear Sirs,

We kindly request that you provide a quotation for the goods described below:

№	Description and specification of goods	UOM	Q-ty	Delivery address	Unit price (currency) <sup>1</sup>	Total price (currency)
1	<p><b>Bus with 26 seats (at least)</b></p> <p><u>Minimum requirements:</u></p> <ul style="list-style-type: none"> <li>- Year of manufacture: no older than 2021</li> <li>- Condition: new (not used)</li> <li>- Color – White</li> <li>- Type: Intercity bus with air conditioning</li> <li>- Steering – Left</li> <li>- Type Engine - Diesel;</li> <li>- Type of drive - Rear Wheel Drive (RWD);</li> <li>- Fuel tank capacity (l) - 100 liters;</li> <li>- The number of transmission - 5;</li> <li>- Power (kW/hp) - no less than 78/104;</li> <li>- Torque (Nm/min) - no less than 268;</li> <li>- Number of seats - no less than 26;</li> <li>- Number and arrangement of cylinders: 4 in a row;</li> <li>- Environmental class level – not less than Euro 4</li> <li>- Size requirement:</li> <li>- Length - no less than 6,900 mm;</li> <li>- Width - no less than 2,250 mm;</li> <li>- Height - no less than 2,900 mm;</li> <li>- Wheelbase - no less than 3,800 mm</li> </ul> <p>- Availability of an authorized service center in Uzbekistan</p>	ea	1	17A, Sharof Rashidov str., Termiz, Surkhandarya region, Uzbekistan, Education center for Training Afghan Citizens		
Total price of vehicle						
Transportation price (to destination)						
Insurance cost						
Other costs (if applicable)						
<b>VAT 15% (applicable to local companies registered as VAT payer)</b>						
<b>Total Final and All-inclusive Price</b>						

<sup>1</sup> If the total amount differs from the unit price, the unit price prevails and the total amount will be adjusted according to the unit price

Delivery address: 17A, Sharof Rashidov str., Termiz, Surkhandarya region, Uzbekistan, Education center for Training Afghan Citizens.

- Notes:
1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
  2. Sample of all items to be submitted with the bid response (as applicable).
  3. Price to include delivery, installation/ testing/ commissioning (as applicable)
  4. Site survey for post qualification purpose will be arranged on request (as applicable).
  5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (catalog with interior and exterior photos) in Russian or English.

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

<b>UNDP Requirements</b>	<b>Bidder's Response</b>
Validity of Offer: <input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Warranty Period Offered (as applicable): <input checked="" type="checkbox"/> 12 months or 40,000 km for vehicles	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of Warranty Coverage (as applicable):	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of After Sales Service (as applicable): <input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 12 months <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair <input checked="" type="checkbox"/> Others: exchange for new similar product on any item if found not in operation after delivery by Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms (linked to INCOTERMS 2010): <input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP Tashkent <input checked="" type="checkbox"/> DAP-Surkhandarya region (delivery addresses are below), or <input checked="" type="checkbox"/> DDP- Surkhandarya region (delivery addresses are below)  17A, Sharof Rashidov str., Termiz, Surkhandarya region, Uzbekistan, Education center for Training Afghan Citizens  Customs clearance <sup>2</sup> , if needed, shall be done by UNDP Uzbekistan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____

<sup>2</sup> Must be linked to INCO Terms chosen

<p>Payment Terms:</p> <p><b>To Local Supplier (registered in Uzbekistan):</b>  <input checked="" type="checkbox"/> Will be made in Uzbek Soum as 100% post-payment after delivery of all products to the destination and signature of Acceptance Certificate of Equipment and tax-invoice by the parties.</p> <p><b>To Foreign Suppliers (registered outside Uzbekistan):</b>  <input checked="" type="checkbox"/> Will be made in USD as 100% post-payment after delivery of all the equipment to the destination places and signature of Acceptance Certificate of Equipment by the parties.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of “No”: <hr/>
<p>Application of Value Added Tax (VAT):</p> <p><input checked="" type="checkbox"/> Applicable to local Bidders registered in Uzbekistan: the offer <b>must</b> include VAT* as a separate line (if the company is registered as a VAT payer);</p> <p><input checked="" type="checkbox"/> Applicable to foreign Bidders registered outside Uzbekistan: the offer <b>must not</b> include VAT.</p> <p>*Only for the purpose of evaluation, price comparison will be carried out exclusive of VAT</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case you chose “No”: <hr/>
<p>Delivery terms:</p> <p>Applicable to local Companies:  Within 45 calendar days from the date of Contract signature by the sides.</p> <p>Applicable to foreign companies:  Within 60 calendar days from the date of Contract signature by the sides.</p> <p><b>Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined!</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of “No”: <hr/>
<p>All documentations, including catalogs, instructions and operating manuals, shall be in:</p> <p><input checked="" type="checkbox"/> English  <input type="checkbox"/> French  <input type="checkbox"/> Spanish  <input checked="" type="checkbox"/> Russian</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of “No”: <hr/>
<p>Liquidated Damages:</p> <p><input type="checkbox"/> Will not be imposed</p> <p><input checked="" type="checkbox"/> Will be imposed under the following conditions:  Percentage of contract price per day of delay: 0.5%.  Max. no. of days of delay: 15 calendar days.  After which UNDP may terminate the contract.</p>	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of “Does not accept”: <hr/>
<p>Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>	<input type="checkbox"/> Not listed <input type="checkbox"/> Listed <input type="checkbox"/> Please explain in case of “Listed”: <hr/>
<p>Please confirm that you accept the UN Supplier Code of Conduct, available at <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p>	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of “Does not accept”: <hr/>

## Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf.

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **18:00 Tashkent time (GMT+5)** on or before **August 16, 2022**.

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to [bids.uz@undp.org](mailto:bids.uz@undp.org)<sup>3</sup>. Quotation submitted by e-mail must be limited to a maximum size of 15 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid must contain the following reference either on the envelope or email subject:

### **RFQ/041/22 Supply of Vehicle (Bus)<sup>4</sup>**

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price.

<sup>3</sup> Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

<sup>4</sup> Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.

UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to [pu.uz@undp.org](mailto:pu.uz@undp.org).

Yours Sincerely,  
UNDP Uzbekistan