



REQUEST FOR QUOTATION (RFQ)

<p>RFQ Reference: 008/RFQ/GNB10/06/2022</p> <p>LOT1: 2 Dock Levellers - Hydraulic System Swing Lip, 2 Overhead Insulated Roller Shutter Doors: Supply, Delivery, Installation, Commissioning and Testing</p> <p>LOT2: Thermal Insulation: Supply, Delivery, Installation</p> <p>BU: GNB10</p> <p>Etendering Event ID: 0000013181</p>	<p>Date: 30 June 2022</p>
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision to purchase the **Hydraulic system swing lip dock Leveller, Overhead Insulated Roller Shutter Door and Thermal Insulation** as per the enclosed specifications in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Requirements and Specification of the Services

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: 

Name: NEGAR AREFI

Title: DEPUTY RESIDENT REPRESENTATIVE OPERATIONS

Date: 30/06/2022

HLCM-PN/UNDP RFQ – October 2020



SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>01/08/2022</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> E-tendering (Mandatory)</p> <p>Bid submission address: Not Applicable (No physical bid submission; Bid submission should only be done through e-tendering.</p> <p>For submission click the link https://etendering.partneragencies.org and insert Event ID information</p> <ul style="list-style-type: none"> • GNB10 Event ID: 0000013181 • Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent</p>

	practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 20 days</p> <p><input type="checkbox"/> Others [pls. specify]</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative [amend in case of other eligibility requirements].</p>
Currency of Quotation	Quotations shall be quoted only in USD/XOF/EUR
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.

	<p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p> <p>[according to project and applicable country agreement]</p>
Language of quotation	<p>Portuguese/English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Company Profile.</p> <p><input checked="" type="checkbox"/> Registration certificate.</p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field;</p>
Quotation validity period	<p>Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.</p>
Price variation	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>
Partial Quotes	<p><input type="checkbox"/> Not permitted</p> <p><input checked="" type="checkbox"/> Permitted per LOTS</p>
Alternative Quotes	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted</p> <p>If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, . reserves the right to award a contract based on</p>

	an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as “Main Quote” and “Alternative Quote”
Payment Terms	<input checked="" type="checkbox"/> 50% upon the supply and delivery of the goods, 50% Upon installation, training and certification of service rendered. <input type="checkbox"/> Other.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection is indicated as Complete Installation <input checked="" type="checkbox"/> Passing all Testing <input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others -Upon performance evaluation and certification of payment by management]
Contact Person for correspondence, notifications and clarifications	E-mail address: procurementgnb.gw@undp.org Attention: Quotations shall not be submitted to this address but through e-tendering platform as indicated above. Otherwise, offer shall be disqualified. Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 7 days before the submission deadline. Responses to request for clarification will be communicated within 5 days before bid submission deadline.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input checked="" type="checkbox"/> Other: At the discretion of UNDP, the technically and commercially compliant bidder’s prices may be further evaluated per individual items based on prices and contracts/orders may be awarded for each individual item. As such UNDP reserves the right award multiple contracts to different bidders for different or same items lines under the same RFQ / ITB. For items being offered at the same price, UNDP shall at its discretion award to suppliers based on quality, previous performance, delivery period, risk management and any other reason deemed necessary and valid for such award. This shall not affect the individual price of items and its corresponding discounts or additional charges. Discounts or other price elements indicated for the total amount of contract shall be apportioned by calculating the percentage of individual item and allocating it to the item being awarded. UNDP shall make a decision on how to allocate lump sum amounts for any unapportionable price element.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Contract Face Sheet (Goods and-or Services) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [Contract and PO]
Expected date for	20 September 2022

contract award.	
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: REQUIREMENTS AND SPECIFICATION OF SERVICE: LOT 1

RFQ Reference: 008/RFQ/GNB10/05/2022- 2 Dock Levelers - Hydraulic system swing lip and 2 Overhead Insulated Roller Shutter Doors: Supply, Delivery, Installation, Commissioning and Testing

Supplier to indicate technical specs for suggested option and demonstrate how the suggested equipment meets the required function requirement

Item No	Minimum technical requirements	Unit	Quantity
1	<p>Specifications for Dock Levelers - Hydraulic system swing lip</p> <ul style="list-style-type: none"> Hydraulic system swing lip Dock Levelers with capacity of 10,000 kg Overall length 3330 width 2200 with lip length 500mm (Dock Levelers [ASSA ABLOYDL6010S Swing dock type]) <p>Model Required: ASSA ABLOY DE6090DI with DL6010S Leveler or Equivalent</p> <ul style="list-style-type: none"> Combination dock Leveler with approach and parking signal arrangement. Color - Blue. RAL 5010 <p>EN1398 European Standard.</p> <ul style="list-style-type: none"> Nominal Length - 3000mm Nominal Width - 2200mm Load Capacity - 60KN Working Range minimum up value - 500mm Working Range minimum down value - 350mm Platform thickness - 8/10mm Lip Material - Steel Lip Length - 500mm <p>Electrical</p> <ul style="list-style-type: none"> Control Unit - Class IP54 Temperature range for Hydraulic oil up to - 60C Magnetic valves - 24V DC 18W single phase Nominal Voltage - 400V 3 phase Nominal Motor power - 0.75 KW <p>Control Unit with Isolator</p> <ul style="list-style-type: none"> Wall mounted at the interior edge of the door opening Mains supply required - 3/N/PE AC 50 Hz 230/ 400V Mains Fuse - DO 10Amp GI. Power surge protection. Safety isolator to stop Leveller operation when the door is closed. <p>Additional Requirements</p> <ul style="list-style-type: none"> Supplier to offer option for associated door surround Supplier to provide option for installation and training of 5 operatives. Standard pack of consumable spares sufficient to 2 years' normal usage <p>Warranty 1 Year from delivery, or from installation and commission date if the supplier also installs the doors.</p>	Each	2

2	<p>Specification for Warehouse Doors</p> <ul style="list-style-type: none"> Overhead Insulated Roller Shutter Door in stainless steel Curtains Manufactured from 100mm stainless steel interlocking laths with end locks to prevent lateral movement. Gauge of material minimum 0.9mm <p>Bottom Rail</p> <ul style="list-style-type: none"> Roll formed bottom rail 1.6mm thick fitted to the bottom of the curtain with an insulated extruded plastic seal. Security bolt provision to lock the bottom of the door strip to the warehouse floor utilising dual padlocks. 2 view panels per door. Electrically powered with through endless hand chain, sprockets and chain gearing hand-chain operation backup Heavy mild steel roller angle and folded steel channel guides bolted to roller plates and building structure Jump resistant tracks Suitable for fixture to steel frame and concrete block construction. <p>Dimensions</p> <ul style="list-style-type: none"> Width 3.0 metres Height 3.5 metres <p>Quantity 2</p> <p>Colour</p> <p>In either plastisol or powder coated finish colour Blue. RAL 5010</p> <p>Electrical Installation</p> <ul style="list-style-type: none"> Motor: Tubular or outboard on 240v or 440v geared motor with integral limit switch to govern shutter travel with a normal speed of 10 seconds per metre Starter: 3 station control (up, down & stop) reversing contactor starter. Wiring: Conduit and cable from the mains supply point brought up (by others) to a point within 1 metre of crank handle geared side of the opening. Hand chain operation retained for use in an emergency. Also electric earth bonding is to be done (by others) <p>Installation</p> <ul style="list-style-type: none"> Supplier to offer option to install, Test and commission <p>Training</p> <ul style="list-style-type: none"> Supplier to offer option to train 5 warehouse staff in safe operation of the doors <p>Spare Part Kit</p> <ul style="list-style-type: none"> Supplier to provided recommended spare parts kit sufficient to 2-year normal operation <p>Warranty</p>	Each	2
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	1 Year from delivery, or from installation and commission date if the supplier also installs the doors.		
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ANNEX 1: REQUIREMENTS AND SPECIFICATION OF SERVICE: LOT 2

RFQ Reference: 009/RFQ/GNB10/05/2022- Thermal Insulation: Supply, Delivery, Installation

Supplier to indicate technical specs for suggested option and demonstrate how the suggested equipment meets the required function requirement

Item No	Minimum technical requirements	Unit	Quantity
1	<p>Thermal Insulation Of Closed Cell Spray Polyurethane Foam (Spf), 100mm Thickness Minimum R-Value Of 5.8/Inch (Warehouse Roofing)</p> <p>Technical Specification for application of SPF (Spray Polyurethane Foam) to Warehouse Walls (879 m2) and Roof (1667 m2)</p> <p>The medical warehouse under construction is a conventional concrete block lower wall, steel frame with corrugated sheet steel roof and wall panels. The structure houses medical products which require a controlled temperature not exceeding 25 C. The ambient temperature is between 30 - 35 degrees C. The SPF contractor is responsible to mask and or otherwise protect any and all installed electrical or mechanical fixtures and fittings before application of the SPF commences. The SPF contractor to obtain written confirmation from the site engineer that the area is ready and protected for the application to commence.</p> <ol style="list-style-type: none"> 1. Thermal Insulation Of Closed Cell Spray Polyurethane Foam , with minimum 100mm Thickness Minimum R-Value 5,8/In is required for all wall panels above the 3.5mtrs block walls area according to in accordance to drawing number. 2019_03_19_CECOME Warehouse.dwg, 2019_03_07_CECOME_Final Design.pdf and 1.1 below 2. Contractor to provide materials, equipment and all protective materials and clothing, including any required breathing apparatus and to facilitate this application in a clean and safe manner working in cooperation with the main contractor of the warehouse who will provide necessary scaffolding and or high reach access platforms, which the SPF contractor will specify before work starts. 3. All required power and air supplies will be provided either via the SPF contractors own generator(s) or by the main contractor. SPF contractor to advise supply requirements a minimum of 7 days before work commences 4. The contractor to leave the site clean with no overspray on floors, doors or other surfaces other than the areas intended. 5. The SPF contractor to dispose of all used chemical drums, PPE, and other used or excess materials in a safe and environmentally safe manner <p>BoQm²</p> <ol style="list-style-type: none"> 1.1 Thermal Insulation Of Closed Cell Spray Polyurethane Foam (Spf), 100mm Thickness Minimum R-Value Of 5.8/Inch (Warehouse Walls) 879 m² 	M ²	2,546
2	<p>Thermal Insulation Of Closed Cell Spray Polyurethane Foam , 100mm Thickness Minimum R-Value 5,8/In (Warehouse Wall Sheeting)</p>	M ²	879

	<p>Technical Specification for application of SPF (Spray Polyurethane Foam) to Warehouse Walls (879 m2) and Roof (1667 m2)</p> <p>The medical warehouse under construction is a conventional concrete block lower wall, steel frame with corrugated sheet steel roof and wall panels. The structure houses medical products which require a controlled temperature not exceeding 25 C. The ambient temperature is between 30 - 35 degrees C. The SPF contractor is responsible to mask and or otherwise protect any and all installed electrical or mechanical fixtures and fittings before application of the SPF commences. The SPF contractor to obtain written confirmation from the site engineer that the area is ready and protected for the application to commence.</p> <ol style="list-style-type: none"> 1. Thermal Insulation Of Closed Cell Spray Polyurethane Foam , with minimum 100mm Thickness Minimum R-Value 5,8/In is required for all interior roof spaces throughout the warehouse structure in accordance to drawing number. 2019_03_19_CECOME Warehouse.dwg, 2019_03_07_CECOME_Final Design.pdf And 4.1 below 2. Contractor to provide materials, equipment and all protective materials & clothing, including any required breathing apparatus and to facilitate this application in a clean and safe manner working in cooperation with the main contractor of the warehouse who will provide necessary scaffolding and or high reach access platforms, which the SPF contractor will specify a minimum of 7 days before work commences 3. All required power and air supplies will be provided either via the SPF contractors own generator(s) or by the main contractor. SPF contractor to advise supply requirements a minimum of 7 days before work commences 4. The contractor to leave the site clean with no overspray on floors, doors or other surfaces other than the areas intended. 5. The SPF contractor to dispose of all used chemical drums, PPE, and other used or excess materials in a safe and environmentally safe manner <p>BoQm²</p> <p>4.1 Thermal Insulation Of Closed Cell Spray Polyurethane Foam , 100mm Thickness Minimum R-Value 5,8/In (Warehouse Roofing Sheeting) 1667m²</p>		
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Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods/service 8 week after Contract signature.
Delivery Terms (INCOTERMS 2020)	DAP
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input checked="" type="checkbox"/> UNDP (where applicable) <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	UNDP Guinea-Bissau; Edificio das Nações Unidas - Rua Rui Djassi - 3º andar BP: 179-1011 Bissau, Guinea Bissau

Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
N/A	Click or tap here to enter text.
Warranty Period	12 months from date of certification of quality and acceptance of delivery
After-sales service and local service support requirements	Required
Preferred Mode of Transport	Any

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ Reference: 008/RFQ/GNB10/05/2022- 2 Dock Levelers - Hydraulic system swing lip and 2 Overhead Insulated Roller Shutter Doors: Supply, Delivery, Installation, Commissioning and Testing	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts (please mention the details of previous cases disposal or reclaiming diesel fuel)				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ Reference: 008/RFQ/GNB10/05/2022- 2 Dock Levelers - Hydraulic system swinglip and 2 Overhead Insulated Roller Shutter Doors: Supply, Delivery, Installation, Commissioning and Testing	Date: Click or tap to enter a date.

PRICE SCHEDULE: LOT 1

Currency of the Quotation: XOF / USD / EURO (For comparison purpose all currencies will be converted to USD at the UN Exchange Rate of the closing date of Bid Submission) INCOTERMS: DAP					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Specifications for DockLeveler - Hydraulic system swing lip <ul style="list-style-type: none"> Hydraulic system swing lip dock Leveler with capacity of 10,000kg Overall length 3330 width 2200 with lip length 500mm (Dock Leveler (ASSA ABLOY DL6010S Swing dock type) Model Required: ASSA ABLOY DE6090DI with DL6010S Leveler or Equivalent <ul style="list-style-type: none"> Combination dock Leveler with approach and parking signal arrangement. Color - Blue. RAL 5010 EN1398 European Standard. <ul style="list-style-type: none"> Nominal Length - 3000mm Nominal Width - 2200mm Load Capacity - 60KN Working Range minimum up value - 500mm Working Range minimum down value - 350mm Platform thickness - 8/10mm Lip Material - Steel Lip Length - 500mm Electrical <ul style="list-style-type: none"> Control Unit - Class IP54 Temperature range for Hydraulic oil up to - 60C Magnetic valves - 24V DC 18W single phase Nominal Voltage - 400V 3 phase Nominal Motor power - 0.75 KW 	Each	2		

	Control Unit with Isolator				
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	<ul style="list-style-type: none"> • Wall mounted at the interior edge of the door opening • Mains supply required - 3/N/PE AC 50 Hz 230/400V • Mains Fuse - DO 10Amp GI. • Power surge protection. • Safety isolator to stop Leveller operation when the door is closed. <p>Additional Requirements</p> <ul style="list-style-type: none"> • Supplier to offer option for associated door surround • Supplier to provide option for installation and training of 5 operatives. • Standard pack of consumable spares sufficient to 2 years' normal usage <p>Warranty 1 Year from delivery, or from installation and commission date if the supplier also installs the doors.</p>				
2	<p>Specification for Warehouse Doors</p> <ul style="list-style-type: none"> • Overhead Insulated Roller Shutter Door in stainless steel • Curtains Manufactured from 100mm stainless steel interlocking laths with end locks to prevent lateral movement. • Gauge of material minimum 0.9mm <p>Bottom Rail</p> <ul style="list-style-type: none"> • Roll formed bottom rail 1.6mm thick fitted to the bottom of the curtain with an insulated extruded plastic seal. • Security bolt provision to lock the bottom of the door strip to the warehouse floor utilising dual padlocks. • 2 view panels per door. • Electrically powered with through endless hand chain, sprockets and chain gearing hand-chain operation backup • Heavy mild steel roller angle and folded steel channel guides bolted to roller plates and building structure • Jump resistant tracks • Suitable for fixture to steel frame and concrete block construction. <p>Dimensions</p> <ul style="list-style-type: none"> • Width 3.0 metres • Height 3.5 metres <p>Quantity 2</p> <p>Colour In either plastisol or powder coated finish colour</p>	Each	2		

	Blue. RAL 5010				
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	<p>Electrical Installation</p> <ul style="list-style-type: none"> • Motor: Tubular or outboard on 240v or 440v geared motor with integral limit switch to govern shutter travel with a normal speed of 10 seconds per metre • Starter: 3 station control (up, down & stop) reversing contactor starter. • Wiring: Conduit and cable from the mains supply point brought up (by others) to a point within 1 metre of crank handle geared side of the opening. Hand chain operation retained for use in an emergency. Also electric earth bonding is to be done (by others) <p>Installation</p> <ul style="list-style-type: none"> • Supplier to offer option to install, Test and commission <p>Training</p> <ul style="list-style-type: none"> • Supplier to offer option to train 5 warehouse staff in safe operation of the doors <p>Spare Part Kit</p> <ul style="list-style-type: none"> • Supplier to provided recommended spare parts kit sufficient to 2-year normal operation <p>Warranty 1 Year from delivery, or from installation and commission date if the supplier also installs the doors.</p>				
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
Total Final and All-inclusive Price					

PRICE SCHEDULE: LOT 2

Currency of the Quotation: XOF / USD / EURO (For comparison purpose all currencies will be converted to USD at the UN Exchange Rate of the closing date of Bid Submission)

INCOTERMS: DAP

Item No	Description	UOM	Qty	Unit price	Total price
1.	<p>Thermal Insulation Of Closed Cell Spray Polyurethane Foam (Spf), 100mm Thickness Minimum R-Value Of 5.8/Inch (Warehouse Roofing) Technical Specification for application of SPF (Spray Polyurethane Foam) to Warehouse Walls (879 m2) and Roof (1667 m2) The medical warehouse under construction is a conventional concrete block lower wall, steel frame with corrugated sheet steel roof and wall panels. The structure houses medical products which require a controlled temperature not exceeding 25 C. The ambient temperature is between 30 and 35 degrees C. The SPF contractor is responsible to mask and or otherwise protect any and all installed electrical or mechanical fixtures and fittings before application of the SPF commences. The SPF contractor to obtain written confirmation from the site engineer that the area is ready and protected for the application to commence.</p> <p>1. Thermal Insulation Of Closed Cell Spray Polyurethane Foam , with minimum 100mm Thickness Minimum R- Value 5,8/In is required for all wall panels above the 3.5mtrs block walls area according to in accordance to drawing number.2019_03_19_CECOME Warehouse.dwg, 2019_03_07_CECOME_Final Design.pdf and 1.1 below</p> <p>2. Contractor to provide materials, equipment and all protective materials & clothing, including any required breathing apparatus and to facilitate this application in a clean and safe manor working in</p>	M ²	2,546		

	<p>cooperation with the main contractor of the warehouse who will provide necessary scaffolding and or high reach access platforms, which the SPF contractor will specify before work starts.</p> <ol style="list-style-type: none"> All required power and air supplies will be provided either via the SPF contractors own generator(s) or by the main contractor. SPF contractor to advise supply requirements a minimum of 7 days before work commences The contractor to leave the site clean with no overspray on floors, doors or other surfaces other than the areas intended. The SPF contractor to dispose of all used chemical drums, PPE, and other used or excess materials in a safe and environmentally safe manner <p>BoQm²</p> <ol style="list-style-type: none"> 1.1 Thermal Insulation Of Closed Cell Spray Polyurethane Foam (Spf), 100mm Thickness Minimum R-Value Of 5.8/Inch (Warehouse Roofing) 1,667 m² 				
2	<p>Thermal Insulation Of Closed Cell Spray Polyurethane Foam , 100mm Thickness Minimum R-Value 5,8/In (Warehouse Wall Sheeting)</p> <p>Technical Specification for application of SPF (Spray Polyurethane Foam) to Warehouse Walls and Roof</p> <p>The medical warehouse under construction is a conventional concrete block lower wall, steel frame with corrugated sheet steel roof and wall panels. The structure houses medical products which require a controlled temperature not exceeding 25 C. The ambient temperature is between 30 and 35 degrees C. The SPF contractor is responsible to mask and or otherwise protect any and all installed electrical or mechanical fixtures and fittings before application of the SPF commences. The SPF contractor to obtain written confirmation from the site engineer that the area is ready and protected for the application to commence.</p> <ol style="list-style-type: none"> 1. Thermal Insulation Of Closed Cell Spray Polyurethane Foam , with minimum 100mm Thickness Minimum R- Value 5,8/In is required for all interior roof space throughout the warehouse structure in accordance to drawing number 2019_03_19_CECOME Warehouse.dwg, 2019_03_07_CECOME_Final Design.pdf And 4.1 below 2. Contractor to provide materials, equipment and all protective materials & clothing, including any required breathing apparatus and to facilitate this 	M ²	879		

	<p>application in a clean and safe manor working in cooperation with the main contractor of the warehouse who will provide necessary scaffolding and or high reach access platforms, which the SPF contractor will specify a minimum of 7 days before work commences</p> <p>3. All required power and air supplies will be provided either via the SPF contractors own generator(s) or by the main contractor. SPF contractor to advise supply requirements a minimum of 7 days before work commences</p> <p>4. The contractor to leave the site clean with no overspray on floors, doors or other surfaces other than the areas intended.</p> <p>5. The SPF contractor to dispose of all used chemical drums, PPE, and other used or excess materials in a safe and environmentally safe manner</p> <p>BoQm²</p> <p>4.1 Thermal Insulation Of Closed Cell Spray Polyurethane Foam , 100mm Thickness Minimum R-Value 5,8/In (Warehouse Wall Sheeting) 879 m²</p>				
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
Total Final and All-inclusive Price					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements <i>[pls. specify]</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.