



RE- ADVERTISEMENT - REQUEST FOR QUOTATION (RFQ)

RFQ Reference: SLE/RFQ/GOV/2022/013.	Date: August 2, 2022.
--------------------------------------	-----------------------

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods (Supply of Various Electronic Items) as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: 

Name: Sayed Sahibzada

Title: Deputy Resident Representative (P & O)

Date: August 2, 2022.

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>Tuesday August 16, 2022. At 5:00pm</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p>By below indicated methods:</p> <ul style="list-style-type: none"> ✓ Dedicated Email Address (procure.sle@undp.org) ✓ Courier / Hand delivery (Fourah Bay Close, Off Main Motor Road, Wilberforce, Freetown) <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: (Fourah Bay Close, Off Main Motor Road, Wilberforce, Freetown).</p> <ul style="list-style-type: none"> • File Format: PDF. • File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. • All files must be free of viruses and not corrupted • Max. File Size per transmission: 10MB. • Mandatory subject of email: SLE/RFQ/GOV/2022/013 (Supply of Various Electronic Items). • Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y. • It is recommended that the entire Quotation be consolidated into as few attachments as possible. • The bidder should receive an email acknowledging email receipt.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and</p>

	requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> <input type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by [10 days]</p> <p><input type="checkbox"/> Others [pls. specify]</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative [REDACTED]</p>
Currency of Quotation	Quotations shall be quoted in SIERRA LEONE LEONES.
Joint Venture, Consortium	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that: (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or

or Association	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input checked="" type="checkbox"/> x be inclusive of VAT and other applicable indirect taxes <input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	ENGLISH LANGUAGE Including documentation including catalogues, instructions and operating manuals.
Documents to be submitted	Bidders shall include the following documents in their quotation: ✓ <input type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed ✓ <input type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 ✓ <input type="checkbox"/> Company Profile. ✓ <input type="checkbox"/> Registration certificate; <input type="checkbox"/> List and value of projects performed for the last XXXX years plus client's contact details who may be contacted for further information on those contracts; <input type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project; <input type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field; <input type="checkbox"/> Completed and signed CVs for the proposed key Personnel; <input type="checkbox"/> Other Click or tap here to enter text.
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.

Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and /or services and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection [meeting the technical specifications] Complete Installation <input checked="" type="checkbox"/> Passing all Testing [function as required after installation] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location Of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
Contact Person for correspondence, notifications and clarifications	E-mail address: vendors.sle@undp.org Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated 48hours. by email and website where original advertisement was made.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<p style="text-align: center;"><u>ADMINISTRATIVE COMPLIANCE</u></p> <p><input checked="" type="checkbox"/> Full compliance with all administrative requirements and legal eligibility as specified below</p> <ul style="list-style-type: none"> • Business registration document • Updated tax clearance (NRA), if vendor is exempted from paying such tax, kindly provide a certificate of exemption from the government • Registration with the Local Council • Written Self – Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List • Bid validity period of 90 days • Warranty period of 12months on all component • Full acceptance of the General Conditions of Contract • Earliest Delivery / Shortest Lead Time <p style="text-align: center;"><u>TECHNICAL COMPLIANCE AS SPECIFIED IN ANNEX 1</u></p> <p><input checked="" type="checkbox"/> Meeting minimum technical specifications</p> <p style="text-align: center;"><u>FINANCIAL COMPLIANCE</u></p> <p><input checked="" type="checkbox"/> Best financial offer among the administrative and technically compliant bids</p> <p><input type="checkbox"/> Others Click or tap here to enter text.</p>
Right not to	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order

accept any quotation	.
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, Click or tap here to enter text. reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Contract Face Sheet (Goods and-or Services) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Expected date for	Soonest

contract award.	
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity
1	<p>Microphone</p> <ul style="list-style-type: none"> • Color: Black • Connector Type: USB • Connectivity Technology: USB • Power Source: USB Condenser • Compatible Devices: Personal Computer • Polar Pattern: Unidirectional • Material: Cotton • Hardware Platform: Gaming Console, PC • Number of Channels: 1 <ul style="list-style-type: none"> • Adjustable volume and echo effect directly on microphone by turning knobs. Must require no professional software to get a better voice but turning the knobs only. • Plug & Play Design: The microphone must be designed to plug & play. No installation of any software or complex settings. Just connect to computers and start your first podcasting. • 360° Wide Range Adjustment: The arm set should be of durable steel, easy to adjust to every angle and height to match working position. Also, it must keep extremely stable. • Professional Sound Quality: must have professional sound chipset pre-set inside. It should cut off unnecessary noise and returned the most actual sound. • The equipment must contain: Condenser Microphone, Scissor Arm Stand, Shock Mount, pop filter, Windscreen Foam, Table Mounting Clamp and USB Cable. 	Pcs	2
2	<p>Piano</p> <p>88 Key Foldable Digital Piano Keyboard, Full Size Semi Weighted Keys Bluetooth Keyboard Portable Electronic Piano with Pedal, piano bag, charger, Bluetooth MIDI, music stand for all ages.</p> <ul style="list-style-type: none"> ○ Style: Digital ○ Connectivity Technology: Bluetooth, USB ○ Power Source: Battery Powered ○ Number of Keys: 88 <ul style="list-style-type: none"> • 88 Keys Full-Sized Piano Keyboard: The portable electronic piano keyboard must be 88 standard size and semi-weighted keys. • Lightweight and Portable: This music keyboard must feature a foldable design and come with a 600D handbag, which can be easily carried anywhere, such as home parties and outdoors. • Support Multiple External Connections: Bluetooth, mobile adjustment function should customize the sound of the 88 keys music keyboard. External interfaces also should include MP3, earphone/audio, foot pedal, audio input, microphone, USB power interface/MIDI out. • Pre-set Multi-Functional Tones: Design with minimum 128 tones, 128 rhythms, 15 performance songs, teaching functions, programming, etc. It should also include dual keyboards, metronome, transpose, auto chord, intensity switch, sustain, tremolo, keyboard drums and other functions. 	Pcs	2

3	<p><u>Sound – Drum Controller</u></p> <ul style="list-style-type: none"> ○ Style: Drum Controller ○ Item Dimensions LxWxH: 11.85 x 12.6 x 1.61 inches ○ Item Weight: 4.85 Pounds • Must be Integrated hardware/software system to include sampler, arranger, mixer, FX, and more • Pro-grade, 96 kHz / 24-bit audio interface with 2 x 1/4" TRS line outputs, 2 x 1/4" TRS line inputs, 1/4" dynamic mic input, stereo headphone output, 1 x MIDI In, 1 x MIDI out; 1 x Footswitch • Touch sensitive knobs for parameter tweaking. System requirements: Mac OS X 10.11 or macOS 10.12, Intel Core i5, 4 GB recommended, Windows 10, 32/64-bit, Intel Core i5 or equivalent CPU, 4 GB recommended • Smart Strip for strumming notes, pitch bending sounds, performing with FX, and more. Compatible with all major DAWs, Audio Units, or AAX 32 and AAX 64 plug-in with full multi-core support 	Pc	1
4	<p><u>Sound card</u></p> <p>Hardware Interface: PCI Express x1</p> <p>Audio Output Mode: Surround</p> <p>Hardware Platform: Headphones, Speakers</p> <p>Surround Sound Channel Configuration : 7.1</p> <ul style="list-style-type: none"> • With up to 116 dB SNR at an amazing bit rate of up to 24-bit / 192 kHz, the sound card should also feature gold-plated connectors, speaker optimization technology, and digital content encoding capability for the best digital audio performance. Coupled with Audio Stream Input / Output (ASIO) support. 	Pcs	2
5	<p><u>Speakers</u></p> <p>Connectivity Technology: RCA, Bluetooth, Auxiliary</p> <p>Speaker Type: Bookshelf</p> <ul style="list-style-type: none"> • 2 x AUX INPUT - Convenient connection to any device that has a 3.5mm headphone output or dual RCA output. Connect to two devices via AUX at the same time, no plugging and switching needed. • REMOTE CONTROL - Adjust volume at your figure tips. Bass and treble control located on the main speaker. • CLASSIC WOOD FINISH - High quality MDF wood build finished with wood effect vinyl serves as a great compliment to any home decor. • 2 YEAR WARRANTY - Guaranteed high quality and reliability with hassle-free parts and labor warranty for two years 	pcs	2
6	<p><u>Microphone stand</u></p> <p>Studio Recording Microphone Isolation Shield with Adjustable Stand and Pop Filter, High Density Absorbent Foam to Filter Vocal.</p> <p>Professional design: breathable metal backboard and inner sound-absorbing foam board. The 2-layer design should effectively diffuse the sound waves around the microphone and prevent the sound from rebounding back to the microphone. It should be suitable for professional studio music recording, band, personal live broadcast, film recording, singing.</p>	Pcs	2

	<p>Interference Elimination: One of the outstanding features of this microphone isolation cover should be the use of cotton-absorbing insulation material inside, which can reduce echo and sound reflection during recording. It should also filter out extra background noise.</p> <p>Durability: The exterior should be made of high-quality materials. The main material of the microphone isolation cover should be high-quality steel, which is strong, tough, recyclable, and equipped with high-quality screws to ensure durability and long-term use, requiring little maintenance.</p> <ul style="list-style-type: none"> • Easy install: No need to install, just open and use. Screw the isolation cover directly into the top of the bracket, and then adjust the height of the bracket to use. 5-panel design, angle adjustment and folding are possible. The microphone shield should be lightweight and portable, allowing you to easily carry it anytime, anywhere. This isolation cover should provide excellent portability and unparalleled convenience for traveling musicians. • Complete Set: It should cover everything needed for recording equipment: One microphone isolation cover with crossbar One connecting rod Two nuts; 1 x G3/8 male to G5/8 female One G3/8 Female to G5/8 male; One screw adapter; One clean, One microphone holder and One microphone blowout preventer. 		
7	<p><u>Mic stand</u></p> <p>Tripod Microphone Stand Boom Arm Floor Mic Stand with Carrying Bag and 2 Mic Clips for Singing Performance Wedding Stage and Mic Mount</p> <ul style="list-style-type: none"> • Stable Tripod Base: tripod boom microphone tripod legs extends further than others which can stand holds microphone securely in place. Non-slip foot cover prevent it from moving around. • Carrying Bag & Universal Mic Clips: to come with carrying bag and 2 mic clips: barrel style & clothespin style, fits for most types of microphones. • Stand Height Adjustable: microphone stand height should be adjusted from 25.2"/64cm to 62.2"/158cm, perfect floor use mic stand for stage performance, speeches, meeting rooms, party, wedding, karaoke sing or live broadcasts etc. • Extendable & Removable Boom Arm: boom arm extends freely within 16.9"-30.1" (43cm -76.5cm) and 360° angle rotatable through adjustment knobs which allows for easy positioning. Simply remove the boom arm and attach microphone clip to convert the mic stand into a traditional straight mic stand. • Portable and Easy to Assemble: all parts could be stored in a provided carrying bag for convenient transport. 	Pcs	2
8	<p><u>Performance speaker</u></p> <p>Powered PA Speaker System Active & Passive Bluetooth Loudspeakers Kit with minimum 8 Inch Speakers, Wired Microphone, MP3/USB/SD/AUX Readers, Speaker Stands, Remote Control</p> <ul style="list-style-type: none"> • Max 700-WATT POWER: Portable high powered 2-way full range audio projection loudspeaker PA system should have a power output of 700 watt MAX / 350 watt RMS. • 8" SUBWOOFERS PLUS 1" TWEETERS: • WIRELESS BLUETOOTH: PA Speaker should support 	Pcs	2

	<p>bluetooth for wireless audio streaming and should work with devices like Smartphones, Tablets, Laptops and Computers.</p> <ul style="list-style-type: none"> EXTERNAL AUDIO INPUTS: USB flash drive and SD card readers for MP3 audio file playback 3.5mm AUX input. EQ CONFIGURATION: Heavy duty PA system also features a digital LCD display and rear panel rotary dial / button control center to adjust the master volume, mic volume, treble, bass so you can balance the audio levels to your liking 		
9	<p><u>Sound card</u></p> <p>Sound Card and Audio Interface Sound Board</p> <ul style="list-style-type: none"> Multifunctional Live Sound Card, Audio Mixer Sound Board Card: should be usable for DJ, music studio recording, condenser microphone, podcast, mic, singing, live stream, voice mixing, home audio recorder and much more. LED Button Light and Multiple Effects, Modes and Gameplay, at least four magic sound mode switchable: Male/Female/Children/Warcraft voice. Multi-Device Support: Compatible for double cell phone live, mobile phone computer synchronous live, one computer live, computer accompaniment cell phone live, instrument input cell phone live. Support two microphones connected at the same time, high pitch, alto-voice and low pitch can be adjusted independently. 	Psc	2
10	<p><u>Production software's (Type one)</u></p> <p>Mix and master music to the highest professional standards. All the features required to create today's most complex productions including effects chains, audio sends, sidechain control, advanced automation, plugin delay compensation and more.</p>	pc	1
11	<p><u>Production software's (Type Two)</u></p> <p>64-bit floating point audio engine 32-bit integer and 64-bit float audio support, up to 192kHz, Intelligent compositional tools like Chord Track, Chord Pads, and Chord Assistant, Channel Strip modules are integrated into every mixer channel, Complete suite of over 45 high-end audio and MIDI VST effect processors.</p>	Pc	1
12	<p><u>Production software's (Type Three)</u></p> <ul style="list-style-type: none"> Create, record, edit, print and play back your own musical scores in pure music notation. Transpose to quickly adapt an existing part to a new instrument. Publish sheet music right from your desktop using the Print command. Save your notation as a Musical Instrument Digital Interface (MIDI) performance for use in other MIDI applications. Note entry is accomplished via your computer keyboard, mouse, on screen piano, and/or a MIDI instrument. 	Pc	1
13	<p><u>Composition software (Type one)</u></p> <p>Interactive music sharing functionality should be able to quickly and easily share your notated documents with anybody. Without leaving the app, you should be able to upload and share privately or publicly.</p> <p>Standard Music Font Layout (SMuFL) support</p> <p>SMuFL is a growing comprehensive standard that organizes musical characters into a common layout so music fonts are displayed correctly</p>	pc	1

	<p>in every notation application that supports it. Spend less time searching for or creating musical symbols and more time making music.</p> <p><u>Quality-of-life updates</u></p> <p>should handle unexpected installer behaviour and unusable display scaling on Windows.</p>		
14	<p><u>Composition software (Guitar)</u></p> <p>38" Wood Guitar with Case and Accessories</p> <p>Back Material: Wood</p> <p>Body Material: Wood</p> <p>Fretboard Material: Wood</p> <p>Top Material: Wood</p> <p>Neck Material Type: Wood</p> <p>Number of Strings: 6</p> <p>Guitar Bridge System: G</p> <p>Size: 38" Classical</p> <p>Item Weight: 4.39 pounds</p> <p>Package Dimensions: 39 x 16.5 x 4 inches</p>	pcs	2
15	<p><u>Composition software (Electric Guitar)</u></p> <p>Electric Guitar Kit with Amp - Starter Kit Full Size 39"</p> <p>Total Guitar Length : 39.4"</p> <p>Scale Length:25.5"</p> <p>Fretboard/Fingerboard Material: High-Density Man-made Wood</p> <p>Guitar Body Material: Solid Paulownia Wood with Decal Paper Veneered on the top</p> <p>Total Guitar Dimensions (L x W x H): 39.4" x 12.8" x 3.6"</p> <p>Item Weight: 13.7 pounds</p> <p>Back Material: Maple Wood</p> <p>Body Material: Solid Wood</p> <p>Connector Type: 1/4"</p> <p>Fretboard Material: Engineered Wood</p> <p>String Material: Steel</p> <p>Top Material: Maple</p>	Pcs	2

	<p>Neck Material Type: Maple</p> <p>Number of Strings: 6</p> <p>Guitar Bridge System: Tremolo</p>		
16	<p><u>Contemporary instruments (pianos)</u></p> <p>Dimensions</p> <p>Width: 1336mm (52-5/8")</p> <p>Height: 376mm (5-11/16")</p> <p>Depth: 145mm (14-13/16")</p> <p>Weight Weight: 22.0kg (48 lb, 8 oz)</p> <p>Control Interface</p> <p>Keyboard: Number of Keys 88</p> <p>Display Type: Full Dots LCD</p> <p>Size: 128 x 64 dots</p> <p>Panel Language: English</p> <p>Storage and Connectivity</p> <p>Storage Internal Memory: Total maximum size approx. 1.4 MB</p> <p>External Drives: USB Flash Memory (optional)</p> <p>Connectivity: DC IN 16V</p> <p>Sustain Pedal: Yes</p> <p>Pedal Unit: Yes</p> <p>MIDI: In/Out</p> <p>AUX IN Stereo mini jack</p> <p>AUX OUT: [L/L+R][R]</p> <p>USB TO DEVICE: Yes</p> <p>USB TO HOST: Yes</p> <p>Bluetooth Audio: Yes</p> <p>Amplifiers and Speakers</p> <p>Amplifiers: (15 W + 5 W) x 2</p> <p>Speakers: (Oval (12 cm x 6 cm) + 2.5 cm (dome)) x 2</p>	Pcs	2
17	<p><u>Contemporary instruments (Drum set)</u></p> <p>Drum Set Adult with Practice Mute Pad,5-Piece 22-inch Full Size Acoustic Drum Kit</p> <p>Item Weight: 7.92 pounds</p> <p>Product Dimensions: 51.18 x 47.24 x 39.37 inches</p> <p>Body Material: Poplar Wood</p> <p>Material Type: Poplar Wood, and Steel</p> <p>Bass Drum: 22" x 18"</p> <p>Snare Drum: 14" x 5.5"</p> <p>Tom Toms: 10" x 7" 、 12" x 8" 、 16" x 14"</p> <p>Cymbals: Low Volume Cymbal: 14" Hihat、 16" Crash、 20" Crash/Ride</p> <p>Drumheads: 2-Plies Clear film</p> <p>Shell Material: 8-ply Horizontal Birch</p> <p>Finish Style: Covered Wrap</p> <p>Snare Drum: Matching Wood Shell</p>	Pcs	2
18	<p><u>Contemporary instruments (saxophone)</u></p> <p>Professional Alto Saxophone with 11reeds, 8 Pads Cushions, case, care</p>	Pcs	2

	kit Item Weight: 9.33 pounds Package Dimensions: 25.3 x 11.5 x 6 inches Material type: metal		
19	<u>Contemporary instruments (4/4 Cello with Case, Bow and Rosin)</u> Size:4/4 - Full Size Top Material Type: Spruce Back Material Type: Maple Finish Type: Varnish Instrument: Cello	Pc	1
20	<u>Contemporary instruments (4/4 violin)</u> Item Weight : 5 pounds Product Dimensions: 32 x 12 x 5 inches Back Material: Maple Color: Varnish Top Material: Spruce Size: 4/4	pcs	2
21	<u>Contemporary instruments (trumpet set)</u> Item Weight: 6.6 pounds Product Dimensions: 22 x 7 x 11 inches Material Type: Brass Instrument Key: B Flat Number of Keyboard Keys: 3	Pcs	2
22	<u>Painting stands</u> Item Weight: 2.15 pounds Product Dimensions: 21.22 x 4.21 x 3.7 inches	Pcs	5
23	<u>Armatures and wires</u> Product Specifications Color: Sliver Finish Type: Polished Item Weight: 10.6 ounces Material: Aluminum Size: 16Gauge Style: 164 FT/50 M(3-IN-1)	Pcs	7
24	<u>Modeling tools</u> 32PCS Pottery and Cay Tools: Contain most of modeling clay tools, great for carving, shaping, cutting, scraping, brushing,	Pcs	5

	<p>smoothing and more.</p> <p>Double-Sided Design: For a variety of shapes and uses, make your work more flexible. Smooth wooden handles make each tool comfortable to hold.</p> <p>Professional Quality: Durable and sharp stainless-steel tips that will not bend under pressure. providing for fine detailing, accuracy and efficiency.</p> <p>Sizes: Length between 4.8-8.2 inches, smooth, comfortable to hold and easy to use.</p>		
25	<p><u>Wood Carving (Tools Set with different knives)</u></p> <p>23Pcs Wood Carving Tools: Wood carving tools kit, wood carving set includes 1 × whittling knife, 1 × detail wood carving knife, 12 × high quality SK2 carbon steel wood carving tool, 1 × polish leather strop, 1 × polishing compound, 2 × gloves, 1 × whetstone, 1 x roll bag, 1 x sandpaper, 2 x canvas sheaths</p>	Pcs	5
26	<p><u>Wood Carving (stone bits)</u></p> <p>Item Weight: 3.84 ounces</p> <p>Package Dimensions: 6.3 x 3.43 x 0.51 inches</p> <p>Material: Carbide, Diamond, High speed steel</p> <ul style="list-style-type: none"> • Multi-purpose - Diamond grinding burrs made of high speed steel coated with diamond particles, extremely sturdy and wear resistance. Great for polishing stone, glass, ceramics, tile, brick, fiberglass, rock etc. • Compatibility - With approx.1/8" shank works with any rotary tools and drills. • Assortment of shapes - 6 different shapes and sizes meet various applications. 20pcs packaged in a plastic box, falling resistant and moisture proof easy to store. 	Pcs	5
27	<p><u>Stone carving tools (stone bit)</u></p> <p>Item Weight: 1.06 pounds</p> <p>Package Dimensions: 8.35 x 2.6 x 1.97 inches</p> <p>Material: Steel</p> <p>Handle Material: Wood</p> <p>10 PIECES: Set of 10 pcs stone carving tool with leather wrapped around the outside, not astringent does not slip, is an indispensable tool.</p> <p>10 kinds of Shape Size: Deep gouge, medium gouge, Shallow gouge, Narrow straight chisel, Wide straight chisel, Rounded chisel, angled knives/chisels, Parting tool, Pinpoint tool</p> <p>Steel chisel with double-edged, weighty, and the head is finer than ordinary carving.</p>	Pcs	5
28	<p><u>Stone carving tools (chisel set)</u></p> <p>Item Weight : 1.06 pounds</p>	Pcs	5

	<p>Package Dimensions: 8.35 x 2.6 x 1.97 inches</p> <p>Material: Steel</p> <p>Handle Material: Wood</p> <ul style="list-style-type: none"> ○ 10 PIECES: Set of 10 pcs stone carving tool with leather wrapped around the outside, not astringent does not slip, is an indispensable tool. ○ 10 kinds of Shape Size: Deep gouge, medium gouge, Shallow gouge, Narrow straight chisel, Wide straight chisel, Rounded chisel, angled knives/chisels, Parting tool, Pinpoint tool ○ This Tungsten Steel chisel is double-edged, weighty, and the head is finer than ordinary carving. 		
29	<p><u>Stone carving tools (Art craft stone carving set)</u></p> <ul style="list-style-type: none"> ○ 10 PIECES: Set of 10 pcs stone carving tool with leather wrapped around the outside, not astringent does not slip, is an indispensable tool. ○ 10 kinds of Shape Size: Deep gouge, medium gouge, Shallow gouge, Narrow straight chisel, Wide straight chisel, Rounded chisel, angled knives/chisels, Parting tool, Pinpoint tool ○ This Tungsten Steel chisel is double-edged, weighty, and the head is finer than ordinary carving. 	Pcs	5
30	<p><u>Plastic shredder</u></p> <ul style="list-style-type: none"> • Plastic Type: PVC, PET, ABS, PP/PE, PE, PP, PC, PMMA, PA, PS • Shaft Design: Double • Dimension(L*W*H): 1400*600*1400 • Weight (T): 1.6 • Crushing material: General Plastic Materials • Production Capacity (kg/h): 800 - 1000 kg/h • Use: Waste Plastic Crusher • Voltage: 220V/380V • Power (kW): 5.5 • Motor: 3-45KW 	Pc	1
31	<p><u>Soil nutrient analysis equipment</u></p> <ul style="list-style-type: none"> • Power supply: AC 220±22V DC 12V+5V • Repeatability error: ≤0.05% (0.0005 potassium dichromate solution) • Linear error: ≤2% (0.02 copper sulfate detection) • Power: ≤5W • Range and resolution: 0.001-9999 • Detection channels: 6 detection channels as standard • Weight: 5.1kg 	Pc	1
32	<p><u>Solar training kit</u></p> <ul style="list-style-type: none"> • Dimension: 620 * 425 * 180mm • Power: ≤500W • Communication line: RS232 to USB • Power supply: AC220V±10%, 50HZ; • Temperature: -10°C~+40°C 	Pc	1

33	<p><u>Benchtop Mini Injection Molding Machine</u></p> <ul style="list-style-type: none"> Ejector stroke: 100mm Ejector Force: 1000KN Theoretical shot volume: 100cm³ Injection rate: 50g/s <p>Style: VERTICAL</p> <p>Ejector Stroke(mm): 100mm</p> <p>Ejector Force(kN): 1000kN</p> <p>Theoretical Shot Volume(cm³): 100cm³</p> <p>Injection Rate (g/s): 50g/s</p> <p>Machine Type: Hydraulic</p> <p>Injection Weight (g): 50g</p> <p>Screw diameter (mm): 20mm</p> <p>Weight (KG): 50kg</p> <p>Power (kW): 0.5kW</p> <p>Injection pressure: 4T</p> <p>Mold opening stroke: 100mm</p> <p>Dimension: 750*350*550mm</p> <p>Voltage: 220V</p> <p>Die size: 100*100*100</p>	Pc	1
34	<p><u>Industrial scale</u></p> <ul style="list-style-type: none"> Large Capacity: Weigh up to 440lb/200kg with 50g/0.05lb Precision Main Functions: ON/OFF, MODE, TARE keys with extra large Die casting Heavy Duty Metal Platform Measuring Units: Measures in lb, oz and kg User Friendly: Extended control board for over-size boxes with energy saving LCD Display Power: Operates on 4 AAA batteries or 9V AC adapter (Both included), Auto shut-off function ITEM DIMENSIONS: 11.7 x 11 x 1.1 inches 	Pc	1
35	<p><u>Industrial oven</u></p> <ul style="list-style-type: none"> Voltage: 380V Power: 13.5kw Weight: 303 KG Dimension(L*W*H): 1345*9709(1205+610) MM Application: Bread Bakery Machine Power Source: Electric Material: 201Stainless Steel Heavy-duty stainless-steel construction for longer life High efficiency, quick temperature recovery High production steam system (Optional) 	pc	1

	<ul style="list-style-type: none"> • Shot or pulse steam injection • Variable air speed with adjustable airflow • Advanced programmable oven control • Auto ON/OFF Control • Cool-down mode • 99 programmable menus • Energy saving mode • Accommodates one single rack • Accommodates two single side loads • Flush stainless-steel floor for easy rack loading, no ramp required • Field reversible door • Insulated with 5" thick high temp. insulation • Heavy-Duty rotating and lifting system with capacity of 1500 lbs. • Self-adjusting slip clutch prevents oven/rack damage • Heat exchanger with no weld construction • Standard Type II hood • Built-in rollers and levelers for easy installation • Shipped knock down standard 		
36	<p><u>Spice grain grinder</u></p> <ul style="list-style-type: none"> • Quantity 1/Each • Width 6 1/2 Inches • Depth 8 1/2 Inches • Height 11 1/2 Inches • Amps 1.5 Amps • Hertz 60 Hertz • Voltage 120 Volts • Wattage 750 Watts • Bowl Capacity 3 Cups • Horsepower 1 • NSF Listed Yes • Number of Bowls 2 Bowls • Plug Type NEMA 5-15P • Power Type Electric • RPM 20,000 	Pc	1
37	<p><u>Planetary mixer</u></p> <p>GEAR DRIVEN COMMERCIAL MIXER</p> <p>Wire Whip, Dough Hook, & Flat Beater. Stainless steel mixing bowl</p> <p>3 Speed all gear driven transmission, Speeds 91 RPM, 166 RPM, 282 RPM</p> <p>Volts-110, Hz.-60, Phase-1, 1.4 KW, 1400 Watts, ETL Listed</p> <p>Dimensions: 45 x 24 x 21 inches</p> <p>Item Weight: 600 pounds</p>	Pc	1
38	<p><u>Kitchen weighting scale</u></p> <p>Material: Stainless Steel</p> <p>Item Weight: 1.2 Pounds</p> <p>Readout Accuracy: 1 Grams</p>	Pc	1

	<p>Weight Limit: 11 Pounds</p> <p>Precise measurement: 11lb/5kg capacity with a division of 0.1oz/1g. High precision strain gauge sensors that deliver trustworthy results every time; LCD display for clear readout in kg(g), lb(Oz) and °F</p> <p>Smart Units: scale should show at lb/kg automatically when your weight is over 16 oz/1000 g</p> <p>Multifunctional: must include room temperature sensor and alarm timer in order to accomplish more tasks with less clutter on the kitchen counter</p> <p>Sleek & sturdy: stainless steel for a long lifetime. Detachable bowl (2.06QT) for easy mixing and pouring.</p>		
39	<p><u>Grass Juicer</u></p> <p>Width: 7 Inches Depth: 19 1/4 Inches Height: 12 Inches Amps: 3.1 Amps Hertz: 60 Hertz Phase: 1 Phase Voltage : 120 Volts Wattage: 375 Watts Horsepower: 3/8 HP Power Type: Electric Style: Manual Feed</p>	Pc	1
40	<p><u>Grass juicer (two)</u></p> <p>Power: 120W</p> <p>Production: 22-30 Oranges/min</p> <p>Orange Size: ϕ1.6"-3.1" (ϕ40-80mm)</p> <p>Product Weight: 98.8 lbs (44.8kg)</p> <p>Product Dimensions: 19.7"x13.4"x30.9" (50x34x78.5cm)</p> <p>STEADY MATERIAL: Stainless steel and PP material, which makes it perfectly durable and sturdy. The power 120-watt motor. Air vents help to dissipate heat.</p> <p>EFFICIENT PROCESSING: Large storage basket for efficient feeding. The juice machine should be capable of squeezing up to 22-30 oranges (dia. 40-80mm).</p> <p>RELIABILITY & SAFETY: The ON/OFF switch should be protected by covers, effectively against the water and electrical leakage.</p>	Pc	1
41	<p><u>Juicer</u></p> <p>Material: Stainless Steel</p> <p>Voltage : 110 Volts</p> <p>Item Dimensions LxWxH: 9.84 x 9.84 x 21.65 inches</p> <p>Professional High-Speed Countertop Blender with 2200W Base,</p>	Pc	1

	<p>80oz Durable Jar for Family/ Commercial Size</p> <p>Ice Crush, Shakes and Smoothies, Built-in Pulse</p> <p>Quiet and Soundproof: professional blender reduce noise and also no splatter and leaking while blending. Pitcher 80oz (2.2L, 8 Cups) with 2200W motor.</p>		
42	<p>Juicer (two)</p> <p>Specification:</p> <ul style="list-style-type: none"> Juice Outlet: $\phi 0.7$" inch Power: 370W Rotary Speed: 2800 RPM Gross Weight: 27.5 lbs Package Dimensions (L x W x H): 14" x 11" x 17" inch Cleaning: wipe or brush <p>Fiber & Juice Separated: 5-grade gear transmission for less power consumption, driven by heavy duty motor.</p> <p>Efficiency: 2800 RPM power machine. Three stainless steel rollers to crush fruits and vegetables to perfect result. 0.7" (18 mm) large diameter juice outlet for quicker juicing. Food grade pushing rod to help food to contact with blades more sufficiently.</p>	Pc	1
43	<p>Food dryer</p> <p>Material: Stainless Steel</p> <p>Color: Stainless Steel Trays</p> <p>Wattage: 900 watts</p> <p>Item Dimensions LxWxH: 13.39 x 17.83 x 16.57 inches</p> <p>10 food grade stainless steel trays or dryer rack.</p> <p>TEMPERATURE CONTROL: Electronic probe & temperature control for food preservation (95-170°F). Produces organic healthy snacks by dehydrating fruits/vegetables</p> <p>TOUCH-CONTROL DISPLAY: Touch control LED display, auto shut-off, memory function & switch door magnetic induction. Features glass door along w/ built-in rear-mounted motor & internal fan designed to prevent the appliance from overheating</p> <p>HIGH HEAT CIRCULATION: The 360° hot air circulation effectively dries food by removing moisture content. Shrinks the food but still retains 97% of vitamins and minerals</p>	Pc	1
44	<p>Cold Press Oil Machine</p> <ul style="list-style-type: none"> Item Weight: 9 Kilograms Item Dimensions LxWxH: 8.66 x 11.42 x 19.69 inches 0-300 ° ADJUSTABLE TEMPERATURE: The metal temperature adjustment button with built-in precise probe to recognize the temperature value at a glance. 1800W PRESSING POWER : With high PRESSING POWER, efficiency can reach 6-9kg / hour. 	Pc	1
45	<p>Packaging Machine</p> <ul style="list-style-type: none"> Material: Stainless Steel Item Dimensions LxWxH: 16.14 x 11.42 x 12.6 inches Item Weight: 23 Kilograms Power Source: Corded Electric The packaging machine. should pack various of ripe products, salted, bean products, fruit product to be fresh. After vacuum packaging, the food should keep it's original taste and stored much longer. The machine is structed with tightness packaging materials with strick advanced seal technology, prevent food from spoilage. 	Pc	1

	<ul style="list-style-type: none">In the form of liquid, solid, powder or paste by using plastic film or plastic aluminum foil film, It should prevent the packed products from oxidating, mildewing, worm-eating, rotting or damping, and prolong the shelf period.		

DS
AN

Delivery Requirements

Delivery Requirements	
Delivery date and time	
Delivery Terms (INCOTERMS 2020)	Delivered At Place (DAP)
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) ✓ <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Fourah Bay Close, Off Main Motor Road, Wilberforce, Freetown
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
Training on Operations and Maintenance	N/A
Warranty Period	12Months (one year)
After-sales service and local service support requirements	
Preferred Mode of Transport	As applicable

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Bank Address: IBAN/BBAN: SWIFT/BIC: Account Currency: Bank Account Number:			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name:

Title:

Date:

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text.						
INCOTERMS: Click or tap here to enter text.						
Item No	Description	UOM	Qty	Unit price	Total price	
1.	Click or tap here to enter text.					
2.	Click or tap here to enter text.					
3.	Click or tap here to enter text.					
4.	Click or tap here to enter text.					
5.	Click or tap here to enter text.					
Total Price						
Transportation Price						
Insurance Price						
Installation Price						
Training Price						
Other Charges (specify)						
Total Final and All-inclusive Price						

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address: