



REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: **04/08/2022**

SUBJECT: **Request for Quotation for supply of equipment for organizing production of confectionery, food products and food semi-finished products**

REF: **RFQ/043/22**

DEADLINE: **18.08.2022**

PAGES: **7 (SEVEN)**

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

ITEM #	ITEM DESCRIPTION	UNIT OF MEASURE	Q-TY	PRICE IN [CURRENCY] (EXCLUSIVE OF VAT)	
				Unit Price	Total Price
1	Combined gas stove <i>Panel:</i> Work surface material: stainless steel Number of gas burners: 3 pcs Number of electric burners: 1 piece Electric ignition of burners: yes Gas control of burners: yes <i>Oven:</i> Oven volume: 50-60 liters Lower burner: electric heater Top: electric heater Thermostat: yes Gas control: yes Number of trays: 2 pcs	Piece	18		
2	Refrigerator with freezer Noise level: no higher than 43 dB Number of compressors: 1 Refrigerator volume: 300-350 liters Freezer volume: 150-180 liters Freezer Location: Left Fridge Defrosting: No Frost Freezer Defrost: No Frost Management: Electronic Power supply: 220 V	Piece	9		

3	Display refrigerator Noise level: not higher than 69 dB Number of compressors: 1 Volume: 380-400 liters Refrigerator defrosting: Manual Power supply: 220 V	Piece	9		
4	Dough mixer Application: Dough mixer Capacity: 20-25kg/flour; 30-35 kg/dough Voltage: 220V	Piece	9		
5	Planetary mixer Purpose: Kneading biscuit, liquid dough and high humidity yeast dough Bowl volume: 7-12 liters Body material: metal-plastic Bowl material: metal Number of speeds: 4-7 Number of nozzles: at least 3 Splash guard: yes Voltage: 220V	Piece	9		
6	Electric mini oven Volume: 40-50 liters Inner chamber coating: bio ceramic and/or enamel with insulation Door: double glass, high temperature resistant Timer: adjustable, adjustable up to 90 minutes Number of trays: 2 Lattice Quantity: 1 Power supply: 220 V	Piece	27		
7	Electric waffle iron 3 in 1 Non-stick coating: yes Heating: bilateral Housing cover material: stainless steel / non-stick plate Power and Ready Indicators: yes Number of nozzles: 3 Power supply: 220 V	Piece	27		
8	Electric blender Capacity (bowl): 1.5-2 liters Blade material: stainless steel Number of speed modes: 3-5 Bowl Material: Glass	Piece	9		

	Number of interchangeable knives: 4-8				
9	Electric meat grinder Application: for use in professional kitchens for minced meat, poultry and fish Case material: stainless steel Screw speed: 100-200 rpm Productivity: 120-150 kg/hour	Piece	9		
10	Microwave Internal volume: 15-20 l Chamber lining: Bioceramic enamel Control Type: Mechanical Timer: yes Defrost mode: yes System of uniform distribution of microwaves: Yes Camera light: yes Sound signal: yes	Piece	9		
11	Kitchen shelving Shelving material: Stainless steel Number of shelves: 4 Size (LxWxH): 120cm x 50cm x 150cm	Piece	18		
12	Sink, 2 section, stainless steel Material: Stainless steel Overall size (LxWxH): 110cm x 60cm x 85cm	Piece	9		
Total Prices of Goods					
Transportation costs					
Packing, Insurance and other costs					
VAT (if applicable for Local Vendor)					
Total All-Inclusive Bid Price					

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/ testing/ commissioning (as applicable)
4. Site survey will be arranged on request (as applicable)
5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (as applicable)

The number of confectionery equipment must be delivered to the exact addresses of the territorial departments of the Ministry of Employment and Labor Relations of the Republic of Uzbekistan according to the table below.

Table. Information on the delivery of confectionery equipment by name and region

#	Name of confectionery equipment	Total number of equipment	Quantity of equipment by names and regions of delivery		
			Fergana region	Andijan region	Namangan region
1	Combined gas stove	18	6	6	6
2	Refrigerator with freezer	9	3	3	3
3	Display refrigerator	9	3	3	3
4	Dough mixer	9	3	3	3
5	Planetary mixer	9	3	3	3
6	Electric mini oven	27	9	9	9
7	Electric waffle iron 3 in 1	27	9	9	9
8	Electric blender	9	3	3	3
9	Electric meat grinder	9	3	3	3
10	Microwave	9	3	3	3
11	Kitchen shelving	18	6	6	6
12	Sink, 2 section, stainless steel	9	3	3	3
	TOTAL	162	54	54	54

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements [to be filled out by Buyer]	Bidder's Response
Validity of Offer: [specify your requirements] <input checked="" type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Warranty Period Offered (as applicable): Minimum 1 year warranty for all types of products offered	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of Warranty Coverage (as applicable): <input checked="" type="checkbox"/> replacement of damaged parts <input checked="" type="checkbox"/> fix technical issues <input checked="" type="checkbox"/> replacement of equipment when it is subject to warranty	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of After Sales Service (as applicable): <input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period <input checked="" type="checkbox"/> Technical Support	<input type="checkbox"/> Yes <input type="checkbox"/> No

<input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair <input type="checkbox"/> Others <i>[pls. specify]</i>	<input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms (linked to INCOTERMS 2020): <input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP <input checked="" type="checkbox"/> DPU (regional departments of MELR in three regions of Fergana Valley) Customs clearance ¹ , if needed, shall be done by UNDP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Payment Terms: 1) Payment within 20 (twenty) calendar days after delivery of the goods and signing of the act of acceptance and transfer of goods by both parties 2) Payment in the amount of 100% after the delivery of the goods and the execution of the acceptance certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Value Added Tax on Price Quotation: <input checked="" type="checkbox"/> Must be inclusive of VAT for local companies registered in Uzbekistan (if registered as VAT payer); <input checked="" type="checkbox"/> Must be exclusive of VAT for foreign companies registered outside of Uzbekistan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery terms: 1) Delivery within 30 (thirty) calendar days after signing the contract 2) Delivery of goods to the destination (regional departments of the MELR in three regions of Ferghana Valley)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
All documentations, including catalogs, instructions and operating manuals, shall be in: <input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Russian	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Liquidated Damages: <input type="checkbox"/> Will not be imposed <input checked="" type="checkbox"/> Will be imposed under the following conditions: Percentage of contract price per day of delay: 0,5% from the total amount of the contract Max. no. of days of delay: 20 (twenty) days After which UNDP may terminate the contract.	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____
Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	<input type="checkbox"/> Not listed <input type="checkbox"/> Listed <input type="checkbox"/> Please explain in case of "Listed": _____

¹ Must be linked to INCOTERMS chosen.

Please confirm that you accept the UN Supplier Code of Conduct, available at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept":
--	--

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **[18:00] [GMT +5, Tashkent time]** on or before **August 18,2022**.

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to bids.uz@undp.org². Quotation submitted by e-mail must be limited to a maximum size of 15 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following reference either on the envelope or email subject:

RFQ/043/22 - Supply of equipment for organizing production of confectionery, food products and food semi-finished products³

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,
UNDP Uzbekistan

² Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

³ Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.