



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: UNDP/AFG/RFQ/2022/ 0000013281 - Construction of Circular Road, Canal Lining and Aqcha Port Road and Culvert Construction through Cash-for Work (CFW) in Balkh District of Balkh Province	Date: 04 August 2022
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of - **Construction of Circular Road, Canal Lining and Aqcha Port Road and Culvert Construction through Cash-for Work (CFW) in Balkh District of Balkh Province** detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:  C37FA973C99B45F...

Name: Ijaz Hussain

Title: Procurement Specialist

Date: August 4, 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p><input checked="" type="checkbox"/> Online bidding in E-Tendering module. Date and Time: As specified in the system (note that the time zone indicated in the system in New York Time zone).</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>PLEASE NOTE: -</p> <p>Date and time visible on the main screen of event (on E-Tendering portal) will be final and prevail over any other bid closing time indicated elsewhere, in case they are different. Please also note that the bid closing time shown in the PDF file generated by the system is not accurate due to a technical glitch that we will resolve soon. The correct bid closing time is as indicated in the E-Tendering portal and system will not accept any bid after that time. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly in the system.</p>
Site visit	<p>Optional: The bidders are encouraged to conduct the physical site visit for complete understanding of scope of works prior sending the formal Quotation to UNDP this will help the potential companies to prepare their quotation BOQ.</p> <p><u>Date: 11 August 2022</u></p> <p>Location: 4th circular road, Balkh District of Balkh Province</p> <p>Focal Person(s): Rafiullah Faqiree – Field Engineer</p> <p>Mobile number: 0799333177</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> E-tendering</p> <ul style="list-style-type: none"> ▪ File Format: PDF, Excel, Word ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. <p>[For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information]</p> <ul style="list-style-type: none"> • UNDP/AFG/RFQ/2022/ 0000013281 <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p>
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and</p>

	requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input type="checkbox"/> General Terms and Conditions / Special Conditions for Contract</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input checked="" type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Others [pls. specify]</p> <p>Performance Security (Form A)</p> <p>The Performance Guarantee referred to in Clause 10 of the General Conditions shall be deducted from each invoice of the Contractor for an amount of 10 (ten) percent of the invoice amount until it reaches 10 (ten) percent of the total estimated price of the Contract. Performance guarantee of 10% of the estimated price of the contract will be returned to the contractor, upon completion of -06 Months Defect Liability Period and issuance of Certificate of Final Completion. During the 06 Months of Defect Liability Period, the contractor is obligated to correct, repair and / or reconstruct any faults as may arise or any items listed in the Certificate of Substantial Completion by UNDP, at the Contractors own cost and within 14 (fourteen) calendar days of notification by UNDP.</p> <p>According to Clause 45 of the General Conditions, the liquidated damages for delay shall be 0.5% (zero-point five percent) of the price of the Contract per day of delay, up to a maximum of 10% of the final price of the Contract.</p> <p>Keeping in view the current Banking issues, in case the bidder fails to provide the Performance Security as per the requirement, UNDP will retain 10% from the first invoice and will process upon completion of the defect liability period of six months.</p>
Eligibility	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or

	<p>temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	Quotations shall be quoted in United States Dollars (USD)
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process. d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder: or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <ul style="list-style-type: none"> <input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	<p>English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Annex 1: Schedule of Requirements are duly completed and signed, as per the BOQ requirements. <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Annex 3A: Priced BOQ duly completed and signed <input checked="" type="checkbox"/> Audit Financial Statement for the Five years (2017-2018,2019,2020-2021) <input checked="" type="checkbox"/> Company Profile. <input checked="" type="checkbox"/> Business Licenses: Valid business license in general construction works. (copy must be provided with the quote).

	<p><input checked="" type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project.</p> <p><input checked="" type="checkbox"/> Copies of Contracts and Completion Certificate of two similar contracts as prime contractor.</p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 2 clients in terms of Contract value in similar field.</p> <p><input checked="" type="checkbox"/> List of proposed personnel with CV's showing relevant experience and qualification</p> <p><input checked="" type="checkbox"/> Implementation Plan/Timetable/ Gantt Chart for 5 months (must indicating detailed list of tasks, duration, and allocated resources per task as per the requirement).</p> <p><input checked="" type="checkbox"/> Statement that bidder is not listed in the removed or suspended vendor list of the UN or other such lists of other UN agencies, nor are associated with, any company or individual appearing on the 1267/1989 list of the UN Security Council.</p> <p><input checked="" type="checkbox"/> Duly completed and stamped compliance sheet along with requested documentation, if any.</p> <p>Note: Additionally, UNDP may request other financial documents such as Credit Line Facility, Bank Statements etc. in order to see the bidders' financial soundness (if required).</p> <p>For JV, both companies collectively should meet the requirement.</p>
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input checked="" type="checkbox"/> Progress Payment upon completion of certain contracted work as per the BOQs within 30 days after receipt of goods, works and/or services and submission of payment documentation through bank transfer to selected bidder.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of completed works and services, based on full compliance with BOQs requirements and certification by UNDP Engineer.
Contact Person for correspondence, notifications and clarifications	<p>Focal Person: Procurement Officer</p> <p>E-mail address: procurement.af@undp.org</p> <p>Attention: Quotations shall not be submitted to this address but through Atlas System. Otherwise, offer shall be disqualified.</p> <p>Email: procurement.af@undp.org</p> <p>Subject line: UNDP/AFG/Rfq/2022/ 0000013281 - Construction of Circular Road, Canal Lining and Aqcha Port Road and Culvert Construction through Cash-for Work (CFW) in Balkh District of Balkh Province Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Clarifications	<p>Requests for clarification from bidders will not be accepted any later than 3 working days (Fridays and Saturdays are not working days) before the submission deadline. Responses to request for clarification will be communicated through addendum through Atlas before submission deadline</p> <p>The subject line of your email for requesting clarification shall be</p> <p>Subject line: UNDP/AFG/Rfq/2022/ 0000013281 - Construction of Circular Road, Canal Lining and Aqcha Port Road and Culvert Construction through Cash-for Work (CFW) in Balkh District of Balkh Province</p>
Evaluation method	<input checked="" type="checkbox"/> The Contract for Civil Works/ Purchase Order will be awarded to the lowest price substantially compliant offer

Evaluation criteria	<p> <input checked="" type="checkbox"/> Full compliance with all requirements/specifications of the BOQs as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions for Works <input checked="" type="checkbox"/> Minimum of two similar contracts successfully completed related to rehabilitation/renovation/construction works out of which one Contract successfully implemented for rehabilitation/renovation/construction equal or above than USD\$200,000 during the last 5 years. <input checked="" type="checkbox"/> Minimum Average Annual Turnover of US\$200,000/ during the last Five years ((2017-2018,2019,2020-2021) <input checked="" type="checkbox"/> Compliance with the delivery schedule/completion timeframe of Five months. <input checked="" type="checkbox"/> Qualification and suitability of the key personnel proposed for the contract including their previous experience with same type of assignment: </p> <table border="1" data-bbox="336 517 1378 1043"> <thead> <tr> <th>S/N</th><th>Position/Item</th><th>Academy requirement</th><th>Experience (please detail on what)</th></tr> </thead> <tbody> <tr> <td>1</td><td>Project Manager (engineer)/ Focal Point</td><td>Degree in Civil Engineer</td><td>A minimum of 8 years work experience in construction project management</td></tr> <tr> <td>2</td><td>Site Engineer</td><td>Degree in civil engineering</td><td>A minimum of 5 years' work experience in construction project supervision and implementation</td></tr> <tr> <td>3</td><td>Field Supervisor/foreman</td><td>Degree in engineering or relevant field</td><td>A minimum of 2 years' experience in construction project supervision</td></tr> <tr> <td>4</td><td>Quality control engineer</td><td>Degree in engineering or relevant field</td><td>A minimum of 5 years' experience in QC/QA, testing materials and laboratories</td></tr> </tbody> </table>	S/N	Position/Item	Academy requirement	Experience (please detail on what)	1	Project Manager (engineer)/ Focal Point	Degree in Civil Engineer	A minimum of 8 years work experience in construction project management	2	Site Engineer	Degree in civil engineering	A minimum of 5 years' work experience in construction project supervision and implementation	3	Field Supervisor/foreman	Degree in engineering or relevant field	A minimum of 2 years' experience in construction project supervision	4	Quality control engineer	Degree in engineering or relevant field	A minimum of 5 years' experience in QC/QA, testing materials and laboratories
S/N	Position/Item	Academy requirement	Experience (please detail on what)																		
1	Project Manager (engineer)/ Focal Point	Degree in Civil Engineer	A minimum of 8 years work experience in construction project management																		
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4	Quality control engineer	Degree in engineering or relevant field	A minimum of 5 years' experience in QC/QA, testing materials and laboratories																		
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order																				
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.																				
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract for Works																				
Expected date for contract award.	15 September 2022																				
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.																				
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures																				
Any other information	Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.																				
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.																				

Joint venture	Allowed
Contract duration	The duration of this contract will be Five (05) Months after signing of contract by both parties

ANNEX 1: SCHEDULE OF REQUIREMENTS

Annex-1 a, Scope of works attached

CASH FOR WORK ARRANGEMENT

In consultation with CDCs, UNDP field coordinator will identify the most suitable labourers/beneficiaries based on the beneficiary selection criteria. Except in outstanding circumstances, one family can have maximum one labourer. This is to ensure as many households benefit from the intervention as possible.

Vulnerabilities that will be considered for beneficiary selection include:

- households struggling with poverty
- women-headed households
- No child labour will be hired during project
- households with members who are unemployed, have disabilities and elderly

When the number of eligible labourers are high, a maximum number of working days per labourer could be set in order to ensure that as many households benefit from the intervention as possible.

The minimum pay per day for unskilled labour is 500 AFN

Annex-1 B, Technical specification attached

Annex-1 C, Design, drawings

Annex-1 D, Excel version of BOQ attached Separately.

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	UNDP/AFG/RFQ/2022/ 0000013281	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) <i>(If yes, provide a Copy of the valid Certificate):</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? <i>(If yes, provide a Copy of the valid Certificate):</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.

Previous relevant experience: 2 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value in USD	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - WORKS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	UNDP/AFG/RFQ/2022/ 0000013281	Date: Click or tap to enter a date.

Technical Offer

Provide the following:

- a brief description of your qualification and capacity that is relevant to the Scope of Works;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel

Note: Please submit the excel version of BOQ . Please also send the signed version of the BOQ on Company's letterhead.

The payment will be paid based on satisfactory delivery of following Milestones

Milestones	Description	Percentage	Timeline	Total cost in USD
Milestones 1	Progress Payment upon completion of the actual works done as per the agreed contract, BoQ and specifications, duly certified by the UNDP regional team.	100%	5 Months	

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Acceptance of Technical specification stipulated in the schedule of requirements in Annex 1.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Acceptance of delivery Term (INCOTERMS 2020) DAP J	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time: 5 Months	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Address: 4th circular road, Balkh District of Balkh Province	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation: 90 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms: <input checked="" type="checkbox"/> The payment shall be made as per the Milestone stipulated in the schedule of payment within 30 days after submission and acceptance of reports and invoice.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company NameClick or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.:Click or tap here to enter text. Email Address:Click or tap here to enter text.	Authorized Signature: Date:Click or tap here to enter text. Name:Click or tap here to enter text. Functional Title of Authorised Signatory:Click or tap here to enter text. Email Address: Click or tap here to enter text.

Form A for Performance Security

(This must be finalized using the official letterhead of the Issuing Bank. Except for indicated fields, no changes may be made in this template.)

To:UNDP
[Insert contact information as provided in Data Sheet]

WHEREAS [name and address of Contractor] (hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. Click to enter dated Click to enter , to deliver the goods and execute related services Click here to enter text. (hereinafter called “the Contract”):

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract:

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of [amount of guarantee] [in words and numbers], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [amount of guarantee as aforesaid] without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid until a date 30 days from the date of issue by UNDP of a certificate of satisfactory performance and full completion of services by the Contractor.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Date
Name of Bank
Address