PROCUREMENT NOTICE

Date: 20 July 2022

Country: Kenya

KEN/IC/042/2022

RESEARCH AND DEVELOPMENT OF KNOWLEDGE PRODUCTS TO SUPPORT HUMAN RIGHTS AND CIVIC SPACE ADVOCACY

Period of assignment/services: 30 working days within a period of two months

Firms are not eligible for this consultancy assignment. Open to National Individual Consultants only.

Background

Amkeni Wakenya is a UNDP Civil Society Democratic Governance facility that was established in 2008. The project is currently in phase II of implementation, beginning January 2015. The main objective of the project is to provide technical and financial support to CSOs that work in the governance sector (e.g. justice, human rights, & devolution) in Kenya. It also enhances citizens’ participation in governance and reforms. Amkeni Wakenya phase II is focusing on four strategic outcomes: 1) access to justice and realization of human rights; 2) entrenching human rights-centered and accountable devolved governance; 3) promoting an enabling environment for CSOs; and 4) building the capacity of CSOs to effectively respond to contemporary governance issues.

Amkeni Wakenya has received support from the Embassy of the Kingdom of Netherlands to implement the project on Strengthening Civil Society and Citizen Voice for Realization of Sustainable Development Goals-SDGs in Kenya. The project seeks to strengthen the role of civil society in making meaningful contribution towards achieving sustainable development goals (SDGs) and promoting ability of civil society organizations (CSOs) in holding governments and the private sector accountable for the realization of SDGs. The project seeks to contribute further to addressing the constrained environment within which CSOs operate to advocate for human rights and governance issues that are pertinent to realization of SDGs. The project principally contributes to realization of SDG 16 which promotes peaceful and inclusive societies for sustainable development, with a focus on access to justice, citizen participation and adoption of non-discriminatory laws.

The project is to be implemented across four counties Kilifi, Kwale, Kitui & Turkana. Thus far Amkeni Wakenya has conducted scoping missions across the four counties and documented issues of concern regarding public participation and civic space.

The deliverables of the assignment are:-

The consultant will work under supervision of the Amkeni Wakenya Project Manager and directly with the M&E Specialist Gender Officer. The Consultant will be responsible to develop a knowledge product on support to civic space advocacy. More specifically, the consultant will:

a) Provide a detailed report on existing policies that encourage inclusive participation and access to information at National level. Additionally, the report should clearly show whether these existing
policies are guided by and meet the standards of national and international human rights law, and whether they ensure transparency as well as access to information and participation at the local and National levels.

b) Provide a detailed report on existing policies that protect civil actors from attacks, harassment, arbitrary detention, enforced disappearances, unlawful killings, criminalization, and acts of intimidation and reprisal to silence critical voices. The report should clearly show how different groups and populations are more vulnerable than others as well as how certain civic actors face risks based on their gender roles and identities and how these policies protect them.

c) Provide a detailed report on the existing institutional, legal and policy frameworks that enable effective and safe participation of diverse civil society groups and actors and protect the space for free speech, association, and assembly. The report should clearly show whether these frameworks promote vibrant and free civic space with channels for safe, non-discriminatory, inclusive, meaningful, and effective participation in the conduct of public affairs without compromise from government interferences.

d) Provide detailed report on the situational analysis with sex-disaggregated data and the gaps existing in promoting and enhancing gender mainstreaming in promoting and protecting civic space at a national level. Recommend key performance indicators to measure gender equality and empowerment nationally and within the focus counties.

e) Develop gender-responsive and inclusive knowledge products with recommended actions for UNDP, Government, and other strategic actors in accordance with relevant mandates on how to promote and protect civic space in Kenya as well as documenting relevant existing policies that promote and protect civic space.

Qualifications and Evaluation Criteria (Minimum 70 points)

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<tr>
<th>Criterion</th>
<th>Weight 100%</th>
<th>Criterion Max. 100 Points</th>
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<tr>
<td>At least 5 years of documented research / policy analysis in the areas of governance, rule of law, human rights, public participation and civic engagement</td>
<td>35%</td>
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<td>A minimum of 3 years documented experience of quantitative and qualitative research methods, and policy analysis in multilevel governance structures.</td>
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<td>Excellent assessment, monitoring, evaluation and report writing skills</td>
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<td>Experience of working in multicultural contexts</td>
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<td><strong>Total for Research Expert</strong></td>
<td><strong>100%</strong></td>
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Application Process

Applicants are requested to submit their all-inclusive fee proposal in Kenya Shillings using the financial proposal template provided (Offeror’s letter to UNDP). The financial proposal should be all-inclusive and include a breakdown. The term 'all-inclusive'' implies that all costs (professional fees, travel-related expenses including Kilifi, Kwale, Kitui & Turkana Counties, communications, utilities, consumables, insurance, etc.) that could possibly be incurred by the Contractor will be factored into the financial proposal. Financial evaluation (maximum 30 points):
The following formula will be used to evaluate the financial proposal:
\[ p = y \left( \frac{\mu}{z} \right), \]
where
- \( p \) = points for the financial proposal being evaluated
- \( y \) = maximum number of points for the financial proposal
- \( \mu \) = price of the lowest-priced proposal
- \( z \) = price of the proposal being evaluated

12. Duration of the Work

30 working days spread over a period of 2 months.

13. Application process

Interested and qualified candidates should submit their applications which should include the following:

1. Detailed Curriculum Vitae
2. Proposal for implementing the assignment - template provided
3. Offeror’s letter to UNDP - template provided

**Note:** Email attachments must not exceed 5MB. Please split files if they exceed this size.

**Note:** The successful applicant will be required to complete a UNDP Personal History Form (P11) form prior to contracting.

Applications should be sent to consultants.ken@undp.org to reach us not later than Wednesday, 10 August 2022 on or before 5.00 P.M (GMT+3.00)

Please quote - KEN/IC/042/2022 – Research and Development of Knowledge Products to Support Human Rights and Civic Space Advocacy on the subject line.

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For any clarifications, please write to undp.kenya.procurement@undp.org

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