

## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: 168-2022-RFQ-UNDP-LITACA Procurement and delivery of equipment for farmers of Khatlon region  Закупка и доставка оборудования для фермеров Хатлонской области.	Date: 04 August 2022
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### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: \_\_\_\_\_

Name: Mr. Firuz Khamidov

Title: Operations Manager, UNDP Tajikistan

Date: 04 August 2022

## SECTION 2: RFQ INSTRUCTIONS AND DATA

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
<b>Deadline for the Submission of Quotation</b>	<p><b>12:00 pm, 18 August 2022</b></p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> Dedicated Email Address (<a href="mailto:elbids.tj@undp.org">elbids.tj@undp.org</a>)</p> <p><input checked="" type="checkbox"/> Courier / Hand delivery <b>to the address 39 Ayni Street, UNDP Dushanbe, Tajikistan</b></p> <p>File Format: PDF</p> <p>File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</p> <p>All files must be free of viruses and not corrupted.</p> <p>Max. File Size per transmission: 25 MB</p> <p>Mandatory subject of email: Ref: 168-2022-RFQ-UNDP-LITACA</p> <p>Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.”</p> <p>It is recommended that the entire Quotation be consolidated into as few attachments as possible.</p>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct, Fraud, Corruption,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</a></p>



<b>Gifts and Hospitality</b>	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>General Conditions of Contract</b>	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract.</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for Works</a></p> <p>Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a></p>
<b>Special Conditions of Contract</b>	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days</p> <p><input checked="" type="checkbox"/> Other: <b>Liquidated Damages: up to 0.2% of total contract amount per each day of delay, up to a maximum 10% of total contract amount, thereafter, the contract may be terminated..</b></p>
<b>Eligibility</b>	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
<b>Currency of Quotation</b>	Quotations shall be quoted in US Dollars or Tajik Somoni
<b>Joint Venture, Consortium or Association</b>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
<b>Only one Bid</b>	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.


	<p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
<b>Duties and taxes</b>	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p>
<b>Language of quotation</b>	<p>English or Russian</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
<b>Documents to be submitted</b>	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <li>➤ Annex 2: Quotation Submission Form duly completed and signed</li> <li>➤ Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1, with completed specifications, brand model, manufacturer information and country of origin, brochures or link to the web site where the specific product is presented to enable evaluation of offer</li> <li>➤ Reference from Bank certifying availability of organizations Bank Account and not indebtedness of bidding company from Bank.</li> <li>➤ Company Profile.</li> <li>➤ Registration certificate.</li> <li>➤ List of projects performed for the last 3 years plus client's contact details who may be contacted for further information on those contracts including Statement of satisfactory Performance (Recommendations) and a copy for minimum 1 contract/purchase order awarded and served, proving relevant experience in provision of goods of similar value, nature and complexity. Certificate of origin as well as any other Certification that Manufacturer can provide for the equipment</li> <li>➤ Certification or authorization for the bidder to act as Agent on behalf of the Manufacturer (i.e. distributor), or Power of Attorney, if bidder is not a manufacturer</li> <li>➤ Name of the company that will provide maintenance during and after warranty period (with the confirmation from that company that they accept to abide by the warranty)</li> </ul>
<b>Quotation validity period</b>	<p>Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.</p>
<b>Price variation</b>	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>
<b>Partial Quotes</b>	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted Bid may be submitted separately per Lots</p>
<b>Alternative Quotes</b>	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted</p> <p>If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"</p>



<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt and installation of goods and submission of payment documentation. Local vendors will be paid in National Currency of Republic of Tajikistan based at the UN exchange rate on the day of payment. Payment will be made via Bank transfer to Vendor's Bank account. <input type="checkbox"/> Payment of the amount reserved for Defects Liability Period must be substituted with Bank Security (Bank guarantee) for the duration of 12 (twelve) months valid from the date of Substantial Completion of Works and shall be paid after certification and issuance of the Certificate on Substantial Completion of Works.
<b>Conditions for Release of Payment</b>	<input checked="" type="checkbox"/> Passing Inspection, Complete Installation <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements
<b>Contact Person for correspondence, notifications and clarifications</b>	E-mail address: <a href="mailto:procurement.tj@undp.org">procurement.tj@undp.org</a> <b>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</b> <b>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</b>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated through corporate e-mail: <a href="mailto:procurement.tj@undp.org">procurement.tj@undp.org</a>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract and/or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other
<b>Evaluation criteria</b>	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Availability of required documents/certificates/manuals; <input checked="" type="checkbox"/> Compliance to the delivery schedule; <input checked="" type="checkbox"/> Minimum 3 years of experience in provision of goods: availability of 1 (one) contract with similar value and nature for provision of goods in last three years
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract for Goods
<b>Expected date for contract award.</b>	15 September 2022
<b>Delivery deadline</b>	Up to 90 days after signing of Contract Exact delivery date for each product to be suggested by the bidder in their offer
<b>Publication of Contract Award</b>	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

## ANNEX 1: SCHEDULE OF REQUIREMENTS


### Technical Specifications:



№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм-я	Quantity /Кол-во	Description / Specifications of goods Спецификации товаров	Pictures/Фото
1	Onion haulm topper / Обрезчик ботвы лука	4	Pcs. /Шт.	<p>Onion topper allows for very precise cutting of onion, potato and carrot tops before digging. Cutting width, m – not less than 1.2 Operating speed, km/h – 10-15 Power requirement, h.p. – 50-70 Weight, kg – 750 (±30 kg) Drive - WOM 540 rpm Dimensions (LxWxH), not more than 200x170x150</p> <p>Number of rotors, pcs - 3 Productivity, ha/h - 0.5 (±0.1 ha/h) Number of knives, pcs - 6 Speed of knives, rpm – 1400 Cutting height, cm 5 - 30</p> <p>Обрезчик ботвы лука позволяет производить очень точное обрезание ботвы лука, картофеля и моркови перед выкапыванием. Ширина кошения, м – не менее 1,2 Рабочая скорость, км/ч – 10–15 Потребность мощности, л.с. – 50–70 Вес, кг – 750 (±30 кг) Привод – WOM 540 оборотов/минуту Габаритные размеры (Д*Ш*В), не более 200x170x150 см (±10 см)</p> <p>Количество роторов, шт - 3 Производительность, га/ч - 0,5 (±0,1 га/час) Количество ножей, шт - 6 Скорость ножей, об/мин – 1400 Высота кошения, см 5 - 30</p>	 


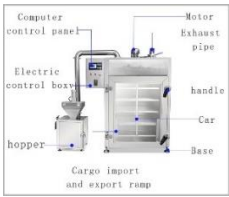

№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм- я	Quantit у /Кол-во	Description / Specifications of goods Спецификации товаров	Pictures/Фото
2.	Onion digger / Копалка для лука	4	Pcs. /Шт.	<p>Onion digger is a mounted machine coupled with the rear attachment of the tractor.  Working width, m – not less than 1.2  Power requirement (h/p) – 18-20  Productivity max, ha/hour - 0.5 (±0.1 ha/h)  Dimensions (L*W*H), 3500x1500x1200 mm (±200 mm)  Aggregation with tractors with power, hp 75 – 90  Tractor connections - rear suspension  Number of conveyors – 1  weight – 640кг</p> <p>Копалка для является навесной машиной, агрегируемой с Задним навесным устройством трактора.  Рабочая ширина захвата, м – не менее 1.2  Потребность мощности (л/с) – 18–20  Производительность макс, га/час - 0.5 (±0,1 га/час)  Размеры (д*ш*в), 3500x1500x1200 мм (±200 мм)  Агрегатирование с тракторами мощностью, л.с. 75–90  Соединения с трактором - задняя подвеска  Количество транспортеров – 1</p>	

№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм- я	Quantit у /Кол-во	Description / Specifications of goods Спецификации товаров	Pictures/Фото
3	Onion harvester, pick-up / Комбайн для уборки лука,	4	Pcs. /шт.	<p>Onion picks up machine is designed for harvesting dried onions or (option) potatoes from rows and loading onto a nearby vehicle</p> <p>Overall dimensions of the onion picker in working position: length / width / height (mm) - 5000 / 4000 / 3500 (±100 mm)</p> <p>Coupling with the tractor (kN): - tractor class - 0.6, - traction force - 6</p> <p>Machine weight (kg) – 1500 (±100 kg)</p> <p>Transport speed (km/h) - up to 20</p> <p>Wheels and tires: - number of axles 2 pcs., - wheel track (mm) - 2200, - tire designation - 6. 00–16 6 PR</p> <p>rated torque (Nm) - 250, rated transmitted power (kW) - 14, nominal shaft length (mm) - 510, working revolutions (rpm) - 540</p> <p>Подборщик предназначен для уборки с рядков высушенного лука либо (опция) картофеля и погрузки на идущее рядом транспортное средство.</p> <p>Габаритные размеры подборщика лука в рабочем положении: длина/ширина/высота (мм) 5000/4000/3500 (±100 мм)</p> <p>Сцепление с трактором (kN):- класс трактора – 0,6, - тяговая сила - 6</p> <p>Масса машины (кг) – 1500 (±100 кг)</p> <p>Транспортная скорость (км/ч) - до 20</p> <p>Колеса и шины: - число осей 2 шт., - колесная колея (мм) – 2200, - обозначение шин - 6. 00–16 6 PR</p> <p>номинальный вращающий момент (Нм) – 250, номинальная передаваемая мощность (кВт) – 14, номинальная длина удалённого вала (мм) – 510, рабочие обороты (оборотов/мин.) – 540</p>	 



№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм-я	Quantity у /Кол-во	Description / Specifications of goods Спецификации товаров	Pictures/Фото
4	Mini baler / Мини пресс-подборщик чоркунча	4	Pcs. /Шт.	<p>The baler is used in agriculture for picking up swaths of straw, hay, haylage and pressing them, followed by wrapping them with twine or wire and pushing the finished bale or roll onto the drop table.</p> <p>Bale weight from 25 kg (±5kg)  Productivity bale/hour - 18–22  Dimensions 3500/2500/1700 mm (±100 mm)  Structural weight 1600 kg (±30 kg)  <b>Capture width 1500 mm (±25mm)</b>  <b>Track gauge 2300 mm (±25mm)</b>  Ground clearance 330 (±25mm)  Bale size 360x460 mm, (±50mm)</p> <p>Пресс-подборщик применяется в сельском хозяйстве для подбора валков соломы, сена, сенажа и их прессования с последующей обмоткой шпагатом либо проволокой и выталкиванием готового тюка или рулона на стол сбрасывания.</p> <p>Вес тюка от 25 кг (±5 кг)  Производительность тюк/час - 18–22  Габаритные размеры 3500/2500/1700 мм (±100 мм)  Конструкционная масса 1600 кг (±30 кг)  <b>Ширина захвата 1500 мм (±25мм)</b>  <b>Размер колеи 2300 мм (±25мм)</b>  Дорожный просвет 330 мм (±25мм)  Размер тюка 360x460 мм, (±50 мм)</p>	

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5	Мини трактор/ Minitractor 15000	1	Pcs. /Шт.	<ul style="list-style-type: none"> <li>- Engine type - 4 cylinders,</li> <li>- Engine power - 30-50 liters. s</li> <li>- Maximum torque N/m – not more than 150</li> <li>- Nominal fuel consumption g/kWh &lt;255</li> <li>- Rated speed rpm - 2400</li> <li>- Number of speeds: 8/2</li> <li>-</li> <li>- Front wheel track, mm - 1200</li> <li>- Rear wheel track, mm - 1300</li> <li>- Overall dimensions (LxWxH), mm - 3300x1500x1500 (±200 mm)</li> <li>- Ground clearance, mm - 370 (± 10mm)</li> <li>- Wheel formula - 4x4</li> <li>- Weight, kg – not more than 1500</li> <li>-</li> <li>- Тип двигателя - 4 цилиндра,</li> <li>- Мощность двигателя – 30-50 л. с</li> <li>- Максимальная крутящий момент Н/м – не более 150</li> <li>- Номинальный расход топлива г/кВт ч &lt;255</li> <li>- Номинальная частота вращения об/мин - 2400</li> <li>- Количество скоростей: 8/2</li> <li>-</li> <li>- Колея переднего колеса, мм – 1200</li> <li>- Колея заднего колеса, мм – 1300</li> <li>- Габаритные размеры (ДхШхВ), мм - 3300x1500x1500 (±200 mm)</li> <li>- Дорожный просвет, мм – 370 (±10 мм)</li> <li>- Колесная формула - 4x4</li> <li>- Масса, кг – не более 1500</li> </ul>	
6	Plow for minitractor /Плуг для минитрактора	1	Pcs. /Шт.	<p>Dimensions (WxLxH), cm: 1200x1000x900 (±50cm)  Tillage width - 500 mm (±100 mm)  Tillage depth - 350 mm (±100 mm)  Number of cases - 2 pcs  Vehicle class - 0.6  Adjustment of a tilt angle in prolongation. e.g. deg.: ± 10  Productivity, ha/hour: 0.5  Three-point rear suspension Type of attachment to the tractor: Hinged  Weight - 70 kg (±5kg)</p> <p>Габариты (ШхДхВ), см: 1200x1000x900 (±50см)  Ширина обработки почвы – 500 мм (±100 мм)  Глубина обработки почвы – 350 мм (±100 мм)  Количество корпусов – 2 шт  Класс техники – 0,6  Регулировка угла наклона в продол. напр, град.: ± 10  Производительность, га/час: 0,5  Трехточечный задний подвес  Тип крепления к трактору: Навесной  Вес – 70 кг (±5кг)</p>	

№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм-я	Quantity /Кол-во	Description / Specifications of goods Спецификации товаров	Pictures/Фото
7	Tractor trolley /Тележка для минитрактора	1	Pcs. /Шт.	<p>Load capacity – 550 kg (±50 kg)  Overall dimensions – (LxWxH)  3700x1500x400 mm (±100 mm)  Wheel track – 1300 mm (±100 mm)  Tires – R-16</p> <p>Грузоподъемность – 500 кг (±50 кг)  Габаритные размеры – (ДхШхВ)  3700x1500x400 мм (±100мм)  Колея колеса – 1300 мм (±100мм)  Шины – R-16</p>	
8	Electric Smokehouse/ Электрический коптильный Домик	2	Pcs. /Шт.	<p>Production Capacity: 30 kg/h (±5kg)  Voltage: 220V  Power: not more than 16 KW  Dimension(L*W*H): 1300x1000x1600 (±100мм)  Weight: 600 kg (±50 kg)  Material: Stainless steel</p> <p>Производственный мощность: 30кг/час (±5 кг)  Напряжение: 220 Вт  Мощность: не более 16 кВт  Размеры (L*W*H): 1300x1000x1600 (±100мм)  Вес: 600 кг (±50 кг)  Материал: Нержавеющая сталь</p>	
9	Hay Shredder / Измельчитель сена	2	Pcs. /Шт.	<p>Size (L*W*H): 1000*900*1200 (±100мм)  Weight: nor more than 100 kg  Output (t/h): 1-1.5  Size: 11-54 mm  Type: Feed Cutter  Voltage: 220V or 380V</p> <p>Размер (L*W*H): 1000*900*1200 (±100мм)  Вес: не более 100 кг  Выход (т/ч): 1-1,5  Размер: 11–54 мм  Тип: Корморезка  Напряжение: 220v или 380v</p>	

## Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver equipment within 90 days after Contract signature. Exact delivery date for each product to be suggested by the bidder in their offer
<b>Delivery Terms (INCOTERMS 2020)</b>	<input checked="" type="checkbox"/> DAP
<b>Customs clearance (must be linked to INCOTERM)</b>	<input type="checkbox"/> Not applicable Shall be done by: <input checked="" type="checkbox"/> UNDP (where applicable) <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
<b>Exact Address(es) of Delivery Location(s)</b>	Binokor village, Shaartus district Istiqlol village, Jayhun district Jilikul village, Dusti district Galaba village, Farkhor district Pahtakor village, Hamadoni district
<b>Distribution of shipping documents (if using freight forwarder)</b>	n/a
<b>Packing Requirements</b>	n/a
<b>Training on Operations and Maintenance</b>	Provide name of the company that will do the installation and training.
<b>Warranty Period</b>	Minimum one (1) year warranty on all equipment/ Гарантия на (1) год на все  Brand new replacement if within warranty period was revealed that Purchased Unit is beyond Repair/ Совершенно новая замена, если в течение гарантийного срока было обнаружено, что приобретенная единица не подлежит ремонту.
<b>After-sales service and local service support requirements</b>	Provide name of the company that will provide maintenance during and after warranty period (with the confirmation from that company that they accept to abide by the warranty)
<b>Preferred Mode of Transport</b>	Air and Land

## ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:	<b>168-2022-RFQ-UNDP-LITACA Procurement and delivery of equipment for farmers of Khatlon region</b>	Date:

### Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	
Legal Address, City, Country	
Website	
Year of Registration	
Legal structure	
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Bank Address: IBAN: SWIFT/BIC: Account Currency: Bank Account Number:

Previous relevant experience: List 3 relevant contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

#### Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name:

Title:

Date:

## ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:	<b>168-2022-RFQ-UNDP-LITACA-</b> Procurement and delivery of equipment for farmers of Khatlon region	Date:

### TECHNICAL OFFER

№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм -я	Quantity /Кол- во	Description / Specifications of goods Спецификации товаров	OFFERED SPECIFICATIONS AND BRAND NAME OF EQUIPMENT
1	Onion haulm topper / Обрезчик ботвы лука	4	Pcs. /Шт.	<p>Onion topper allows for very precise cutting of onion, potato and carrot tops before digging. Cutting width - 1.2 Operating speed, km/h – 10 (±5 %) Power requirement, h.p. - 50 Weight, kg - 740 Drive - WOM 540 rpm Dimensions: (length, cm) – 180-220 (±5 %) (width, cm) – 165-199 (±5 %) (height, cm) - 130(±5 %) Number of rotors, pcs - 3 Productivity, ha/h - 0.6 (±5 %) Number of knives, pcs - 6 Speed of knives, rpm – 1400 (±5 %) Cutting height, cm - 5 - 30</p> <p>Обрезчик ботвы лука позволяет производить очень точное обрезание ботвы лука, картофеля и моркови перед выкапыванием. Ширина кошения - 1,2 Рабочая скорость, км/ч – 10 (±5 %) Потребность мощности, л.с. – 50 Вес, кг – 740 Привод – WOM 540 оборотов/минуту Габариты: (длина, см) – 180 (±5 %) (ширина, см) – 165 (±5 %) (высота, см) – 130 (±5 %) Количество роторов, шт - 3 Производительность, га/ч - 0,6 (±5 %) Количество ножей, шт - 6 Скорость ножей, об/мин – 1400 (±5 %) Высота кошения, см - 5 - 30</p>	

№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм -я	Quantity /Кол- во	Description / Specifications of goods Спецификации товаров	OFFERED SPECIFICATIONS AND BRAND NAME OF EQUIPMENT
2.	Onion digger / Копалка для лука	4	Pcs. /Шт.	<p>Onion digger is a mounted machine coupled with the rear attachment of the tractor. Working width, m - 1.2 Power requirement (h/p) – 18 Productivity max, ha/hour - 0.5 Dimensions (L*W*H) - 3560*1645*1200 Aggregation with tractors with power, hp 75 – 90 Tractor connections - rear suspension Number of conveyors – 1 weight – 640kg</p> <p>Копалка для является навесной машиной, агрегатируемой с Задним навесным устройством трактора. Рабочая ширина захвата, м - 1.2 Потребность мощности (л/с) – 18 Производительность макс, га/час - 0.5 Размеры (д*ш*в) - 3560*1645*1200 Агрегатирование с тракторами мощностью, л.с. 75–90 Соединения с трактором - задняя подвеска Количество транспортеров – 1</p>	
3	Onion harvester, pick-up / Комбайн для уборки лука,	4	Pcs. /Шт.	<p>Onion picks up machine is designed for harvesting dried onions or (option) potatoes from rows and loading onto a nearby vehicle Overall dimensions of the onion pick up machine in the transport regulation: length / width / height (mm) - 5200 / 2760 / 2820 (±100 mm) Overall dimensions of the onion picker in working position: length / width / height (mm) - 5000 / 4010 / 3500 (±100 mm) Coupling with the tractor (kN): - tractor class - 0.6, - traction force - 6 Machine weight (kg) - 1460 Transport speed (km/h) - up to 20 Wheels and tires: - number of axles 2 pcs., - wheel track (mm) - 2200, - tire designation - 6. 00–16 6 PR rated torque (Nm) - 250, rated transmitted power (kW) - 14, nominal shaft length (mm) - 510, working revolutions (rpm) - 540</p> <p>Подборщик предназначен для уборки с рядков высушенного лука либо (опция) картофеля и погрузки на идущее рядом транспортное средство. Габаритные размеры подборщика в транспортировочном положении: длина/ширина/высота (мм) - 5200 / 2760 / 2820 (±100 mm) Габаритные размеры подборщика лука в рабочем положении: длина/ширина/высота (мм)-5000/4010/3500 (±100 mm) Сцепление с трактором (kN):- класс трактора – 0,6, - тяговая сила - 6 Масса машины (кг) – 1460 Транспортная скорость (км/ч) - до 20 Колеса и шины: - число осей 2 шт., - колесная колея (мм) – 2200, - обозначение шин - 6. 00–16 6 PR номинальный вращающий момент (Nm) – 250, номинальная передаваемая мощность (kW) – 14, номинальная длина удалённого вала (мм) – 510, рабочие обороты (оборотов/мин.) – 540</p>	



№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм -я	Quantity /Кол- во	Description / Specifications of goods Спецификации товаров	OFFERED SPECIFICATIONS AND BRAND NAME OF EQUIPMENT
4	Mini baler / Мини пресс- подборщик чоркунча	4	Pcs. /Шт.	<p>The baler is used in agriculture for picking up swaths of straw, hay, haylage and pressing them, followed by wrapping them with twine or wire and pushing the finished bale or roll onto the drop table.</p> <p>Bale weight from 26.6 kg (±5%)</p> <p>Productivity bale/hour - 18–22 (±10%)</p> <p>Dimensions 3400/2600/1700 mm (±100 mm)</p> <p>Structural weight 1580 kg (±10%)</p> <p>Capture width 1500mm (±25%)</p> <p>Track gauge 2310 (±25%)</p> <p>Bale size 360x460 mm, (±10%)</p> <p>Required tractor power from 30 hp</p> <p>Пресс-подборщик применяется в сельском хозяйстве для подбора валков соломы, сена, сенажа и их прессования с последующей обмоткой шпагатом либо проволокой и выталкиванием готового тюка или рулона на стол сбрасывания.</p> <p>Вес тюка от 26,6 кг (±5 %)</p> <p>Производительность тюк/час - 18–22 (±10 %)</p> <p>Габаритные размеры 3400/2600/1700 мм (±100 мм)</p> <p>Конструкционная масса 1580 кг (±10 %)</p> <p>Ширина захвата 1500мм (±25 %)</p> <p>Размер колеи 2310 (±25 %)</p> <p>Размер тюка 360x460 мм, (±10 %)</p> <p>Требуемая мощность трактора от 30 л.с</p>	
5	Мини трактор/ Minitractor 15000	1	Pcs. /Шт.	<ul style="list-style-type: none"> <li>- Engine type - 4 cylinders,</li> <li>- Engine power - 29.4 liters. s /40</li> <li>- Maximum torque N/m - 138</li> <li>- Nominal fuel consumption g/kWh &lt;255</li> <li>- Rated speed rpm - 2400</li> <li>- Number of speeds: 8/2</li> <li>- PTO rotation frequency, rev. /min: 540/1000 rpm</li> <li>- Slot size - 6Ф35</li> <li>- Fuel consumption: - 255g</li> <li>- Front wheel track, mm - 1200</li> <li>- Rear wheel track, mm - 1300</li> <li>- Overall dimensions (LxWxH), mm - 335x1490x1520 (±100 mm)</li> <li>- Ground clearance, mm - 368 (± 5%)</li> <li>- Wheel formula - 4x4</li> <li>- Weight kg – 1438</li> </ul> <ul style="list-style-type: none"> <li>-Тип двигателя - 4 цилиндра,</li> <li>- Мощность двигателя – 29,4л. с /40</li> <li>- Максимальная крутящий момент Н/м - 138</li> <li>- Номинальный расход топлива г/кВт ч &lt;255</li> <li>- Номинальная частота вращения об/мин - 2400</li> <li>- Количество скоростей: 8/2</li> <li>- Частота вращения ВОМ, об. /мин: 540/1000 об/мин</li> <li>- Размер шлица – 6Ф35</li> <li>- Расход топлива: - 255гр</li> <li>- Колея переднего колеса, мм – 1200</li> <li>- Колея заднего колеса, мм – 1300</li> <li>- Габаритные размеры (ДхШхВ), мм - 335x1490x1520 (±100 mm)</li> <li>- Дорожный просвет, мм – 368 (±5 %)</li> <li>- Колесная формула - 4x4</li> <li>- Масса кг - 1438</li> </ul>	

№	Items to be Supplied/ Поставляемые товары	Unit/ Ед Изм -я	Quantity /Кол- во	Description / Specifications of goods Спецификации товаров	OFFERED SPECIFICATIONS AND BRAND NAME OF EQUIPMENT
6	Plow for minitractor /Плуг для минитрактора	1	Pcs. /Шт.	<p>Dimensions (WxLxH), cm: 1200x980x900 (±10cm)  Tillage width - 500 mm (±10mm)  Tillage depth - 350 mm (±10mm)  Number of cases - 2 pcs  Vehicle class - 0.6  Adjustment of a tilt angle in prolongation. e.g. deg.: ± 10  Productivity, ha/hour: 0.5  Three-point rear suspension Type of attachment to the tractor: Hinged  Weight - 70 kg (±5kg)</p> <p>Габариты (ШхДхВ), см: 1200x980x900 (±10см)  Ширина обработки почвы – 500 мм (±10мм)  Глубина обработки почвы – 350 мм (±10мм)  Количество корпусов – 2 шт  Класс техники – 0,6  Регулировка угла наклона в продол. напр, град.: ± 10  Производительность, га/час: 0,5  Трехточечный задний подвес  Тип крепления к трактору: Навесной  Вес – 70 кг (±5кг)</p>	
7	Tractor trolley /Тележка для минитрактора	1	Pcs. /Шт.	<p>Load capacity – 540 kg (±10kg)  Overall dimensions – (LxWxH)  3700x1540x400 mm (±100 mm)  Wheel track – 1300 mm (±100 mm)  Tires – R-16</p> <p>Грузоподъемность – 540 кг (±10 кг)  Габаритные размеры – (ДхШхВ)  3700x1540x400 мм (±100мм)  Колея колеса – 1300 мм (±100мм)  Шины – R-16</p>	
8	Electric Smokehouse/ Электрический копильный Домик	2	Pcs. /Шт.	<p>Production Capacity: 30kg/h (±5 %)  Voltage: 110V/220V  Power: 15.75KW (±10 %)  Dimension(L*W*H): 1350*1050*1650 (±100mm)  Weight: 600 KG (±10 %)  Material: Stainless steel</p> <p>Производственный мощность: 30кг/час (±5 %)  Напряжение: 110Вт/220Вт  Power: 15.75KW (±10 %)  Dimension(L*W*H): 1350*1050*1650 (±100мм)  Weight: 600 KG (±10 %)  Material: Stainless steel</p>	
9	Hay Shredder / Измельчитель сена	2	Pcs. /Шт.	<p>Size (L*W*H): 1000*850*1150 (±100mm)  Weight: 88 kg (±10 %)  Output (t/h):1-1.5  Size: 11-54 mm  Type: Feed Cutter  Voltage: 220V or 380V</p> <p>Размер (L*W*H): 1000*850*1150 (±100мм)  Вес: 88 кг (±10 %)  Выход (т/ч):1-1,5  Размер: 11–54 мм  Тип: Корморезка  Напряжение: 220v или 380v</p>	

## FINANCIAL OFFER

Currency of the Quotation:					
INCOTERMS:					
Item No	Description of Goods	UOM	Qty	Unit Price	Total Price
1	Onion haulm topper / Обрезчик ботвы лука	4	Pcs. /Шт.		
2	Onion digger / Копалка для лука	4	Pcs. /Шт.		
3	Onion harvester, pick-up / Комбайн для уборки лука, подборщик	4	Pcs. /Шт.		
4	Mini baler / Мини пресс-подборщик	4	Pcs. /Шт.		
5	Minitractor / Мини трактор	1	Pcs. /Шт.		
6	Plow for minitractor /Плуг для минитрактора	1	Pcs. /Шт.		
7	Tractor trolley/ Тележка для минитрактора	1	Pcs. /Шт.		
8	Electric Smokehouse/ Электрический копильный Домик	2	Pcs. /Шт.		
9	Hay Shredder / Измельчитель сена	2	Pcs. /Шт.		
	<b>Total price</b>				
	<b>Transportation Price</b>				
	<b>Insurance Price</b>				
	<b>Installation and Training</b>				
	<b>Other Charges (specify)</b>				
	<b>Total Final and All-inclusive Price</b>				

### Distribution of equipment by districts

Item No	Description of Goods	UOM	Qty	Shaartuz	Jayhun	Farkhor	Hamadoni	Dusti	Sh. Shohin
1	Onion haulm toppler / Обрезчик ботвы лука	4	Pcs. /Шт.	1	1	1	1		
2	Onion digger / Копалка для лука	4	Pcs. /Шт.	1	1	1	1		
3	Onion harvester, pick-up / Комбайн для уборки лука, подборщик	4	Pcs. /Шт.	1	1	1	1		
4	Mini baler / Мини пресс-подборщик	4	Pcs. /Шт.	1	1	1	1		
5	Minitractor / Мини трактор	1	Pcs. /Шт.						1
6	Plow for minitractor /Плуг для минитрактора	1	Pcs. /Шт.						1
7	Tractor trolley/ Тележка для минитрактора	1	Pcs. /Шт.						1
8	Electric Smokehouse/ Электрический коптильный Домик /Шт.	2	Pcs. /Шт.	1				1	
9	Hay Shredder / Измельчитель сена	2	Pcs. /Шт.	1				1	

### Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Lead Time (max 90)	<input type="checkbox"/>	<input type="checkbox"/>	
Warranty and After-Sales Requirements 1) Minimum one (1) year warranty 2) Brand new replacement if within warranty period was revealed that Purchased Unit is beyond Repair	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	
Validity of Quotation (minimum 90 days)	<input type="checkbox"/>	<input type="checkbox"/>	
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	

**Other Information:**

Estimated weight/volume/dimension of the Consignment per equipment:	
Country/ies of Origin per equipment: <i>(if export licence required this must be submitted if awarded the contract)</i>	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company Name Address:  Phone No.: Email Address:	Authorized Signature:  Date:  Name:  Functional Title of Authorized Signatory:  Email Address: