

TERMS OF REFERENCE- INTERNATIONAL CONSULTANT

A. Project Title

Lead the implementation of Swedish International Development Cooperation Agency (SIDA)- UNDP Capacity Building Programme, Multi-Stakeholder platform for food systems, and scaling up climate ambition on land use and agriculture in Uganda

B. Project Description

The United Nations Development Programme (UNDP) Uganda Country Office is currently operationalizing its new Country Programme Document (CPD) for the period 2021-2025. The new UNDP Uganda Country Programme Cycle will support government efforts by providing technical, and financial support to enable Ministries, Departments and Agencies, local governments, non-state actors and communities to strengthen national capacity to restore, protect, and sustainably manage natural resources and ecosystems. It will also provide support to increase access to affordable clean and renewable energy, and to enable vulnerable people and communities to adapt to and mitigate climate change and disaster risk.

The Nature, Climate, Energy, and Resilience (NCER) portfolio, will work with other UNDP portfolios, to provide an integrated and coherent policy, and programme support to relevant Ministries, Departments and Agencies, local governments, communities, and non-state actors to achieve the following outcomes:

- i. Strengthened capacity of public and private institutions and communities to sustainably manage natural resources and protect vital ecosystems
- ii. Increased and equitable access to, and use of modern, renewable, and affordable energy sources and services
- iii. Strengthened technical and institutional capacity to prepare for, respond to, and manage disaster risks
- iv. Strengthened capacities of government and non-government institutions to effectively plan, monitor and deliver public and private financing to social sectors in an equitable, gender-responsive, accountable, and sustainable manner.

C. Scope of Work

The primary beneficiaries of the NCER portfolio are the poor men, women, youth, and marginalized groups that constitute the most vulnerable rural and urban communities of Uganda, and mostly depend on healthy and resilient ecosystems to deliver quality ecosystem goods and services, highly productive landscapes, access to affordable clean energy, green investments and jobs, resilience to climate and disaster risk, and transformed livelihoods.

To support the realization of the above outcomes, UNDP will engage an international consultant to support nature-based and food systems resilience.

The consultant will be responsible for;

- I. Guiding the implementation of nature-based and food systems resilience in the Country office, by

providing strategic guidance, orientation and coordination, technical support to government and non-state actors for the implementation of the national food systems action plan, and the application of nature-based solutions for building resilient food systems.

- II. The consultant will lead, manage, and oversee day-to-day planning, implementation and management of projects that enhance national food systems resilience, boost nature positive production, and contribute to food security and adaptation to climate change impacts by vulnerable communities.
- III. In accordance with the NCER portfolio, he or she will engage in resource mobilization, development of knowledge products, and undertaking visibility actions.

D. Expected Outputs and Deliverables - Monthly

Following the crosscutting nature of the position, the specific duties and responsibilities under the key pillars of the NCER portfolio will include:

A. Sustainable Natural Resource Management and Governance

- Support the design of interventions that reduce land degradation and increased carbon sequestration by supporting integrated landscape planning and management processes
- Provide technical support to guide communities to adopt practices for reversing land degradation and reducing GHG emissions in food production systems
- Support the application of digital tools for near real-time monitoring and surveillance of environmental resources.
- Provide support to the government of Uganda in the development of the food systems transformation roadmap and implementation plan.
- Support coherent policy development and strengthening of human capacities for sustainable, resilient and inclusive food systems development at national and sub national levels

B. Climate Change Adaptation and Mitigation

- Support the implementation of climate actions under the NDC in the land use and agriculture sectors to reduce GHG emissions and strengthen resilience and adaptive capacity to climate change
- Provide support for the integration of climate risk-informed land-use and agriculture sector priorities into national and sectoral planning, budgeting and monitoring.
- Enhance private sector engagement for the implementation of climate actions across key agricultural value chains in Uganda.
- Support the establishment of multi-stakeholders' collaborative frameworks and platforms across key value chains for food system transformation.

C. Integrated Programme Management

- Engage in integrated programming, collaboration and coordination with partners (e.g., proposal development stage, grant opening workshop, interim and annual meetings and technical exchange workshops etc.) to aid in programme integration and learning.
- Identify any issues that emerge with programme integration and propose and implement solutions.

- Document and share lessons learned from programme integration with colleagues
- Support the development and implementation of advocacy strategies
- Mobilizing personnel, goods and services, including drafting TORs and work specifications; and overseeing contractors' work.

D. Institutional and human capacity building and portfolio management

- Support institutional and staff capacity building particularly related to NCER work
- Support UNDP country office activities on capacity building including on Environmental Social Safeguards, and women's empowerment activities etc.
- Manage NCER portfolios and or partner projects assigned including field monitoring visits, preparing quality and timely progress reports, providing feedbacks to the team leader, senior management, partners etc.
- Other responsibilities as assigned

E. Institutional Arrangement

I. The consultant will be supervised by the Team Leader, Nature Climate Energy and Resilience (NCER) Unit, UNDP, Kampala.

- Identify institutions/organizations/individuals with whom the Contractor is expected to liaise/interact/collaborate/meet with in the course of performing the work (e.g., other agencies, project co-implementers, donors, communities, local government units, etc.)
- Define roles / extent of participation of entities involved in the management/implementation of the contract (e.g., as respondents to survey, resource persons to confer with, approving authority, evaluating performance, etc.)
- Specify if the project will be able to provide (or not) any facilities, support personnel, support service, or logistical support, what they will be, and at what stage of the work.

F. Duration of the Work

- The assignment is for a period of 6 months.
- Target date for start of work is 1st September 2022, end date is 28th February 2023

G. Duty Station

- The assignment will be based in Kampala, Uganda.
- The contractor will be required to report regularly (full time)

H. Qualifications of the Successful Individual Contractor

4.0. Required Qualifications and Experiences

- A master's degree or equivalent in Environmental Studies, Development Studies, Environmental and Natural Resource Management or related fields.
- At least 8 years of professional experience in project management, natural resources governance related programmes, food systems and climate adaptation and mitigation

- Strong interpersonal and networking skills
- Experience in managing sustainable natural resource governance and climate change programmes
- Experience in working with a range of stakeholders including government, private sector, Civil Society organizations on sustainable natural resource governance and climate change related issues.

5.0 Competencies

- Demonstrated substantive experience in working with developing countries and undertaking policy and programmatic work in sustainable natural resource governance and climate change
- Strong understanding of the links between sustainable natural resource governance and climate change
- Demonstrated experience working on policy and programmatic issues with national and local governments and civil society organizations.
- Experience or strong familiarity with the work of UNDP and/or other multilateral, bilateral and civil society development partners.
- Excellent analytical, writing, and communications skills.

Other functional competences

- Strong interpersonal and networking skills
- A proven ability to work independently
- Effective partnership, relationship management skills
- Effective communication skills
- Strong planning and analytical skills
- Excellent organizational skills and a strong capacity to work independently
- Ability to work within a multidisciplinary and multicultural team
- Ability to work under tight deadlines, and high-pressure situations

I. Scope of Price Proposal and Schedule of Payments

An all-inclusive monthly Lump Sum Amount will be paid to the consultant on completion of deliverables.

The contract price is fixed regardless of changes in the cost components.

If duty travels are expected, a daily subsistence allowance will be provided based on UNDP's acceptable rates.

J. Recommended Presentation of Offer

- a) Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP;
- b) **Personal CV or P11**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- c) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how they will approach and complete the

assignment. A methodology is recommended for intellectual services, but may be omitted for support services

- d) **Financial Proposal** that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

K. Criteria for Selection of the Best Offer

Combined Scoring method – where the qualifications and methodology will be weighted a max. of 70%, and combined with the price offer which will be weighted a max of 30%; or