

## Question & Answers

### RFP-2022-27 no. 1

## Event Organizing, Pre–event Management and Post - Production Development of Online Materials for the Policy Innovation Exchange Event 3

Questions raised by prospective bidders through email and answers thereto from UNDP is listed below:

#	Questions raised by Potential Bidders	Response provided
1	May I get the information of the venue for the physical event? The sow did not mention about the venue rental fee?	The information about the venue: The event will take place at a hotel in Bangkok with a ballroom of maximum 300 participants and central space for the physical boots. Therefore, the bidder doesn't need to find and secure a venue.
2	Could you mind to reconfirm about the budget is 50,000\$, is correct?	It is presumed that USD50,000 is from UNDP General Terms and Conditions. The General Terms and Conditions is UNDP standard terms and conditions for all contract values less than USD 50,000. This is not a budget for requested service and we are unable to disclose the budget due to UNDP procurement policy.
3	when we need to submit the bidding document?	<p>The deadline of submission is on 16 Aug 2022, 16.00 Bangkok Time. However, if there is the extension on the tender, there will be the auto-notification to the bidder who accept the invitation in the e-tendering system. Hence, it is advised to click "Accept Invitation" in the system.</p> <p>Proposal must be submitted through online e-tendering system only.</p> <p>Please find more information in this <a href="https://procurement-notices.undp.org/view_notice.cfm?notice_id=94098">https://procurement-notices.undp.org/view_notice.cfm?notice_id=94098</a></p>

**Note: Above clarification in response to queries shall be an integral part of the RFP document and supersede all provisions as applicable.**

Prospective bidders are requested to thoroughly examine the RFP and submit their proposals in accordance with the requirement.