



# REQUEST FOR QUOTATION (RFQ)

## Supply and Delivery of Farm Machineries

RFQ Reference: RFQ-064-PHL-2022	Date: 11 August 2022
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### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works, and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: \_\_\_\_\_

Name: Samantha Gunasekera

Title: Operations Manager

Date: 11 August 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> <b>E-tendering</b></p> <p>Bid submission address: <a href="https://etendering.partneragencies.org">https://etendering.partneragencies.org</a></p> <p><b>Insert BU Code: PHL10</b> <b>Event ID number: 0000013364</b></p> <ul style="list-style-type: none"><li>▪ File Format: pdf</li><li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li><li>▪ All files must be free of viruses and not corrupted.</li></ul> <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: <a href="http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/">http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</a></p>
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</a></p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP’s further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>



<b>General Conditions of Contract</b>	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract Select the applicable GTC: <input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract</a> . Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a>
<b>Special Conditions of Contract</b>	<input checked="" type="checkbox"/> Possible Cancellation of PO/Contract if the delivery/completion is delayed by <b>30 days</b> .
<b>Eligibility</b>	<b>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</b>  <b>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</b>  <b>Bidder must have a Local Office or Service Center within Mindanao.</b>
<b>Currency of Quotation</b>	Quotations shall be quoted in <b><i>Philippines Peso (PHP) for Local Firms or USD for International Firms</i></b>
<b>Joint Venture, Consortium or Association</b>	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.
<b>Only one Bid</b>	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
<b>Duties and taxes</b>	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, <b>is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties</b> , unless otherwise specified below: All prices must: <input checked="" type="checkbox"/> <b>be exclusive of VAT and other applicable direct taxes</b>
<b>Language of quotation</b>	English Including documentation such as catalogues, instructions and operating manuals.
<b>Documents to be submitted</b>	<b>Bidders shall include the following documents in their quotation:</b> <input checked="" type="checkbox"/> <b>Annex 2: Quotation Submission Form duly completed and signed</b> <input checked="" type="checkbox"/> <b>Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</b> <input checked="" type="checkbox"/> <b>Proof of Business Registration in 1 PDF File (DTI/ SEC Registration and Business Permit)</b> <input checked="" type="checkbox"/> <b>Certificate of Authorized Dealership or Manufacturer's Authorization</b>
<b>Quotation validity period</b>	Quotations shall remain valid for <b>120 days</b> from the deadline for the Submission of the Quotation.
<b>Price variation</b>	<b>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</b>
<b>Partial Quotes</b>	<input checked="" type="checkbox"/> <b>Not Permitted</b>
<b>Alternative Quotes</b>	<input checked="" type="checkbox"/> <b>Not permitted</b>
<b>Payment Terms</b>	<input checked="" type="checkbox"/> <b>Other 100% after delivery and acceptance; and receipt of payment documentation</b>
<b>Conditions for Release of</b>	<input checked="" type="checkbox"/> <b>Passing Inspection</b>

Payment	<input checked="" type="checkbox"/> Passing all Testing <input checked="" type="checkbox"/> Written Acceptance of Goods, Services, and Works, based on full compliance with RFQ requirements
Contact Person for correspondence, notifications and clarifications	E-mail address: <a href="mailto:procurement.ph@undp.org">procurement.ph@undp.org</a> Subject of email: RFQ-064-PHL-2022: Supply and Delivery of Farm Machineries <i>Attention: Quotations shall NOT be submitted to this address but in the etendering system. Otherwise, the offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</i>
Clarifications	Requests for clarification from bidders will not be accepted any later than <b>3 days before the submission deadline.</b>
Evaluation method	<input checked="" type="checkbox"/> <b>The Contract or Purchase Order will be awarded to the lowest priced substantially compliant offer.</b>
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of the Contract <input checked="" type="checkbox"/> Comprehensiveness of after-sales services
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the number of services and/or goods, by up to a maximum twenty-five per cent (25% ) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order
Expected date for contract award.	30 August 2022
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
UNGM registration	Any contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.


ANNEX 1: SCHEDULE OF REQUIREMENTS

MINIMUM Technical Specifications:

No.	Decription				Unit	Qty	Delivery Date
1	Farm Tractor (Kubota or Equivalent)				2	units	Within 30 days upon receipt of PO/contract
	Dimensions	All length		mm	Minimum of 3760		
		Overall Width		mm	2030		
		Overall Height (Top of ROPS/Canopy )		mm	2350		
		Wheelbase		mm	2250		
		Ground Clearance (Lowest Point)		mm	Minimum of 450		
			Front	mm	1540- 1660		
		Track Adjustment (Min. - Max.)	Rear	mm	1540-1940		
	Weight			kg	2710 -3000		
	Engine						
		Type			E-CDIS, Direct Injection		
		Aspiration			Turbocharged		
		Engine Gross Power		hp(kW)	Minimum of 98.7 (73.6 )		
		Rated Engine Speed		rpm	2600		
		Number of Cylinders			4		
		Bore x Stroke		mm	100 X 120		
	Power Take-Off (PTO)	Type			Live- Independent, Hydraulic, Wet Clutch		
		PTO Power		hp{kW)	Minimum of 84 (62.7)		
		PTO Speeds@ Engine Speed			Minimum of 540(2600)-		
	Fuel System	Fuel Tank Capacity		l	90 – 100		
	Air Cleaner	Pre -Cleaner			Double Element		
	Electrical System	Battery		V	12		
		Alternator		A -	45		
	Travelling System	Clutch	Type		Mechanical/Dry Disc		
			Type		Fully Synchronized		
			Number of Forward Speeds		8		
			Number of Reverse Speeds		8		
		Transmission	Shuttle		Synchro-Shuttle		
			Roa d Speed Range	km/h	2.6 - 32.4		
			(Min . • Max.)				
		Steering	Type		Hydraulic Power Steering		
				Main	Hydraulic Wet Disc		
		Brake	Type	Parking	Mechanical Gear lock		
			Front Drive		Limited Slip Differential/Mechanic al Standard		

		Differential lock	Rear Drive		Limited Slip Differential/Mechanical Standard			
	Hydraulic System	Main (Implement) Pump Flow		l/min	64.3			
		3-Point Linkage, Category			Category II			
			@ Ball Ends with Arms Horizontal	kg (lbs)	2900 (6380)			
		Maximum Lift capacity	@ 610 mm (24 in) Beyond Ball Ends	kg (lbs)	2500 (5500)			
		Lift Controls (Draft, Position, and/ or Mix)			Position , Draft, and Mix Control			
		Number of Standard Remote Valve			1			
	Drawbar	Swinging, Clevis			Swinging Drawbar, Adjustable in Direction			
	Agricultural tire Size and Ply Rating:	Front			12.4-- 24			
		Rear		-	1 30			
2	<b>Trailing Harrow (Must be compatible with proposed tractor)</b> With 18 blades / disc size-24 inches working depth – 100-150mm <b>Indicative Picture:</b>					Units	2	Within 30 days upon receipt of PO/contract
								
3	<b>4 Blades Disc Plow (Must be compatible with proposed tractor)</b> With 4 blades , 24 inches working depth-150-200mm / working width – 900mm <b>Indicative Picture:</b>					Units	2	
								



4	<p><b>0.5 Ton Mini Trailer for Cultivator (<i>Must be compatible with proposed tractor</i>)</b></p> <p>Mini Trailer specs:  Length - 100cm  Width - 130cm  Height - 140cm with siding  Height - 85cm without sidings  Capacity - 500kg to 1000kg  <i><b>Weight of products that is 500kg to 1000kg capacity when used</b></i></p> <p><b>Indicative Picture:</b></p> 	Units	2	
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Delivery Requirements:

Delivery Requirements	
Delivery date and time	Within 30 days after signing of contract/PO
Delivery Terms (INCOTERMS 2020)	<p>DPU- Delivery at Place Unloaded</p> <p>This Incoterm requires that the seller delivers the goods, unloaded, at the named place. The Seller covers all the costs of transport (<a href="#">insurance, export fees, carriage, unloading from main carrier at destination port and destination port charges</a>) and assumes all risk until arrival at the destination place. Contractor also responsible for inland trucking and personnel and equipment for unloading at the final delivery location.</p>
Customs clearance (must be linked to INCOTERM	<p>Shall be done by UNDP (where applicable). If the items are imported, the supplier/bidder should facilitate all importation processes required. UNDP will only provide approval from the Department of Foreign Affairs (DFA) for duty free entry of goods and endorse the same to the Department of Finance (DOF). The Trace number will then be shared with the supplier's broker for follow-up with the Department of Finance's approval. Once DOF approves, the supplier's broker shall pull out the imported items. UNDP will provide the supplier's broker with a Certificate of Guarantee and Authorization letter addressed to Bureau of Customs (BOC) prior to broker's pull out of goods and delivery and unloading at the final</p> <p>Vendor will forward to UNDP one set of digital copies in advance (7 days prior to shipment):</p> <ul style="list-style-type: none"> <li>a) Commercial invoice</li> <li>b) Packing list</li> <li>c) Airway Bill (signed draft AWB 3-5 days prior to shipment, and confirmed AWB to be submitted on the day of shipment) or Waybill (if sea)</li> </ul> <p>Bidder is also responsible for engaging the services of a broker to facilitate National Telecommunications Commission (NTC) and Optical Media Board (OMB) Clearances if applicable.</p>
Exact Address(es) of Delivery Location(s)	Camp Salman Tungawan Zambo Sibugay
Packing Requirements	Supplier/bidder

<b>Additional requirements</b>	List of required documentation/s from supplier  1) Brochures 2) Delivery Receipts 3) Manufacturer’sWarranty
<b>Training on Operations and Maintenance</b>	Training on Operations Maintenace (For Tractor Only)
<b>Warranty Period</b>	At least a One-year Manufacturer’s warranty on both Parts and Labor (For Tractor Only)
<b>After-sales service and local service support requirements</b>	After-sales support service and parts must be available within Mindanao. A Service Unit to be provided when the Purchased Unit is Under Repair. Brand new replacement if Purchased Unit is beyond repair.
<b>Preferred Mode of Transport</b>	Land / Air/ Sea (whichever is applicable)



ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail			
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.			
Legal Address, City, Country	Click or tap here to enter text.			
Website	Click or tap here to enter text.			
Year of Registration	Click or tap here to enter text.			
Legal structure	Choose an item.			
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, insert UNGM Vendor Number			
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder’s Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3-A: TECHNICAL COMPLIANCE SHEET - RFQ-064-PHL-2022




Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.		
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.	

COMPLIANCE SHEET:

Item #	DESCRIPTION / SPECIFICATION					Please mark (X) your selection		Provide brand, model, specifications of offered items
						We will Comply	Will not Comply	
1	Farm Tractor (Kubota or Equivalent Brand)							
	Dimensions	All length		mm	Minimum of 3760			
		Overall Width		mm	2030			
		Overall Height (Top of ROPS/Canopy)		mm	2350			
		Wheelbase		mm	2250			
		Ground Clearance (Lowest Point)		mm	Minimum of 450			
			Front	mm	1540- 1660			
		Track Adjustment (Min. - Max.)	Rear	mm	1540-1940			
	Weight			kg	2710 -3000			
	Engine							
		Type			E-CDIS, Direct Injection			
		Aspiration			Turbocharged			
		Engine Gross Power		hp(kW)	Minimum of 98.7 (73.6 )			
		Rated Engine Speed		rpm	2600			
		Number of Cylinders			4			
		Bore x Stroke		mm	100 X 120			
	Power Take-Off (PTO)	Type			Live-Independent, Hydraulic, Wet Clutch			
		PTO Power		hp(kW)	Minimum of 84 (62.7)			
		PTO Speeds@ Engine Speed			Minimum of 540(2600)-			
	Fuel System	Fuel Tank Capacity		l	90 – 100			
	Air Cleaner	Pre -Cleaner			Double Element			
	Electrical System	Battery		V	12			
		Alternator		A -	45			
	Travelling System	Clutch	Type		Mechanical/Dry Disc			
			Type		Fully Synchronized			

Item #	DESCRIPTION / SPECIFICATION					Please mark (X) your selection		Provide brand, model, specifications of offered items
						We will Comply	Will not Comply	
			Number of Forward Speeds		8			
			Number of Reverse Speeds		8			
		Transmission	Shuttle		Synchro-Shuttle			
			Road Speed Range	km/h	2.6 - 32.4			
			(Min . • Max.)					
		Steering	Type		Hydraulic Power Steering			
				Main	Hydraulic Wet Disc			
		Brake	Type	Parking	Mechanical Gear lock			
			Front Drive		Limited Slip Differential/Mechanical Standard			
		Differential lock	Rear Drive		Limited Slip Differential/Mechanical Standard			
	Hydraulic System	Main (Implement) Pump Flow		l/min	64.3			
		3-Point Linkage, Category			Category II			
			@ Ball Ends with Arms Horizontal	kg (lbs)	2900 (6380)			
		Maximum Lift capacity	@ 610 mm (24 in) Beyond Ball Ends	kg (lbs)	2500 (5500)			
		Lift Controls (Draft, Position, and/ or Mix)			Position , Draft, and Mix Control			
		Number of Standard Remote Valve			1			
	Drawbar	Swinging, Clevis			Swinging Drawbar, Adjustable in Direction			
	Agricultural nre Size and Ply Ratini:	Front			12.4-- 24			
		Rear		-	1 30			

Item #	DESCRIPTION / SPECIFICATION	Please mark (X) your selection		Provide brand, model, specifications of offered items
		We will Comply	Will not Comply	
2	<p><b>Trailing Harrow: (Must be compatible with proposed tractor)</b>            With 18 blades / disc size-24 inches            working depth – 100-150mm  <b>Indicative Picture:</b></p> 			
3	<p><b>4 Blades Disc Plow: (Must be compatible with proposed tractor)</b>            With 4 blades , 24 inches            working depth-150-200mm / working width – 900mm  <b>Indicative Picture:</b></p> 			
4	<p><b>0.5 Ton Mini Trailer for Cultivator (Must be compatible with proposed tractor)</b></p> <p>Mini Trailer specs:            Length - 100cm            Width - 130cm            Height - 140cm with siding            Height - 85cm without sidings            Capacity - 500kg to 1000kg  <b>Weight of products that is 500kg to 1000kg capacity when used</b></p> <p><b>Indicative Picture:</b></p> 			

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter-offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS) DPU	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time 30 days after receipt of PO	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
One-year Manufacturer’s for both Parts and Labor. (For Tractor only)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation 120 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms: SEND BILL (UNDP will process 100% Payment within 30 days after delivery and acceptance of the order and receipt of payment documentation)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements: Full acceptance of the GTC and the Special conditions of the contract	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
After-sales support service and parts must be available in Mindanao (provide address/es of local office and/or service centers in Mindanao)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Service Unit to be provided when the Purchased Unit is Under Repair. Brand new replacement if Purchased Unit is beyond repair.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Training on Operations Maintenace (For Tractor Only)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: (if export licence required this must be submitted if awarded the contract)	Click or tap here to enter text.

ANNEX 3-A: FINANCIAL PROPOSAL/ PRICE SCHEDULE - RFQ-064-PHL-2022

Currency of the Quotation:
INCOTERMS: DPU – Delivery at Place includes Unloading

Lot 1: Farm Tractor

	DESCRIPTION / SPECIFICATION	Unit	Qty	Unit Cost (VAT-Exempt)	Total Cost (VAT-exempt)
1	Farm Tractor	Units	2		
2	Trailing Harrow	Units	2		
3	4 Blades Disc Plow	Units	2		
4	0.5 Ton Mini Trailer for Cultivator	Units	2		
Total Price (VAT-EXCLUSIVE)					
Transportation Price					
Training Cost for Operations Maintenance					
Others					
Total Final and All-inclusive Price for Lot 1 (VAT-EXCLUSIVE)					

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company NameClick or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.:Click or tap here to enter text. Email Address:Click or tap here to enter text.	Authorized Signature:  Date:Click or tap here to enter text.  Name:Click or tap here to enter text.  Functional Title of Authorised Signatory:Click or tap here to enter text.  Email Address: Click or tap here to enter text.