

Queries Request for Proposal Provision of Emergency Medical Response And Stabilization Services

Query 1:

The RFP state that I should refer to annex 2, however I don't see it and I can only see annex 4 which is TERMS OF REFERENCE FOR EMERGENCY MEDICAL RESPONSE AND STABILIZATION SERVICES. Kindly assist with annex 2

Response:

Please note that Annex 2 is the form for submission of proposal as mentioned below. TORs are Annex 4 and should be used to guide to meet the level of service required on your proposal or methodology. See sections flagged in yellow below.

Please be guided by the form attached hereto as Annex 2, in preparing your Proposal.

Annexes to this RFP ¹	<input checked="" type="checkbox"/> Form for Submission of Proposal (Annex 2) <input checked="" type="checkbox"/> Detailed TOR (Annex 4) <input checked="" type="checkbox"/> Others ² General Terms and Conditions of Contract
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Required documents that must be submitted to Establish Eligibility of Proposers	<ol style="list-style-type: none">1. Company profile – describing the nature of business, licenses, certifications/accreditations (if any), including printed brochures relevant to services procured, size of the firm (staff capacity, revenue, number of venues)2. Following valid documents<ol style="list-style-type: none">i. Traders licenseii. Certificate of incorporation (Company)iii. Certified copy of passport (Sole Proprietor)iv. Valid Tax Clearance Certificate3. Audited Financial Statement for the past three years4. Track Record – list of clients for similar services indicating description of contract service, contract duration, contract value, contact references following template in the RFP5. Statement of Satisfactory Performance from the Top 3 Clients in terms of Contract Value within the past 3 years6. Proposal on how to meet the level of service under as per TORs <p>Written Self-Declaration that the company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List</p>
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C. Evaluation Criteria

Two stage criteria is used in evaluating the proposals, with evaluation of the technical prior to Financial proposal being opened and compared. The financial proposal will only be opened only for

¹ Where the information is available in the web, a URL for the information may simply be provided.

² A more detailed Terms of Reference in addition to the contents of this RFP may be attached hereto.

submissions that have passed the minimal technical score of 70% in the evaluation of technical proposals. Technical proposal are evaluated on the basis of basis of responsiveness to Terms of References (TORs)

Query 2: Please can you provide us with number of members or covered lives as well as utilization statistics for the past 12 months.

Approximate number of members would be 715
Approximate number of incidents in the past 12 months is 4.