

BIDDER'S CONFERENCE - MINUTES OF MEETING RFP/UNDP /CIWT/176087/010/2022

Assignment Name:

Development SIAP Gakkum LHK

Date/Time: Wednesday, 10 June 2022 / 13.30 GMT+7

Place: Zoom Online Meeting Meeting ID: 844 6832 7956

Passcode: 986608

Closing Date:

Please refer to the e-tendering system with event ID: IDN10 0000013215 / date and time of the closing

<mark>deadline</mark>

Link to the recorder:

 $\frac{https://undp.zoom.us/rec/share/LRIHbGFFCWcV88Q3G2spo0Nq2hOzs_OFtPAXK8P5jbRjNaFoGsarTf0jzi4zX}{74T.jWph2ic44SXEsLdZ}$

Passcode: 3eqN2i*U

TO ALL INTERESTED BIDDERS

N	Vo.	Introduction and Guidance
Information		Bid Conference was opened with following agenda:
		1. Explanation on RFP document – administrative issue (closing date,
		submission & method, delivery place for submitting offer, contract
		award, etc.).
		2. Explanation on the Data Sheet
		3. Explanation on the Term of Reference (TOR).
		4. Explanation on the Submission Forms
		5. Explanation on in etendering system (ABOVE USD 50K)
		6. Q & A (going through all sessions)
1	Q	The maintenance period is after / before the warranty period?
	A	Maintenance period is after retention has completed
2	Q	For communication to users, who is the PIC?
	Α	During procurement process bidders should contact to procurement Unit
		(Sestyo) after procurement process has been completed selected bidder could
		contact from the project
3	Q	For the password in the pdf file, is it created by the bidder or by the system?
	Α	Password in the PDF file is created by the user, to protect all related financial
		document in the proposal
4	Q	For the schedule, is it FGD first and then training? Or all at the same time?
	A	FGD First. For the training if the software has been develop completed

Sort the format in the financial table. Can it be used as a standard reference and can it be added if there are any additions? A Format in the financial table, as a reference. If there are additional cost, bidders could input in column additional costs A Format in the financial table, as a reference. If there are additional cost, bidders could input in column additional costs A Report should contain the activities of work, related with the requirement of the deliverables A Report should contain the activities of work, related with the requirement of the deliverables A For FGDs and training, is there a standard price for the venue?			
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21 Q Does this add on integrate with third party or not?		Α	
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	Α	Yes, the add on integrate with the third part apps
22	Q	What is the process after this? And will it be informed via email?
	Α	After the advertisement period is over, the next process is evaluation. And Yes,
		if there is any announcement, we will inform you via websites, email and
		etendering.