

Minutes of Pre-Bid Meeting for UNDP-RFP-2022-271 Parliamentary Engagement

Date & time: 16th Aug 2022, 3:00 PM

Participants:

- 1) **Muhammad Mustafa Ahmed - Lex Partners (SMC-Private) Limited**
- 2) **Kiran Zubair. International Educational Consultant**
- 3) **Asad Ali Shah. Chief Executive, Asad Ali Shah Associates**
- 4) **Wasi Abbas, Director, Risk Advisory and Consulting**
- 5) **Syed Adeel Akhtar, Deputy Chief Executive, Tameer e Khalaq Foundation**
- 6) **Komal Hakim, Manager, AASA Consulting**
- 7) **Dr. Sarosh Iqbal , Senior Consultant, Contech International**

After detailed explanation of the RFP, scope of work, application procedure, evaluation criteria, etc., below are the questions asked by the participating firms and answers provided by the UNDP team.

Question-1): On Parliamentary Engagement component of the assignment, is it possible to hire multiple specialists covering different themes of engagement sessions?)

Answer: Yes, multiple specialists can be hired for parliamentary engagement, but their total duration of engagement needs to be as per Man days specified in the RFP

Question-2): Term of reference specifies that module for one of the activities in the RFP has been developed, can you provide clarity on it?

Answer: Basic template for Capacity strengthening of Sindh Bureau of Statistics has been developed which highlights topics that will be covered during the training session. Bidder is strongly encouraged to review the template and develop detailed module once the assignment is initiated

Question-3) : Is the Provincial SDGs Framework for Sindh available publicly for sharing?

Answer: Yes, it is available, and copy of the Provincial SDGs Framework can be shared

Question-4): Are consortiums allowed?




Answer: No considering nature of the RFP assignment, consortiums will not be allowed

Question-5): Query on required documentations particularly on performance certificates

Answer: As per term of reference 3 performance certificates are needed to be provided with the application. If performance certificates are not available, an email of acknowledgment by the donor/client of satisfactory services provided can also be submitted in lieu of performance certificate.

Question-6): As per Form 1 on the technical proposal evaluation (page 12 of the RFP), points 1.1 (1) [50 marks], 1.3 [60 marks] and 1.4 (2) [20 marks], all ask for experience of working with provincial and divisional governments and experience in conducting, planning and capacity strengthening exercises. Could you clarify how we can demonstrate this differently for all these sections?

Answer: You can provide contract copies, or copies of project reports to demonstrate your experience. We do not require separate contract copies for each. It's just that the evidence must be inclusive of all of these experiences. So, if one contract fits all the requirements then its fine. The difference between 1.1 and 1.4 is in 1.4 it specifically asks for participatory dialogues and consultations at senior level.

UNDP Team	Position	Signature
Naveed Ahmed Shaikh	Project Manager, MAPS for SDGs-UNDP, Sindh	
Sajjad Gilani	Social Policy Analyst, MAPS for SDGs-UNDP, Sindh	
Ahmed Hasan	Monitoring & Evaluation officer, MAPS for SDGs-UNDP, Sindh	
Seemab Rashid	Senior Procurement Associate, UNDP	