

United Nations Development Programme

Programme of Assistance to the Palestinian People

برنامج الأمم المتحدة الإنمائي / برنامج مساعدة الشعب الفلسطيني

RFP-2022-PAL- 0000191207

**REQUEST FOR PROPOSAL (RFP)**

Subject: Professional Service for the Designing and Implementing Training for the Facilitation of Moot Court Competition on a National Level

19 August 2022

Dear Bidder,

You are cordially invited to submit a proposal as detailed in this Request for Proposal (RFP) Procurement Notice (Event ID number PAL10-0000013453).

Please note that this procurement process is being conducted through the online tendering system of UNDP. Bidders who wish to submit an offer must be registered in the system. Visit this page for system user guides and videos in different languages: <https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html>

If already registered, go to <https://etendering.partneragencies.org> and sign in using your username and password. Use "Forgotten password" link if you do not remember your password. Do not create a new profile.

If you have never registered in the system before, you can register by visiting the above link, sign in with username below, and follow the instructions in the user guide:

- **Username:** event.guest
- **Password:** why2change

If you are interested to participate in this notice, it is strongly recommended that you log in and subscribe to the event using "Accept Invitation" feature so you can keep updated with event amendments including deadline. Note that in case of inconsistencies between information in eTendering system and other premises, information in eTendering system prevails.

To enable you to submit a proposal, enclose please find enclosed:

Annex I	Description of Requirement
Annex II	Form for Submitting Service Provider's Proposal
Annex III	Terms of Reference

Final Deadline is set in the eTendering system. Please register in the system and accept the invitation to receive automatic emails of any possible changes to this event.

Yours sincerely, DS

DocuSigned by:

 58FF41FE586E4F3...



Shehadeh Habash

Head of Procurement Unit

UNDP/PAPP
21-Aug-2022

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Annex 1

Description of Requirements

Context of the Requirement	Sawasya II project is seeking a professional law firm for designing and implementing training for law school for the facilitation of Moot Court competition on a national level covering West Bank Area including East Jerusalem and Gaza
Implementing Partner of UNDP	Sawasya II project and Law Schools in the West Bank including East Jerusalem and Gaza Strip
Brief Description of the Required Services	See attached detailed TOR- Annex III for a full description of the nature of the assignment and other details of the requirements
List and Description of Expected Outputs to be Delivered	See attached detailed TOR- Annex III for a full description of the nature of the assignment and other details of the requirements
Person to Supervise the Work/ Performance of the Service Provider	UNDP Sawasya II Project Analyst/Civil Society – Rule of Law, Justice and Security
Frequency of Reporting	As needed, based planning of the assignment
Progress Reporting Requirements	Update on the milestones and detailed plans for the upcoming
Location of work	A resident training program (face-to-face interactions) to take place in both location (Gaza and Ramallah)
Site visit	Not applicable
Expected duration of work	Six (6) calendar months
Target start date	15 September 2022
Latest completion date	See attached detailed TOR- Annex III for a full description of the nature of the assignment and other details of the requirements
Travels Expected	Not applicable
Special Security Requirements	Not applicable
Facilities to be Provided by UNDP	Not applicable
Implementation Schedule indicating breakdown and timing of activities/sub-activities	<input checked="" type="checkbox"/> Required
Names and curriculum vitae of individuals who will be involved in completing the services	<input checked="" type="checkbox"/> Required

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Liquidated Damages	The liquidated damages will be imposed for each agreed upon milestones as follow: <ul style="list-style-type: none"> - Fixed rate per day of unjustified delay: US \$100 - Max. no. of days of delay: 20 calendar days - After which UNDP may terminate the contract
Performance Security	Not Applicable
Currency of Proposal	<input checked="" type="checkbox"/> United States Dollars
Value Added Tax on Price Proposal	<input checked="" type="checkbox"/> must be exclusive of VAT and other applicable indirect taxes
Validity Period of Proposals (Counting for the last day of submission of quotes)	<input checked="" type="checkbox"/> 90 days In exceptional circumstances, UNDP may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	See attached detailed TOR- Annex III; payment will be released within thirty (30) days from the date of meeting the following conditions: <ol style="list-style-type: none"> a) UNDP's written acceptance (i.e., not mere receipt) of the quality of the outputs; and, b) Receipt of zero VAT invoice from the Service Provider.
Person(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	Under the direct supervision of Sawsya II Project Analyst/ Civil Society – Rule of Law
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract. <input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000) <input type="checkbox"/> General Terms and Conditions for Works Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy
Criteria for Contract Award	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Highest combined scoring of Technical and Financial offers (70%, 30% respectively). <input checked="" type="checkbox"/> Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal. <input checked="" type="checkbox"/> The technical bids shall be evaluated on a pass/fail basis for compliance with the minimum qualification requirement.

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Minimum Qualification Requirement	<p>The following criteria are mandatory (Pass/Fails basis) and must be met to be considered for further technical evaluation:</p> <ul style="list-style-type: none"> - Confirmation on the ability to preform residential training in Gaza and Ramallah. - Permit to work in the country. - The consultancy firm must be registered as legal entity working the field of law. - Confirmation to meet lead time. - Methodology; Its Appropriateness to the condition and timeliness of the implementation Plan. - At least 7 years of experience working on development and conducting training programs in the field of law. - At least 10 years of experience working in regular courts. - Examples of previous produced law training programs and/or organized trainings/workshops (minimum 3 products).
Post-Qualification Actions	<ul style="list-style-type: none"> - Verification of accuracy, correctness and authenticity of the information provided by the proposer on the legal, technical and financial documents submitted. - Validation of extent of compliance to the RFP requirements and evaluation criteria based on what has so far been found by the evaluation team. - Inquiry and reference checking with other previous clients on the quality of performance on ongoing or previous contracts completed.
Criteria for technical evaluation	<p>See attached detailed TOR- Annex III</p>
UNDP will award the contract to:	<input checked="" type="checkbox"/> Only one Service Provider
Type of Contract to be awarded	<input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Annexes to this RFP	<input checked="" type="checkbox"/> Annex I - Description of Requirement <input checked="" type="checkbox"/> Annex II - Form for Submitting Service Provider's Proposal <input checked="" type="checkbox"/> Annex III - Terms of Reference
Contact Person for Inquiries (Written inquiries only)	<p>Procurement Assistant Procl.papp@undp.org Tel: 02-6268200 Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Cost of preparation of proposal	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of the proposals, regardless of the outcome or the manner of conducting the selection process.</p>

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Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture</p>

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	members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.
Joint Venture, Consortium or Association	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Right not to accept any offer	UNDP is not bound to accept any offer, nor award a contract or Purchase Order

Financial Proposal must be submitted as a separate file encrypted with a password. None of the financial proposal data shall be disclosed in other documents of the submission. UNDP shall request password for opening the Financial Proposal only from the Proposers who pass the Technical Evaluation as per the criteria established and disclosed in the solicitation document. The Proposer shall assume the responsibility for not encrypting the financial proposal.

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Annex II FORM FOR SUBMITTING SERVICE PROVIDER'S PROPOSAL¹

(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery²)

[insert: Location].

[insert: Date]

To: [insert: Name and Address of UNDP focal point]

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to UNDP in conformity with the requirements defined in the RFP dated [specify date] , and all of its attachments, as well as the provisions of the UNDP General Contract Terms and Conditions :

A. Qualifications of the Service Provider

The Service Provider must describe and explain how and why they are the best entity that can deliver the requirements of UNDP by indicating the following:

- Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations.
- Business Licenses – Registration Papers, Tax Payment Certification, etc.
- List and value of successful projects (with highlight on the relevant experiences) implemented over the (7) years to include contact details of clients who may be contacted for further information.
- Track Record – list of clients for similar services as those required by UNDP, indicating description of contract scope, contract duration, contract value, contact references.
- List of ongoing projects.
- Statement of Satisfactory Performance from the Top (3) Clients in terms of Contract Value the past (7) years.
- Latest Audited Financial Statement – income statement and balance sheet to indicate Its financial stability, liquidity, credit standing, and market reputation, etc.
- Environmental Sustainability Certificates, etc.
- Written Self-Declaration that the company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List.
- J) All information regarding any past and current litigation during the last three (3) years, in which the Proposer is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded.

B. Proposed Methodology for the Completion of Services

The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

Narrative shall focus on the Management Plan, Resource Plan and Methodology/Work Plan to include the contribution matrix and methodology related to the work plan that will be applied by the Proposer.

¹ This serves as a guide to the Service Provider in preparing the Proposal.

² Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

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C. Qualifications of Key Personnel

The Service Provider must provide:

- Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.
- CVs demonstrating qualifications must be submitted; and
- Written confirmation from each personnel that they are available for the entire duration of the contract.

D. Cost Breakdown per Deliverable*

	Deliverables <i>[list them as referred to in the RFP]</i>	Percentage of Total Price <i>(Weight for payment)</i>	Price (US\$) <i>(Lump Sum, All Inclusive)</i>
1	Deliverable 1		
2	Deliverable 2		
3		
TOTAL bid value all-inclusive excluding VAT (US\$)		100%	

**This shall be the basis of the payment tranches*

E. Cost Breakdown by Cost Component *[This is only an Example]:*

Description of Activity	Remuneration per Unit of Time	Total Period of Engagement	No. of Personnel	Total Rate
I. Personnel Services				
1. Services from Home Office				
a. Expertise 1				
b. Expertise 2				
2. Services from Field Offices				
a. Expertise 1				
b. Expertise 2				
3. Services from Overseas				
a. Expertise 1				
b. Expertise 2				
II. Out of Pocket Expenses				
1. Travel Costs				
2. Daily Allowance				
3. Communications				
4. Reproduction				
5. Equipment Lease				
6. Others				
III. Other Related Costs				

[Name and Signature of the Service Provider's Authorized Person]

[Designation]

[Date]

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Annex III

Terms of Reference

I. General information

Title:	Designing and Implementing Training for the Facilitation of Moot Court Competition in West Bank Including East Jerusalem and Gaza
Type of contract:	Face Sheet contract
Contract start date:	15 September 2022
Contract duration:	Ten (10) calendar months

II. Background

The *Sawasya II programme: Promoting the Rule of Law in Palestine* represents the primary programmatic vehicle of the United Nations for advancing the rule of law, integrity, gender justice and human rights in Palestine for the period 2018-2023. Bringing together the main UN entities mandated and invested in these areas in an integrated programme framework (three years, with provision for a further two optional years), Sawasya II seeks to elevate the state building enterprise for a progressively functioning and increasingly inclusive State of Palestine that respects, protects and fulfils human rights and gender equality, and promotes development, peace and security.

Sawasya II overall goal: A functioning and inclusive Rule of Law system that respects, protects and fulfils human rights and gender equality, and promotes peace and security.

Outcome 1: Rule of law institutions are strengthened and reunified by legal, regulatory and policy frameworks in line with international standards

Outcome 2: Service provision by rule of law institutions is effective, accountable and inclusive

Outcome 3: All Palestinians, especially children and vulnerable groups, have access to justice, security and protection without discrimination

Outcome 4: Women's access to justice and security are improved through gender-responsive service delivery and empowerment of women

Towards this, Sawasya II project is looking for a dynamic and creative Law firm to support the Designing and implementation of Training for the Facilitation of Moot Court Competition in West Bank Including East Jerusalem and Gaza.

III. Description of assignment

Under output 3.1, Sawasya is supporting the strengthening of legal education in West bank, including East Jerusalem, and the Gaza strip. Since 2012, UNDP supported the establishment of legal clinics in 8 Palestinian universities in the framework of the 2012-14 access to justice, 2014-17 Sawasya I and Sawasya II 2018-2023 programme, with the aim of strengthening legal education.

The support to the law schools was aimed at building capacities in the legal profession by strengthening legal education programs in Palestinian Universities, training law students on practical legal skills covering the provision of legal aid to vulnerable groups, participation in moot court, research competitions, and awareness and advocacy activities.

The support provided under this TOR will focus on conducting a national moot court competition. Hence, Sawasya II in cooperation with law schools in the West Bank and the Gaza strip aims to conduct a national moot court competition for 9 teams from the targeted universities. The participants will be divided to two

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groups (Gaza group and West Bank group). Each group will receive 30 training hours in moot court in addition to 10 training hours in rehearsals simulation for each group of 5 in the 9 universities.

The law schools are located at the following universities: An-Najah University, Birzeit University, The American Arab University, Islamic University, Al-Azhar University, University of Palestine, Israa University, Hebron University and Gaza University.

On 27th of April 2022 Sawasya II conducted a brainstorming session with the 9 Law schools to discuss the implementation of a national moot court competition.

IV. Key tasks

- Design the training agenda, develop an action plan for the activity of Moot court competition describing training timeframe, rehearsal, competition, and ceremony.
- Provide a summary regarding the content of training material, taking into consideration that the materials shall be simple, smooth and presented in a comprehensive manner to the participants, and shall be shared for the approval of Sawasya II project.
- The training shall be developed based on the face-to-face learning, using interactive and participatory methodologies, and a combination of theory and practice.
- Training materials shall include innovative media tools; 5 minutes video clips, images/figures, and voiceover that explain some concepts, terms and ideas.
- The images and videos should be of high quality while still ensuring intellectual property is retained, material should be developed to attract students and increase the engagement rates
- The script for the training material must be written in Arabic Language in a professional creative manner.
- The script of the law case must be written in Arabic Language and in a professional manner.
- Develop detailed illustrative guiding material on the competition.
- Conduct 2 trainings for Law school teams in Ramallah (20 students) and Gaza strip (25 students) in the field of criminal constitutional Law. Each team will include 5 students and they will receive 30 hours training program.
- Conduct 9 rehearsals for the law school teams (5 in each university) to participate in the national moot court competition with 10 training hours
- Conduct a national moot court competition.
- Conduct awarding ceremony for the winning teams.

V. Target Group

Law schools' students in the West Bank including East Jerusalem and Gaza strip.

VI. Deliverables

- Training agenda and Training module, project work plan.
- Detailed illustrative guiding material on the competition.
- Implementation of 2 training courses for the law schools' teams in the field of criminal constitutional Law in Gaza and West Bank with 30 training hours.
- Conduct 9 rehearsals for the law school teams to participate in the national moot court.
- A national moot court competition and awarding ceremony for the winning teams.
- Final report in includes all accomplish activities.

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VII. Requirements for the Successful Completion of the Assignment

The firm should work in close coordination with Sawasya II Project analyst- Civil Society – Rule of Law, Justice and Security to accomplish the described deliverables herein this ToR.

VIII. Working arrangements

The firm will be responsible for arranging and facilitating all issue related to conducting the training and the ceremony, i.e., venue booking, materials, tools and equipment's covering both location Gaza and Ramallah.

IX. Language Requirements

All communication materials will be developed and disseminated in Arabic. The service provider may be asked to provide translation services for certain content.

X. Technical Proposals

The proposal should demonstrate responsiveness to the specification mentioned in the ToR, by identifying the specific components proposed, addressing the requirements, as specified, point by point; and demonstrating how the proposed methodology meets or exceeds the specifications. Focus should be made on the Management Plan, Resource Plan and Methodology/Work Plan to include the contribution matrix and methodology related to the work plan that will be applied by the Proposer to meet the stated objectives and scope of work.

XI. Price Schedule

The firm is required to prepare the Price Schedule and include it with the RFP response in a separate envelope from the rest of the RFP response encrypted with a password:

- (a) All prices/rates quoted must be Exclusive of all taxes, since the UNDP is exempt from taxes
- (b) All prices shall be a lump sum.
- (c) Payments are linked to defined milestones and agreed upon workplan.

XII. Evaluation method and criteria

A two-stage procedure is utilized in evaluating the proposals, with evaluation of the technical proposals prior to any price proposal being opened and compared based on the following methodology:

- Technical Criteria weight; 70%
- Financial Criteria weight; 30%.

The price of the Proposals will be opened only for submissions that is responsive to the Terms of Reference (ToR) and which attain minimum 70% in the technical evaluation:

Technical Proposal (70%)

- Specific experience of the consulting firm 30%
- Methodology, Its Appropriateness to the Condition and Timeliness of the Implementation Plan 30%
- Work Sample and Qualification of Key Personnel 40%

Technically responsive offers are those that attained a minimum of 70 points (70%) following technical evaluation of the respective proposals.

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Bidders with technical proposals that did not achieve a minimum of 70 points will not be considered Technically responsive and therefore not considered further in the evaluation process.

TECHNICAL EVALUATION CRITERIA

Summary of Technical Proposal Evaluation Forms		Score Weight	Points Obtainable
1	Experience of the consulting firm	30%	30
2	Methodology, Its Appropriateness to the Condition and Timeliness of the Implementation Plan	30%	30
3	Work Sample and Qualification of Key Personnel	40%	40
Total			100

The evaluation forms for Technical Proposals are shown below. The obtainable number of points specified for each evaluation criterion indicates the relative significance or weight of the item in the overall evaluation process. The Technical Proposal Evaluation Forms are:

Form 1: Specific Experience of the Consulting Firm:

Technical Proposal Evaluation (Form 1)			Points obtainable
Specific Experience of the consulting relevant to the assignment			
1.1	At least 10 years of experience working in the regular court - 10 years of experience = 5 points - More than 10 years = 10 points	10	30
1.2	Firm's past relevant experience working on development and conducting training programs in the field of law. - Up to 7 years = 5 points - More than 7 years = 10 points	10	
1.3	Size of the firm, and number of assigned trainers: - Have qualified 5 trainers = 2.5 point - Have more than 10 trainers = 5 points	5	
1.4	Have one previous experience in conducting a moot court competition is an advantage - 1 projects = 2.5 points - More than one projects = 5 points	5	
Total Form 1 (Carried to Summary)			30

Form 2: Technical Approach, proposed Methodology and Management Work Plan

Technical Proposal Evaluation (Form 2)			Points Obtainable
Technical Approach, proposed Methodology and Management Work Plan			
2.1	To what degree does the Offeror understand the task?		5
2.2	Have the important aspects of the task been addressed in sufficient detail?		5
2.3	Does the Contribution Matrix appropriately allocate resources to the various stages of services? Does it include sufficient hours for key individuals?		5
2.4	Does the proposal reflect innovative approaches?		10
2.5	Is the work presentation clear and is the sequence of activities and the planning logical, realistic and promise efficient implementation to the project?		5
Total Form 2 (Carried to Summary)			30

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Form 3: Work Sample and Qualification of Key Personnel			
Technical Proposal Evaluation (Form 3)		Points Obtainable	
Key Personnel			
3.1	Legal and training expert (team leader)	10	
	- At least master's degree in law		4
	- 10 years of experience in legal training		6
3.2	Legal and moot courts training experts	10	
	- At least BA degree in Law		4
	- 7 years of experience in legal and moot courts training		6
3.3	Examples of previous produced law training programs and/or organized trainings/events - 3 project = 10 points - More than 3 projects = 20 points	20	
Total Form 3 (Carried to Summary)		40	

XIII. Payment

Payment will be made upon successful completion of key deliverables and after the approval of Sawasya II and the moot court competition preparatory committee, as per the following schedule:

Deliverable	Timeframe	Amount
Output 1 Detailed work plan including description of methodology, and the approval on the training material content.	30 days after contract signature	20%
Output 2 Finalization and reporting for compilation of the following activities: • 2 training courses for the teams of the law schools (30 hours) in the field of criminal constitutional Law. • 9 rehearsals (10 hours) for the law school teams to participate in the national moot court competition	120 days after contract signature	20%
Output 3 Finalization and reporting for compilation of the following activities: • Conduct the national moot court competition. • Conduct awarding ceremony for the winning teams.	160 days after contract signature	40%
Output 4 Final report includes all accomplished activities.	180 days after contract signature	20%
Total		100%