

Terms of reference

Purchase and delivery of attachable equipment (disc harrow and toothed harrow) for Medvedskiy Forest Nursery in Katon-Karagai State National Park

Project title and number	UNDP-GEF Project «Conservation and sustainable management of key globally important ecosystems for multiple benefits», 00101043
Type of the Contract	Contract for purchase/Purchase Order by UNDP format
Delivery place	Kazakhstan, East Kazakshtan oblast, Katon-Karagai region, Belkaragai village, Medvedskiy Forest Nursery, Katon-Karagai SNNP
Delivery terms	DDP INCO TERMS 2020 (Delivered Duty Paid)
Delivery period	Within 60 calendar days from the date of Contract signing/approval of Purchase Order

Background:

UNDP-GEF Project "Conservation and Sustainable Management of Key Globally Important Ecosystems for Multiple Benefits " (hereinafter as the Project) has been implemented since 2018. The Project strategy is to comprehensively address the conservation and sustainable use of forest ecosystems in Kazakhstan by improving the management approaches both within the system of specially protected natural areas and at adjacent landscapes for sustainable use of HCVF

The Project is working to improve the capacity of 14 pilot PAs. Katon-Karagai SNNP is a pilot PA of the Project, it has a permanent forest nursery with a total area of 58.0 ha, located in Medvedsky forestry (Altai branch).

Presently, the Nursery's seeding section occupies only 20.0 ha and only Siberian spruce seeds are sown there. A serious problem for Medvedskiy Forest Nursery is the outdated material and technical infrastructure, where the operational lifetime of available forestry equipment for agro-technical works is exceeded. Thus, the average percentage of nursery machinery wear is 60-70%, which significantly affects the quality of seeding.

At the same time, in recent years East Kazakhstan region is facing an increase in the need for planting material of different species, such as cedar, pine, fir, birch, elm, fruit and shrub species. Accordingly, there was a need to implement the unused areas of the forest nursery, along with works on additional treatment of existing seeding sections.

The quality of forest crops depends, inter alia, on mechanization of the process of silvicultural works. Given the above, it is necessary to strengthen the existing technical capacity of the Nursery through the purchase of specialized attachable equipment, in particular a disc harrow (1 piece) and a toothed harrow (1 piece). The use of new attachable equipment will increase the volume of growing planting material in the Nursery and meet the need for planting material not only in Katon-Karagai region, but also in the oblast.

Purchase of attachable equipment for Medvedskiy Forest Nursery is within AWP and Procurement Plan of 2022.

Objective: Purchase and deliver of attacheable equipment (disc harrow and toothed harrow) for Medvedskiy Forest Nursery in Katon-Karagay State National Nature Park.

The potential supplier may submit its bid/proposal as required by the RFQ in accordance with Attachment 2b.

DELIVERABLES AND PAYMENT TERMS:

Item	Quality, pcs	Delivery time	Payment terms
Disc harrow (for stubble removing and pre-tillage)	1	within 60 (sixty) calendar days from the date of approval of the Purchase Order/ signing of Contract by UNDP format)	100 % upon full delivery and submission of financial documents and acceptance certificate/delivery note
Toothed harrow (for early spring harrowing of the seedbed, moisture closure during pre-sowing harrowing, pre-seeding provocation and weed-killing)	1		

Delivery address: East Kazakshtan oblast, Katon-Karagai region, Medvedskiy Forest Nursery

Delivery terms: DDP INCO TERMS 2020 (Delivered Duty Paid)

SPECIFICATION OF EQUIPMENT TO BE PURCHASED:

№ п/п	Item	Technical specification	UoM	Quantity
1.	Disc harrow for stubble removing and pre-tillage	productivity, ha/h - up to 3.0; operating speed, km/h - up to 12; working width, (not less) m - 3,0; weight, kg - up to 1900; working depth, (not less) cm - 20; overall dimensions of plough, (not less) mm - (l) 4400 x (w) 3300 x (h) 1600; ground clearance, (min) mm - 300; number of discs, (min.) pcs. - 25; disc diameter, (min.) mm - 600; distance between discs along the shaft, (at least) mm - 200; number of disc batteries, (at least) pcs. - 4;	шт.	1
2.	Toothed harrow (for early spring harrowing of the seedbed, moisture closure during pre-sowing harrowing, pre-seeding provocation and weed-killing)	Productivity per hour of operating time at a speed of 12km/h, (at least) ha - 15; Overall dimensions: - length in working position, (not less), mm: 7300±50; - length in transport position, (not less), mm: 8000±50; - width in working position, (not less) mm: 9900±50; - width in the transport position, (not less) mm: 4000±50; - height in the working position, (not less than) mm: - 1000±50; - height in the transport position, (not less than) mm: - 3600±50 number of working sections, (at least) pcs - 18. working width, (not less), mm - 9000. Teeth pitch, not less than - 42. Maximum working depth, cm minimum - 8	шт.	1

Essential terms:

- The Supplier must fully accept and agree with requirements of the Terms of Reference and UNDP General Terms and Conditions

- At least 1 year warranty from time of delivery and handover to the final recipients at the specified address
- Availability of servicing if necessary to repair the purchased equipment. Information on availability of service centers round Kazakhstan with indication of contacts and service conditions
- Replacement with new equipment, if the purchased equipment cannot be repaired in case of factory defects
- Provision of the manual in Russian. On-site instruction of 2 specialists how to operate and maintain the supplied equipment
- All equipment and materials must be new, previously unused.
- All goods must be packaged in a manner that ensures the safety of products during storage and transportation
- The cost of purchase shall include VAT, if the Supplier is a VAT payer
- Delivery period - 60 working days from the date of Contract signing
- Payment terms: non-cash payment, 100% upon full delivery of the goods in accordance with the Terms of Reference and after authorization by the UNDP Biodiversity Conservation Project Manager upon submission of Acceptance Certificate/Delivery note and Invoice.

Qualification requirements:

A Service Supplier/Contractor can be an organization that meets the following requirements:

- Must have legal capacity to enter into agreements;
- Be solvent, not subject to liquidation, their property is not seized, and their business activities are not suspended constrainedly by laws;
- Have as minimum 2 years of similar delivery of the goods;
- Supplier must not be on the UN Security Council list 1267/1989, the UN Procurement Division list, or other disqualification lists

Required documents for submission:

1. Annex 2: a duly completed and signed Bid Submission;
2. Annex 3: a duly completed and signed Technical and Financial Proposal. Detailed technical specification of the proposed equipment and photo;
3. Supplier's profile (with a brief description of activities, confirming at least 2 years of relevant experience in similar supplies, the available licenses, certificates, accreditations (if applicable))
4. List/list of similar deliveries for last 2 years with indication of previous contacts (the Customer, subject of deliveries, year of contract/delivery of goods, total contract amount (if possible))
5. Valid certificate of Supplier's registration/re-registration
6. Certificate of VAT registration (if applicable) or written confirmation that the Supplier is not a VAT payer;
7. Certificate of absence of debts in tax authorities;
8. Financial statements (profit and loss statement, balance sheets) for 2020-2021;
9. Confirmation of price quotation validity within 90 days;
10. Submission of a copy of certificate of the origin;
11. Document describing the warranties (12 months) and aftersales service;
12. Written confirmation on availability of service center (for technical support and repair) in Kazakhstan, providing the address and contact information
13. Confirmation of delivery period of no more than 60 days from the Contract signing/approval of Purchase Order;
14. Full acceptance of the UNDP Contract General Terms and Conditions (GTC) in written;
15. Confirmation of delivery terms: DDP - delivered duty paid: the goods are delivered to the Customer, to the specified destination (delivery address), cleared of all customs duties and

SELECTION CRITERIA

Based on lowest price between the technically complaint proposals.

Contract for Purchase will be awarded to the Supplier which proposal is evaluated as:

- 1) meeting the minimal criteria of the ToR,
- 2) proposing the lowest price

Approved by:

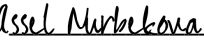


Aiman Omarbekova

OIC Project Manager

Date: 23-Aug-2022

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Assel Nurbekova

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