



**Spotlight  
Initiative**  
*To eliminate violence  
against women and girls*

**SAMOA CALL FOR PROPOSALS for LOW VALUE GRANTS SUBMISSIONS BY  
NGOs/CSOs in support of:  
ENDING VIOLENCE AGAINST WOMEN AND GIRLS, DOMESTIC VIOLENCE &  
INTIMATE PARTNER VIOLENCE.**

**Purpose:** Samoa national and local civil society and women's organisations are supported to influence and advance progress on addressing violence against women and girls, including domestic violence /Intimate Partner violence using innovative approaches.

**Eligible organisations:** National Women's movement organizations and civil society organisations including those representing youth and groups facing multiple intersecting forms of discrimination engaged in and committed to the following; *ending violence against women and girls including delivering gender-based violence prevention and response services, creative cultural arts to prevent VAWG and promote gender equality, sexual and reproductive justice, economic rights, equality rights, disability justice, LGBTQIA+/sexual orientation and gender identity (SOGI) rights, climate and environmental issues etc.*

**\*\*NOTE:** *eligible organisations must be local registered with a valid business license and in operation for 3 or more years.*

**Eligible countries:** Samoa only.

**Amount:** Expressions of interest is up to USD30,000 to be spent within a **NINE -month period.**

**Submission deadline:** Please submit expressions of interest via email to [louisa.apelu@undp.org](mailto:louisa.apelu@undp.org) by **5:00pm Samoa time on 14 October 2022.** Late submissions will not be accepted including incomplete proposals received.

### **Background**

The Spotlight Initiative (SI) is a global partnership between the European Union (EU) and the United Nations (UN) to **eliminate all forms of violence against women and girls (VAWG),**

**including harmful practices.** The branding name Spotlight Initiative brings focused spotlight attention to the issue of violence against women and girls and placing it at the center of efforts to achieve gender equality and women's empowerment in line with the 2030 Agenda for Sustainable Development<sup>1</sup>. Leaving no one behind (LNOB) and reaching the furthest behind first, the SI in Samoa addresses domestic Violence and intimate Partner Violence (DV/IPV).

The Spotlight Initiative in Samoa builds on existing Government commitments to ending domestic and intimate partner violence and cultural institutions in Samoa that support ending violence against women and girls. The programme will contextualize local and international best practices in preventing and responding to violence and learn from emerging practice on what works in Samoa.

The Spotlight Initiative is **delivered as a ONE UN Program** with the United Nations Development Program (UNDP) an implementing partner that works to empower lives and build resilient nations. This call for low value grants is implemented by UNDP as part of Samoa Spotlight Initiative to support community action plans by women's movement and civil society organizations to implement, monitor and report on prevention and awareness raising activities including response services.

#### **Call for Samoa Low Value Grants:**

Civil society actors are recognized as the vanguards for driving change to advance the sustainable development goals (SDGs) agenda. In Samoa, civil society actors continue to supplement government policy development and program implementation initiatives to promote and protect the rights of the most vulnerable populations from violence and harmful practices.

Violence against women and girls (VAWG) is one of the most widespread, persistent, and devastating human rights violations in our world today. 1 in 3 women worldwide has experienced physical or sexual violence in their lifetime and 1 in 5 women and girls worldwide have experienced physical and/or sexual violence by an intimate partner within the last 12 months. In Samoa, 1 in 3 women (52.3%) have experienced intimate partner violence in their lifetime since the age of 15. With nearly 40 % of women between the age of 15-49 who have experienced some form of domestic violence in their lifetime since age 15. With 18.7% experiencing intimate partner violence in the last 12 months. (DHS-MICS, 2019)

As evidenced from around the world and in Samoa, the COVID- 19 pandemic has impacted heavily on women and girls. Already a crisis, violence against women and girls has increased in severity and frequency due to COVID 19 measures and challenges. The rise in domestic violence incidents with more women and vulnerable individuals seeking support from their communities, GBV providers are reflective of these challenges. in resource streams for life saving social and health services to name a few.

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<sup>1</sup> UN Women Spotlight CSO SGS call for proposal 2020

UNDP welcomes expressions of interest with maximum amount of \$30,000USD from women's movement and civil society organizations (CSOs) engaged in and committed to ending violence against women and girls. Spotlight low value grants are designed to support innovative approaches towards prevention, advocacy and response initiatives, institutional strengthening and capacity building for CSOs or non-government organizations supporting positive change to address VAWG. This call specifically supports women's movement and civil society advocacy, prevention and or awareness raising initiatives including response efforts to address violence against women and girls also in the context of COVID 19. Expressions of interest that focus on intersectional issues and or communities most impacted (e.g. survivors of violence, women and girls, young people, women and girls with disabilities, transgender) is highly encouraged.

**Scope of the Low Value Grants:** Aimed at a diversity of national and community activities such as building internal/institutional capacity; capacity response planning, strengthening social accountability mechanisms on gender equality & human rights, fostering collaborative partnerships; policy and partner engagement referral or case management work, trainings, advocacy and prevention initiatives using creative cultural arts, sports, strengthening response services; dialogue platforms of good practices and learning and capacity building and so forth.

In addition, organizations interested in applying shall adopt a human rights-based approach based on the principles of gender equality, non- discrimination, inclusion of marginalized or vulnerable groups when developing their proposals.

The Low Value Grants are not able to fund provision for direct services or operating /running costs unrelated to a proposed activity.

### **Eligibility Criteria for Applicants**

- The applicant is a registered Samoa CSO or non- government organization with a valid business license, operation for at least 3years and more in Samoa.
- CSO is based in Samoa (International NGOs and CSOs not eligible) and has the proven relevant expertise in ending violence against women and gender equality to deliver the program.
- CSO has the proven experience of more than 3 years in sustainability, gender equality and human rights.
- the applicant is not on the consolidated UN Security Council Sanctions list
- applicant meets the UNDP capacity partner assessment criteria
- the applicant is not being investigated for fraud, corruption, sexual abuse, sexual exploitation or other wrongdoing.
- the applicant has a positive working experience as a partner for UNDP implemented projects of similar nature in the areas of EAWG and gender equality.
- the applicant is not a government entity or a UN organization.

### **HOW TO APPLY**

**Step One:** submit using the:

1. standardized **call for proposal application** form (**Annex A**),
2. Proposed Work Plan (**Annex B**)
3. Grant Budget form (**Annex c**).

**Required:**

- Complete and send the attached Expression of Interest Proposal Forms (see template in Annex A, Annex B, Annex C)
- Copy of the registration certificate/business license or evidence of organization legitimate status organizations. Proof of operation for 3 or more years.
- All applications must be submitted via email in English language using Microsoft word.
- Unfortunately, handwritten or mailed. Late applications and incomplete applications will not be accepted.
- Samples of knowledge products. Example: Annual Report, Research products.
- UNDP will reject any application that does not contain enough information to show that the CSO or activities are eligible.
  - UNDP will send a confirmation email upon receipt of application.

**Applications, including videos, should be sent by email to [louisa.apelu@undp.org](mailto:louisa.apelu@undp.org) by 5.00pm on 14 October 2022 (Samoa time).**

**Step Two:** if shortlisted, submit supporting documents

- UNDP will notify short listed candidates within 2 weeks of the application deadline. Please do not send supporting documents unless notified of shortlisting.
- If shortlisted, UNDP will request if required the following; 1) copy of the organization's last financial audit, 2) operational documentation, including finance and operations manual where appropriate , 3) copy of last annual or project report.

**Step Three:** if awarded a low value grant, complete agreement process

- If successful, UNDP will request a completed UNDP vendor form and supporting documentation.
- Based on all completed documentation and the proposal budget, UNDP will disburse the grant amount to the organisation's bank account.

**Step Four:** implement activities within a 9 month period

- Activities must be completed and fully acquitted within a **Nine-month period**.

**Selection process and key dates**

- All submitted applications will receive a confirmation of receipt email from UNDP Spotlight team.
- All applications will be assessed by a selection panel from UNDP and the UN Samoa Spotlight Samoa Country Program.
- Call for proposals released by 30 September 2022
- Expressions of interest due 14 October 2022 (5:00pm)
- Short-listed applicants notified by 28 October 2022
- Successful applicants notified 11 November 2022.

**Small Grant requirements for grantees**

If selected for a Low Value Grant, all grantees are required to:

- submit an Expression of Interest and supporting documents (see "How to Apply" on page 3);
- submit one progress report at the mid-point (3 months) and full narrative report end of the small grant (9 months); and
- submit one financial report at the end of the reporting period with documentation of expenses (e.g. receipts).