BIDDER's CONFERENCE – MINUTES OF MEETING
RFP/UNDP /JSB/194335/023/2022

Assignment Name:
Service Provider to Develop of the Roadmap 2024-2060 for Emission Cap and Allowance and Guidelines for Carbon Pricing Mechanisms Implementation
Date/Time : Wednesday, 31 August 2022 / 14.00 GMT+7
Place: Zoom Online Meeting
Meeting ID : 897 0676 1514

Passcode : 519182

Closing Date:
Please refer to the e-tendering system with event ID: **IDN10 0000013494 for date and time of the closing deadline**

Link to the recorder:

TO ALL INTERESTED BIDDERS

No.		Introduction and Guidance
Information		Bid Conference was opened with following agenda: 1. Explanation on RFP document – administrative issue (closing date, submission & method, delivery place for submitting offer, contract award, etc.). 2. Explanation on the Data Sheet 3. Explanation on the Term of Reference (TOR). 4. Explanation on the Submission Forms 5. Explanation on in etendering system (ABOVE USD 50K) 6. Q & A (going through all sessions)
1	Q	Do you have any budget ceiling?
	A	UNDP cannot disclose the budget ceiling for this RFP
2	Q	The key personnel must be Indonesia Citizen?
	A	No. you can hire personnel from outside of Indonesia
3	Q	When is the proposal deadline?
	A	You can check the deadline in the e-tendering websites.
4	Q	it as per stated 25 working days for 4 months? Can you clarify about this?

	A	The stated working days is the ideal working days, but if the bidders think that 25 working days is not enough you can add the working days and it must be justified in the technical proposal.
5	Q	For scope 1 do you have any list of policy or regulation that we need to analyse to ensure that the analysis we perform are complete?
	A	Bidders can analyse policies or regulations they deemed as most relevant. Examples of relevant policies were provided in the TOR which are NDC, Presidential Regulation 98/2021, and LTS-LCCR 2050.
6	Q	How many stakeholder do the bidders need to reach for validating the inputs?
	A	Bidders can reach out to stakeholders they think as most relevant. Stakeholders have been preliminary identified in the TOR and bidders can note that key government stakeholders are Ministry of Environment and Forestry, Ministry of Energy and Mineral Resources, and Ministry of Industry.
7	Q	What is the level of data availability? e.g. specific industry data on emission by PLN, IPP, etc. Do we need to collect data to any sites?
	A	Publicly available data is deemed as the main data source for this work. Bidders can propose to use other specific data but the needed time and effort to collect such data should be carefully considered.