



REQUEST FOR QUOTATION (RFQ)

Supply, Delivery, Installation and Commissioning of Circular

Economy Equipment for Cotabato City, PHL.

RFQ Reference: RFQ-080-PHL-2022	Date: 07 September 2022
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: _____

Name: Samantha Gunasekera

Title: Operations Manager

Date: 9/7/2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>As indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> E-tendering</p> <p>Bid submission address: Click or tap here to enter text.</p> <ul style="list-style-type: none"> File Format: https://etendering.partneragencies.org File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. All files must be free of viruses and not corrupted. The bidder should receive an email acknowledging email receipt. <p>[For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID: RFQO802022</p> <p>Insert BU Code: PHL10 Event ID number: RFQO802022</p> <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link:</p>
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either</p>

	indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<input checked="" type="checkbox"/> Article 2.4 of the General Conditions is amended and replaced by the following new Article 2.4:
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p> <p>Bidder must be a duly registered juridical entity, such as a sole proprietorship, partnership, corporation, or non-profit organization</p> <p>Bidder must have at least 4 years' experience in the supply and installation of equipment for Circular Economy Equipment</p> <p>Bidder must have at least 2 previous projects with relation to Circular Economy Equipment supply, installation and commissioning services in the past 4 years.</p> <ul style="list-style-type: none"> ▪ Bidder must be duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer

	<p>▪ Bidder (or partner if in a Joint Venture, Consortium, or Association) must have a legal presence and local office in the Philippines. Financial Eligibility based on 2021 Audited Financial Statements, income statement and balance sheets including all related notes and income statements to indicate financial stability, liquidity, credit standing, and market reputation, etc:</p> <ul style="list-style-type: none"> • Minimum turnover of PHP 5M or USD 89K • Quick Ratio must be greater than 1. <p>All documents evidencing the above eligibility requirements must be submitted with the bid.</p>
Currency of Quotation	Quotations shall be quoted in PHP for local firms; USD for international firms
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable direct taxes</p>
Language of quotation	<p>English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Company Profile. <input checked="" type="checkbox"/> Business Registration certificate/Business Permit and Tax payment Certification; <input checked="" type="checkbox"/> 2021 Audited Financial Statements, income statement and balance sheets including all related notes and income statements to indicate financial stability, liquidity, credit standing, and market reputation, etc;

	<p><input checked="" type="checkbox"/> List and value of projects performed in the last 4 years (scope of work, client, contract amount, and duration) plus client's contact details (name, email address, contact number) who may be contacted for further information on those contracts;</p> <p><input checked="" type="checkbox"/> Manufacturer's authorization stating that bidder is duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer;</p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 2 clients in terms of Contract value in similar field;</p>
Quotation validity period	Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of commissioning, testing and certification report of goods and/or services and submission of payment documentation.
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Passing Inspection and Complete Installation</p> <p><input checked="" type="checkbox"/> Passing all Testing</p> <p><input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance</p> <p><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements</p>
Contact Person for correspondence, notifications and clarifications	<p>Email address: procurement.ph@undp.org</p> <p>Please write in the email subject line: RFQ-080-PHL-2022 Circular Economy Equipment</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Clarifications	Requests for clarification from bidders will not be accepted any later than 4 days before the submission deadline. Responses to request for clarification will be communicated through the eTendering site Click or tap to enter a date .
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer- (1 bidder only) .
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p> <p><input checked="" type="checkbox"/> Comprehensiveness of after-sales services</p>
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order
Expected date for contract award.	06 October 2022
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS

1. MOBILE RESOURCE RECOVERY EQUIPMENT.

Description:

The mobile resource recovery equipment is best utilized by Local Government Units (LGUs) who target to maximize the utilization of shredder and pulverizer equipment by going to waste processing facilities of schools, offices and barangay MRFs. This way, the LGUs are able to assist other waste sources in the locality to further process their own waste at the source.

The benefit of this facility is that the LGU can provide support to far-flung barangays in processing their waste by reducing the volume of both biodegradable and recyclable wastes. A shredded biodegradable waste allows for a more efficient composting process. The pulverized glass or plastics may be processed into other products by the community. This facility will allow LGU flexibility in the utilization of their resource recovery facility equipment.

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity
1.	<p>SOLID WASTE ON WHEELS</p> <p>1 Brand-new 6 Wheeler Truck</p> <p>*Customized body with roll up door</p> <p>*With Solid Waste Machineries attachment and product compartments</p> <p>*Finish epoxy primer and two coat of QDE</p> <p>SOLID WASTE MACHINERIES ATTACHMENT:</p> <p>1 unit Multi-purpose Shredder</p> <p>Input:Biodegradable waste, Plastic Waste (from wet to dry) or equivalent</p> <p>Output:Shredded waste materials (biodegradable and plastic materials)</p> <p>Capacity:50-150kg/hr</p> <p>Motor:Diesel Motor</p> <p>Main Casing: Standard MS Plate Steel</p> <p>Wheels:Heavy duty steel rollers</p> <p>Blades:High tempered steel</p> <p>1 unit Bottle Crusher Machine</p> <p>Input:Glass Materials (from wet to dry) or equivalent</p> <p>Output:Pulverized Glass</p> <p>Capacity:200-500 kg/hr</p> <p>Motor:Diesel Motor</p> <p>Main Casing: Standard MS Plate Steel</p> <p>Wheels:Heavy duty steel rollers</p> <p>Blades:High tempered steel</p> <p>Delivery, Installation and Training</p> <p>*Site Operation Training – includes site visit and hands-on training to LGU with operational Waste Processing Facility</p> <p>*Training on Waste-to-Product/Recycling practice</p> <p>*At least one year warranty; after sales support</p> <p>Other requirements:</p> <ul style="list-style-type: none">•Delivery to Cotabato City, Philippines•Placement of institutional logos, project title, and environmental slogans on the equipment (design to be approved by UNDP prior to placement)•Installation and commissioning included	UNIT	01

2.PLASTIC MELTER

Description:

The plastic Melter is high-performance, compact, portable, and capable of producing high-quality recycled/molded plastic products. The operation produces no polluting by-products and emits no emissions. This machine melts all types of plastics and recycles them into high-density plastic products formed by brick molders.

End-users of this equipment for processing recyclable and residual plastic wastes are typically the waste management sections of city/municipal ENROs. There are private companies that use this equipment for recycling and economic enterprise.

Under Benefits: Potentially divert plastic waste and transform them into useful new plastics products such as trash bins, school chairs, tables, bricks, tiles, flowerpots, etc.

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity
2.	Application: Melts all types of plastics and moulded into new plastic products Capacity:240 kg/day (8 hour operation) Power Source: Electric 5 hp Motor Control Panel: Automated and Digital Display; Intelligent Temperature Stabilizer Sensor with timer, Electrical Safety Features Safety Features: Fully insulated with ceramic fiber blankets, Emergency Stop Button; Automatic Shut Off Molder inclusions: 1) Molder for bricks; 2) Molder for flower pot Benefits:1No toxic fumes/emissions, no more plastic wastes for dumping, durable and colourful new plastic products such as flower pots, bricks, tiles, school chairs, tables, etc. Delivery, Installation and Training *Site Operation Training – includes site visit and hands-on training to LGU with operational Waste Processing Facility *Training on the operation *At least one year warranty; aftersales support Other requirements: •Delivery to Cotabato City, Philippines •Placement of institutional logos, project title, and environmental slogans on the equipment (design to be approved by UNDP prior to placement) •Installation and commissioning included	UNIT	01

3. BIO-GAS DIGESTER

Description:

The Bio-gas Digester system turns organic waste like food scraps and animal manure into biogas, which can be used for cooking, and natural liquid fertilizer, which can be used for gardening.

Biogas is generated in the system by the anaerobic (without oxygen) fermentation of organic matter. Biogas is a flammable gas that is lighter than air, composed mainly of methane and carbon dioxide.

Biogas Digester is a biological system: performance is affected by environmental conditions and may vary due to physical location and ambient temperature.

Technical Specifications for Goods:

Item No	Minimum technical requirements	Unit	Quantity
3.	System Volume 2.1 m3 Gas Tank Volume 700 liters Digester Tank Volume 1200 liters Gas Pipe Max Length up to 10 meters Nominal Gas Pressure 10 mbar Max Energy Capacity 4.4 kWh/15.4 MJ Daily cooking time (single flame burner) up to 2 hours Daily kitchen waste input* up to 6 liters Daily animal manure input* up to 15 liters (45 liters slurry) Daily fertilizer output up to 45 liters Operating Temperature (equal to input volume) >20°/68 F Delivery, Installation and Training *Site Operation Training – includes site visit and hands-on training to LGU with operational Waste Processing Facility *Training on the operation *At least one year warranty; after sales support Other requirements: •Delivery to Cotabato City, Philippines •Placement of institutional logos, project title, and environmental slogans on the equipment (design to be approved by UNDP prior to placement) •Installation and commissioning included	UNIT	01

Delivery Requirements

Delivery Requirements	
Delivery date and time	Supplier shall deliver the goods within 60 days after Contract signing, and complete all works (installation, testing, configuration, training, etc) within another 30 days. All deliverables must be completed within contract duration of 90 days.
Delivery Terms (INCOTERMS 2020)	DPU-Delivered at Place Unloaded - This Incoterm requires that the contractor delivers the goods, unloaded, at the named place. The Contractor covers all the costs of transport (insurance, export fees, carriage, unloading from main carrier at destination port and destination port charges) and assumes all risk until arrival at the destination place. Contractor also responsible for inland trucking and personnel and equipment for unloading at the final delivery location.
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Shall be done by UNDP (where applicable). If the items are imported, the supplier/bidder should facilitate all importation processes required. UNDP will only provide approval from the Department of Foreign Affairs (DFA) for duty free entry of goods and endorse the same to the Department of Finance (DOF). The Trace number will then be shared with the supplier's broker for follow-up with the Department of Finance's approval. Once DOF approves, the supplier's broker shall pull out the imported items. UNDP will provide the supplier's broker with a Certificate of Guarantee and Authorization letter addressed to Bureau of Customs (BOC) prior to broker's pull out of goods and delivery and unloading at the final Bidder is also responsible for engaging the services of a broker to facilitate National Telecommunications Commission (NTC) and Optical Media Board (OMB) Clearances, if needed.
Exact Address(es) of Delivery Location(s)	Cotabato City, PHL
Distribution of shipping documents (if using freight forwarder)	Vendor will forward to UNDP one set of digital copies in advance (7 days prior to shipment): a) Commercial invoice b) Packing list c) Airway Bill (signed draft AWB 3-5 days prior to shipment, and confirmed AWB to be submitted on the day of shipment) or Waybill (if sea)
Packing Requirements	The Supplier shall ensure that the goods are packaged properly and protected from damage or deterioration during transit to their final destination, as per manufacturer recommendation. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage.
Training on Operations and Maintenance	As per Technical Requirement.
Warranty Period	As per Technical Requirement.
After-sales service and local service support requirements	As per Technical Requirement.
Preferred Mode of Transport	Land/Sea/Air

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ-080-PHL-2022	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ-080-PHL-2022	Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text.					
INCOTERMS: Click or tap here to enter text.					
Item No	Description	UOM	Qty	Unit price	Total price
1.	SOLID WASTE ON WHEELS	UNIT	01		
2.	PLASTIC MELTER	UNIT	01		
3.	BIO-GAS DIGESTER	UNIT	01		
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
Total Final and All-inclusive Price (VAT- EXCLUSIVE)					

For each type of equipment above, please indicate brand, model, specs and include any brochures/info sheets to demonstrate compliance with minimum specifications.

Compliance with Requirements

	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Training	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company NameClick or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.:Click or tap here to enter text. Email Address:Click or tap here to enter text.	Authorized Signature: Date:Click or tap here to enter text. Name:Click or tap here to enter text. Functional Title of Authorised Signatory:Click or tap here to enter text. Email Address: Click or tap here to enter text.