

# Terms of reference



Empowered lives.  
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## GENERAL INFORMATION

**Title:** Consultant to develop Resource Mobilization Strategy Document

**Project Name:** Biodiversity Finance Initiative (BIOFIN)

**Reports to:** National Project Manager

**Duty Station:** Office-based

**Expected Places of Travel (if applicable):** N/A

**Duration of Assignment:** From October 2022 to January 2023 (60 working days)

## REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
<input checked="" type="checkbox"/>	5 <b>CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select :</b> (1) Junior Consultant (2) Support Consultant (3) Support Specialist (4) Senior Specialist (5) Expert/ Advisor <b>CATEGORY OF INTERNATIONAL CONSULTANT, please select :</b> (6) Junior Specialist (7) Specialist (8) Senior Specialist
<input checked="" type="checkbox"/>	APPROVED e-requisition

## REQUIRED DOCUMENTATION FROM THE CONSULTANT

<input checked="" type="checkbox"/>	P11 or CV three referees
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal

### ***Need for the presence of an IC consultant in the office:***

☒ partial (explain) (partial in project office/Bappenas office)

☐ intermittent (explain)

☐ full-time/office based (needs justification from the Requesting Unit)

### **Provision of Support Services:**

Office space: ☒ Yes ☐ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

If yes has been checked, indicate here who will be responsible for providing the support services: Liza Martiananda

Name: Bayuni Shantiko

Title: National Project Manager

## I. BACKGROUND

Indonesia's biodiversity is an important asset for national development. Diversity at the level of genetics, species, and ecosystems provides great benefits in various aspects of life, especially food, health, and energy, as well as industrial basic materials, which aim to meet human needs. Based on the results of a study by Bappenas (2012), the contribution of the Indonesian economy to biodiversity and ecosystems reaches no less than IDR 2,053.8 trillion.

As one of the countries with the richest biodiversity in the world, Indonesia plays a major role in supporting efforts to manage biodiversity at the global level by strengthening its commitment to sustainable biodiversity management as the basic capital for national development. In strengthening this commitment at the national level, Indonesia has designed the Indonesia Biodiversity Strategy and Action Plan (IBSAP) which is an important guide in planning for biodiversity management policies as well as the integration and mainstreaming of these policies in national development plans.

The Government of Indonesia has periodically compiled the IBSAP document since 2003 as a follow-up to the 1993 Indonesia Biodiversity Action Plan (BAPI).

As the 2015-2020 IBSAP implementation period ends, the Government of Indonesia in 2022 is formulating the Post-2020 Biodiversity Management Strategy and Planning **Toward** Indonesia's 2045 Vision, which is formulated in the framework of the Post-2020 IBSAP Document. The formulation of these strategies and action plans will in the process be harmonized with international agreements and other global issues, including the UN-CBD Post 2020 Global Biodiversity Framework, SDGs, climate change issues, the Covid-19 pandemic, and are mainstreamed into the Long-Term Development Plan document (Rencana Pembangunan Jangka Panjang/RPJP) and the Medium-Term Development Plan (Rencana Pembangunan Jangka Menengah/RPJM).

One of the big challenges faced by Indonesia as a mega-biodiversity country is in terms of providing funding needs for ideal biodiversity management amid limited conventional funding sources such as the national state budget (Anggaran dan Pendapatan Belanja Negara/APBN). The existence of support for sustainable biodiversity funding resources is very much needed to overcome the problem of the lack of funding capacity for biodiversity management within the framework of achieving national development targets. Meanwhile, in the long term, the implementation of sustainable funding is urgently needed to increase the effectiveness of biodiversity management and to create alternative funding solutions to reduce dependence on government funding sources. Therefore, optimizing the involvement of the support of funding resources from various stakeholders to actively contribute to ensuring the sustainability of funding for biodiversity management, both inside and outside the conservation area becomes important.

To provide input for the Government of Indonesia regarding biodiversity resource mobilization strategy and sustainable biodiversity funding opportunities within the post-2020 framework of conservation of biodiversity, a Funding Resource Mobilization Strategy Document will be formulated as a supplement to the Post-2020 IBSAP Main Document. In particular, this document will include the synthesis and formulation of strategies for mobilizing funding from various sources, both government and non-government through a series of participatory consultations in-line with the process of compiling the main IBSAP Post-2020 document

## II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

The consultant will work with the BIOFIN Project Management Team and UNDP Technical Adviser for Natural Resources and Governance. The consultant will lead the formulation and synthesizing of the potentially applicable resource mobilization strategies from various sources for sustainable biodiversity management, both from government and non-government through a series of coordination carried out in a participatory consultation in line with the process of compiling the main IBSAP Post-2020 document.

The scope of work of the assignment is as follows:

1. Assessment of the structure and effectiveness of the past and current resource mobilization strategy including the status, policies, and institutions for IBSAP 2015-2020 and identify and map the current or existing expenditure for key ministries relevant to biodiversity
2. Develop the scope and framework of resource mobilization for IBSAP Post-2020
3. Identify and map potential resources i.e., financial from the government and non-state actors, including private and financial sectors as well as non-financial resources such as skill, talent, and capacity among others to achieve IBSAP Post-2020 framework
4. Develop initial funding needs under different scenarios (and/or projections) for achieving IBSAP Post-2020 goals and targets considering where the budget components are the highest and which K/L is needed most.
5. Based on activities 2, 3, and 4, the consultant will identify and formulate recommendations for innovative financing for biodiversity management within the IBSAP Post-2020 framework
6. Develop a strategy for mobilizing funding resources (based on the result of activities 3 and 4) in achieving IBSAP Post-2020 goals and targets, at least including the followings (i) generate resources, (ii) reduce/redirect resources causing harm to biodiversity, and (iii) enhance effectiveness and efficiency of resource use
7. Facilitate the coordination process with ministries/agencies, non-State actors, the private sector, and/or parties related to the formulation of the IBSAP Post-2020 funding strategy
8. Cooperate and play an active role in providing input/recommendations to the Secretariat Team for the preparation of the Post-2020 IBSAP Ministry of National Development Planning/Bappenas in aspects of the Post-2020 IBSAP funding strategy
9. Lead and prepare material including a summary for Focus Group Discussion (FGD)/Workshop series conducted in line with the assignment.

#### Expected Outputs and deliverables

Deliverables/ Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required <i>(Indicate designation of the person who will review the output and confirm acceptance)</i>
<p>1st payment will be made upon submission and approval by UNDP of:</p> <p>Report on</p> <p>(1) Assessment of the structure and effectiveness of the past and current resource mobilization strategy including the status, policies, and institutions for IBSAP 2015-2020</p> <p>(2) Report on the scope and resource mobilization framework for IBSAP Post-2020</p> <p>(3) Mapping and analysis of potential resources (financial and non-financial) to achieve the IBSAP Post-2020 framework</p>	20 days	November 2022	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
<p>2nd payment will be made upon submission and approval by UNDP of:</p> <p>(1) Projecting funding needs for the achievement of IBSAP Post-2020 goals and targets</p> <p>(2) Recommendations for innovative financing for biodiversity management within the IBSAP Post-2020 framework</p>	20 days	December 2022	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance

3 <sup>rd</sup> payment will be made upon submission and approval by UNDP of:  Final report on Strategy for mobilizing funding resources in achieving IBSAP Post-2020 goals and targets	20 days	January 2023	National Project Manager BIOFIN and Technical Adviser for Natural Resources and Governance
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### III. WORKING ARRANGEMENTS

#### **Institutional Arrangement**

Under the direct guidance of the project manager and technical advisor for natural resources and governance, the selected candidate will have close coordination with the Ministry of Finance and Bappenas. Following rounds of consultation and comments from the team, the consultant will produce a report as above, taking into account feedback from the team

#### **Duration of the Work**

The assignment will be delivered within 3 months in a partial scheme with a total of 60 days. The payment will be made to the consultant at each payment schedule, upon technical clearance of all the above deliverables from National Project Manager Biofin and Technical Advisor for Natural Resources Governance.

#### **Duty Station**

The duty station/location for the consultant will be partially home based with visit to office (Gedung Jasindo) and Direktorat Lingkungan Hidup, Bappenas upon request

#### **Travel Plan**

Travel will be arranged by Hiring Unit which refers to UNDP rules and regulations if the Consultant is requested to travel outside Jakarta

### IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

#### Academic Qualifications:

Master's degree or equivalent in economic/ finance/ MBA/ public administration/ forestry/ biology/ environment/social science, or related field.

#### Years of experience:

- At least 10 years of experience relevant to issues on finance mobilization/ finance policy analysis/ climate change/environmental financing/environment and biodiversity/ public policy analysis/good governance/and related
- Experience in leading and managing projects on resource mobilization, sustainable finance, monitoring and evaluation, and/or climate change or similar
- Experience in facilitating/organizing multi-stakeholders meetings/stakeholder engagement processes and/or similar
- Demonstrating experience in preparing documents on strategic planning, resource mobilization, or similar

#### III. Competencies and special skills requirement:

- Knowledge of biodiversity is desirable
- knowledge in the areas of fiscal policy analysis/ climate change/environmental financing/ environment and biodiversity/finance mobilization/public policy analysis/good governance/and

related, policy analysis, development and planning, strategic planning of the projects focused on economic development through providing evidence-based policy advice;

- Good personal interpersonal and team-building skills. proven competency in teamwork, responsibility, making *decision-making*, communication, leadership, and solving *problem-solving*
- Ability to communicate in a clear, concise, and unambiguous manner both through written and verbal communication; to tailor messages and choose communication methods depending on the audience
- Ability to manage communications internally and externally especially with national and regional government, through media, social media, and other appropriate channels
- knowledge in formulating development strategies and policies;
- Strong analytical, reporting, and writing skills.
- Openness to change and ability to receive/integrate feedback.
- Ability to plan, organize, implement, and report on work.
- Ability to work under pressure and tight deadlines.
- Demonstrates integrity and ethical standards.
- Positive, constructive attitude to work.
- Displays cultural, gender, religion, race, nationality, and age sensitivity and adaptability.
- Fluency in English with excellent written communication skills, and strong experience writing reports
- Demonstrates a focus on achieving quality results and impact

## V. EVALUATION METHOD AND CRITERIA

### Cumulative analysis

*When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:*

*a) responsive/compliant/acceptable, and*

*b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.*

*\* Technical Criteria weight; 70%*

*\* Financial Criteria weight; 30%*

*Only candidates obtaining a minimum of 70 points would be considered for the Financial Evaluation*

<b>Criteria</b>	<b>Weight</b>	<b>Maximum Point</b>
<u>Technical</u>	70	100
<p><i>Criteria A: qualification requirements as per TOR:</i></p> <ol style="list-style-type: none"> <li>1. Master's degree or equivalent in economic/ finance/ MBA/ public administration/ forestry/ biology/ environment/social science, or related field..</li> <li>2. At least 10 years of experience relevant to issues on finance mobilization/ finance policy analysis/ climate change/environmental financing/environment and biodiversity/ public policy analysis/good governance/and related</li> </ol>		<p>50</p> <p>10</p> <p>10</p>

3. Experience in leading and managing projects on resource mobilization, sustainable finance, monitoring and evaluation, and/or climate change or similar		10
4. Experience in facilitating/organizing multi-stakeholders meetings/stakeholder engagement processes and/or similar		10
5. Demonstrating experience in preparing documents on strategic planning, resource mobilization, or similar		10
<ul style="list-style-type: none"> <li>• <i>Criteria B: Brief Description of Approach to Assignment</i> <ol style="list-style-type: none"> <li>1. Understand the task and applies a methodology appropriate for the task as well as the strategy in a coherent manner</li> <li>2. Important aspects of the task addressed clearly and in sufficient detail</li> <li>3. Logical, realistic planning for efficient project implementation</li> </ol> </li> </ul>		30
<ul style="list-style-type: none"> <li>• <i>Criteria C: Further Assessment by interview</i></li> </ul>		20