



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **UNDP-SYR-RFQ-062-22**

Date: **15 September 2021**

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the **supply and installation equipment for the Rehabilitation of bakery Aleppo.**

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: _____

Name: Rania AL-Jazairi

Title: Procurement Assistant

Date: 15 September 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

<p>Introduction</p>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
<p>Deadline for the Submission of Quotation</p>	<p>Thursday; 29 September 2022, on or before 15:00 PM Damascus time.</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone. equals 8:00 AM</p>
<p>Method of Submission</p>	<p>Quotations must be submitted as follows:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> E-tendering <input type="checkbox"/> Dedicated Email Address <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Click or tap here to enter text. <p>Bid submission address: E-tendering system</p> <ul style="list-style-type: none"> ▪ File Format: Pdf only ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 5 M ▪ Mandatory subject of email: Emails not allowed ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt. <p>[For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information]</p> <ul style="list-style-type: none"> • Insert BU Code and Event ID number <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p>
<p>Cost of preparation of quotation</p>	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<p>Supplier Code of Conduct, Fraud, Corruption,</p>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement</p>

	<p>process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Terms and Conditions	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract. <input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000) <input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by [15 days] <input type="checkbox"/> Others [pls. specify]</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	<p>Quotations shall be quoted in USD, However, for local supplier's payments will be in Syrian Pounds at the prevailing UN exchange rate at the date of the invoice.</p>
Joint Venture, Consortium	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or</p>

or Association	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
Language of quotation	English Including documentation including catalogues, instructions and operating manuals.
Documents to be submitted	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Latest Business Registration and industrial Certificates. <input checked="" type="checkbox"/> Company Profile proving that the vendor has at least 1 year of experience in the same field and has executed at least 1 similar project; <input checked="" type="checkbox"/> A proofing letter confirms the offering of the warranty period for 24 months from the date of final receipt;
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted

	If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as “Main Quote” and “Alternative Quote”
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection [specify method, if possible] Complete Installation <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
Contact Person for correspondence, notifications and clarifications	E-mail address: rania.al-gazaeiri@undp.org Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 6 days before the submission deadline. Responses to request for clarification will be communicated by email by 3 days
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others Click or tap here to enter text.
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Expected date for contract award.	15 November 2022
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures

UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.
Performance security	Required equal to 10% of the contract value to cover the required warranty for 2 years .
Sites visits will arrange on. (Mandatory Condition)	N/A

ANNEX 1: SCHEDULE OF REQUIREMENTS

تأهيل واحياء مخبز حلب الجديدة

1. الكميات

البنود	توصيف العمل	الوحدة	الكمية	مدة التنفيذ	مواقع التسليم
تأهيل واحياء مخبز حلب الجديدة					
1	قطاعة العجين	آلة	1	4 أشهر	حلب الجديدة
2	رقاقة/فتاحة العجين	آلة	1	4 أشهر	حلب الجديدة

2. المتطلبات الأساسية والمواصفات الفنية:

تأهيل واحياء مخبز حلب الجديدة

تزويد المخبز بقطاعة العجين وفتاحة / الرقاقة لضمان جودة الرغيف وزيادة الإنتاج وتخدم منطقة حلب الجديدة والمناطق المحيطة بها:

1.3. قطاعة العجين: عدد /1/

- قطاعة عجين بفوهتين تعتمد على مبدأ الهواء المضغوط والخالية الكهروضوئية
- بستون قياس 100*40 نوع جيد عدد /2/
- خلية كهروضوئية عدد /2/ من الأنواع ذات الجودة العالية وتعمل على توتر 220 فولت ولا تتأثر بالتشويش
- تثبت على البستون سكين كروم غذائي 304 تعمل بدليل نحاسية من الطرفين لسهولة نزول السكين وصعودها
- تزود القطاعة بفوهة لخروج العجين عدد /2/ بقطر لا يقل عن 69-70 مم للفوهة الواحدة المصنوعة من الكروم الغذائي مع براغي عيار لقطع العجين بشكل متساوٍ بالوزن
- قاعدة وهيكل القطاعة مصنوع من البروفيل 3*6 سم
- أطوال القطاعة التقريبية 60*90*125 سم
- يركب براغي أسفل الأرجل من أجل المعايرة
- تعمل القطاعة بواسطة حلزون مصنوع من الكروم الغذائي 304 عدد /2/ ويثبت الحلزون بواسطة رولمانات من النوع الجيد
- سماكة خدود الحوض لا تقل عن 3 مم
- يركب للقطاعة موزع هواء + فلتر هواء + فلتر زيت من النوع الجيد وتركب جميعها داخل لوحة معدنية بقياس لا تقل عن 20*30*4
- يركب مأخذ هواء مستقل من أجل أعمال التنظيف بأنبوب حلزوني طوله حوالي 5م
- يركب داخل الحوض سلندر عدد /2/ مصنوع من الكروم الغذائي 304 لتحريك العجين داخل الحوض
- حوض القطاعة كروم غذائي 304 سماكة لا تقل عن 3 مم
- يركب قمع لرش الدقيق في مخرج القطاعة مع شادر عرض لا يقل عن 40 سم لباد من الأنواع ذات الجودة مع ركلاج للمنخل مع سلندر معس عجين لا يقل قطره عن 10 مم
- يركب على السلندر لباد من نفس نوع الشادر
- يثبت السلندر من الطرفين بواسطة يطاقات طبش من النوع المكفول مع ركلاج مع وضع آلية لتوزيع الدقيق على فرص العجين بشكل متساوٍ
- يركب محور تحت الشادر قطر لا يقل عن 45 مم
- مسننات القطاعة خطوة /50/ من النوع المكفول

- مسنن المحرك خطوة /60/ من النوع المكفول ويركب ركلاج عيار جنزير
- فتح كلافيت لكافة المسننات والمحاور وتركب براغي لتثبيت المسننات على المحاور
- يتم تركيب فتحة لتنظيف العجين
- الأغلفة الخارجية تركب من الصاج سماكة لا تقل عن 1.5مم وتثبت على القمع ببراعي مع باب ومفصلات وقفل على الجانب العريض
- يركب غلاف ذو شفرات من جهة المحرك لزوم التهوية للمحرك
- يركب الغلاف العلوي للقطاعة من الكروم الغذائي 304 لا تقل السماكة عن 3 مم ويثبت بواسطة براغي مسدسة كروم
- يركب على القطاعة كباسة (تشغيل - إطفاء) من النوع الجيد تتغذى عن طريق كونتاكتور وريليه حرارية من الأنواع الجيدة واستطاعة جيدة وتركب هذه القطع ضمن لوحة مركبة جانب الفتاحة

2.3. فتاحة العجين - رقاقة عدد/1/

المرحلة الأولى:

- هيكل الفتاحة من البروفيل المعدني 3*6 سم مبخوخ حرارياً
- يركب أسفل الأرجل براغي للمعايرة
- السلندر (الشوبك) سماكة لا يقل عن 11 مم ملبسة بالكروم نوع هارد كروم قاسي عدد /2/
- قطر الشوبك لا يقل عن 11 سم طول الشوبك لا يقل عن 50 سم مركب عليه مسننات تقلون (لدائن بلاستيكية) من النوع الجيد يتطلب الدقة العالية جداً لتلبس الكروم
- شوبك معس العجين قطر لا يقل عن 17 سم ملبس لباد لمعس العجين إضافة إلى محور سفلي مع ركلاج من الطرفين
- موجهات العجين كروم غذائي 304 مع عبارات مثبتة على قواعد عدد /2/ ملبسة بالكروم الغذائي
- شادر الفتاحة لباد عرض لا يقل عن /60/ سم سماكة لا تقل عن 2.2 ومن الأنواع الجيدة ومركب على محور عدد /2/ مع عيار ركلاج للجانب الخلفي
- تثبيت المحاور على الخدود بواسطة يطقات ورولمانات مع براغي عيار من الأنواع المكفولة
- الخدود حديد صاج سماكة لا تقل عن 8 مم تركيب عليه كافة اليطقات والباغات من الأنواع الجيدة المكفولة
- يركب منخل فوق المرحلة الأولى للفتاحة مصنوع من الكروم الغذائي 304 مع شفرات لتحريك الدقيق عدد /3/ مع عيار للتحكم بكمية رش الدقيق على شوبك المعس
- يركب قمع لتجميع الدقيق تحت الفتاحة مع صندوق جمع الدقيق كروم غذائي 304
- يركب شفرة مع قاعدة (موجهة) لنقل العجين من شادر المرحلة الأولى الى شوبك الفتح يصنع من الكروم الغذائي 304
- تفصل المرحلة الأولى عن المرحلة الثانية ببراعي تثبت بسهولة الفك والتركيب
- كافة المسننات وجنازير نقل الحركة لا تقل عن /50/ خطوة من النوع الجيد المكفول وتغلف بأغطية خارجية من الصاج سماكة لا تقل عن 1 مم

المرحلة الثانية:

- تعتمد على مبدأ الخلية الكهروضوئية والهواء المضغوط
- هيكل الفتاحة 3*6 بأطول تقريبية 115*95 مبخوخة حرارياً.
- السلندرات (الشوابك) بوشه سماكة لا تقل عن /11/ مم ملبسة بالكروم القاسي نوع هارد كروم سماكة طبقة الكروم عالية جدا وعددها /2/
- طول الشوبك لا يقل عن 86 سم يركب عليه مسننات تيقلون (لدائن بلاستيكية) أو معدنية.

- قطر الشوبك لا يقل عن /11/ سم وخطوة المسننات لا تقل عن /50/
- يركب محور تحت الشوبك من أجل سهولة نزول الرغيف
- يركب المحور على بطقات من الأنواع الجيدة وقطر محور لا يقل عن /60/مم
- تركيب حاملة للشفرات قابلة للعيار مع حمالات وضوابط مصنوعة من الكروم الغذائي 304
- سيور نقل العجين (شواذر) نوع بوليستر سماكة لا تقل عن 1.5 مم ذات نوعية مكفولة
- سير نقل العجين من نهاية المرحلة الثانية إلى غرفة التخخير عن طريق محور قائد ومحور مقود قطر لا يقل عن /50/مم
- الخلايا الكهروضوئية 200 ميلي أمبير ذات زمن /15/ ثانية وتعمل على توتر 200-250 فولت ذات نوعية جيدة وتركب على قواعد متحركة مجاري 5-6 سم
- البستونات قياس 32*100مم يركب عليها مصدات للعجين مع عيارات للتحكم بحركة العجين ذات نوعية مكفولة
- ارتفاع الفتاحة التقريبي 125 سم
- جميع المسننات والجنائز لا تقل عن /50/ خطوة والبطقات والرولمانات ذات نوعية مكفولة
- تركيب سواعد ركلاج لشواذر المرحلة الأولى والثانية على الخدود بشكل جانبي وتركب الشوابك على الخدود برولمانات مزدوجة من نوع جيد قياس 6006
- قطر محور التراسمسيون لحامل الشوبك لا يقل عن /30/مم
- يركب في نهاية الشوابك مرد تيفلون شفاف مع العيار لتقديم المرد
- يركب محور مع يطوق من الأنواع الجيدة عدد /2/ بقطر لا يقل عن /40/مم مع موجه كروم غذائي 304 مع قاعدة لنقل الرغيف إلى التخخير الثاني

يشترط على العارض الالتزام بما يلي " شروط التقديم "

إلى جانب ما سبق، يشترط على العارض ما يلي:

1. على العارض أن يكون لديه حساب مصرفي فعال وشهادة تسجيل تاجر وسجل صناعي وتجاري وفي حال كان العارض شركة فيجب أن تكون مسجلة أصولاً
2. على المتعهد تحمل مسؤولية كافة تكاليف النقل والتوزيع على المناطق المستهدفة والمخاطر وجميع الموافقات اللازمة حتى إدخال وتسليم المواد بإشراف الجهة المعنية وفق جداول التسليم المقررة ضمن دفتر الشروط.
3. يتم تشكيل لجنة فنية من ممثلي الدوائر الفنية المختصة والفنيين وفق الحاجة وبناء على طلب الجهة المعنية وبمشاركة كادر البرنامج الميداني في المحافظة المستهدفة
4. مهمة اللجنة الفنية فحص المواد الموردة وفق المواصفات المطلوبة وتنظيم محاضر أصولية وتعتبر وثيقة صرف ترفق مع الفواتير، وفي حال وجود أي مخالفة للمواصفات لا يتم الاستلام، ويتم اعلام المورد لاستبدالها خلال أسبوع من تاريخ محضر الكشف.
5. مدة التنفيذ 4 أشهر تبدأ من تاريخ توقيع العقد أو إصدار أمر الدفع من قبل برنامج الأمم المتحدة الإنمائي في سورية. مدة الكفالة سنتين

6. الحد الأدنى من الخبرة السابقة سنة من الخبرة ذات الصلة والحد الأدنى لعدد المشاريع / العقود المماثلة عقد واحد بنفس القيمة والطبيعة والتعقيد.
7. يتم خصم نصف بالألف عن كل يوم تأخير من قيمة العقد على أن لا تتجاوز مدة التأخير أكثر من 20 يوم
8. جميع إجراءات التعاقد ستتم وفق أنظمة برنامج الأمم المتحدة الإنمائي في سورية
9. على العارض الالتزام بالشروط المتعلقة بتنفيذ الأعمال المذكورة أعلاه وفق معايير ومواصفات الجهات المعتمدة في هذا المجال

Delivery date and time	Bidder shall deliver the goods after Contract signature in: 120 days for all items.
Delivery Terms (INCOTERMS 2020)	DAP
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Aleppo, New Aleppo Bakery – Syria
Distribution of shipping documents (if using freight forwarder)	NA
Packing Requirements	NA
Training on Operations and Maintenance	NA
Warranty Period	24 months from the date of final receipt;
After-sales service and local service support requirements	Technical support
Preferred Mode of Transport	NA

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ-062-2022	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: [Click or tap here to enter text.](#)

Title: [Click or tap here to enter text.](#)

Date: [Click or tap to enter a date.](#)

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS –

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ-062-2022	Date: Click or tap to enter a date.

No.	الوصف/المواصفات الفنية	Items in English	الكميات	الوحدة	السعر الإفرادي	السعر الإجمالي
1	قطاعة العجين	Dough cutter	1	آلة		
2	رقاقة/فتاحة العجين	Wafer/dough opener	1	آلة		
		Total Prices of Goods				
		Add: Cost of Transportation				
		Add: Cost of Insurance				
		Add: Other Charges (pls. specify)				
		Total Final and All - Inclusive Price Quotation (DAP)				