Ms. Mariam Begiashvili, welcomed the participants and thanked for joining the pre-bid conference, she briefly provided the background of the project, stating that UNDP intends to rehabilitate 3 clinics near the border of conflict regions, in Shida Kartli Region village Mejvriskhevi and Samegrelo Region in villages Rike and Orsantia. Works of all three clinics envisaged under this RFQ had been assessed by the engineer and detailed description is provided in the document, therefore she encouraged interested participants to read the document thoroughly. She stressed the importance of submitting the offer on or before 4 October 15:00, as offers submitted after the deadline would not be considered. She also said that Project consists of Two Lots based on geographical location, first lot is for Shida Kartli region and second for Samegrelo region, Ms. Begiashvili emphasized that companies can provide bid either for each Lot and both Lots based on their willingness to participate. Finally, she provided details of site visits and highly encouraged potential bidders to participate to get more information, get a chance to evaluate the state of buildings themselves and have a full impression of required works.

Mr. Giorgi Dolidze provided details of required works in clinics, stating that all clinics require somewhat similar works, slight difference would be in Village Mejvriskhevi where the rehabilitation is done on two floors of a building while in Samegrelo rehabilitation is done on one floor. He proceeded with describing the main issues of works, stating that in Mejvriskhevi and Orsantia main problem is the fixture of flooring and in Rike it’s the fixture of roofing. He also emphasized that all 3 building are easily accessible for construction works and have very similar installation works.
Ms. Lika Alavidze, provided a technical overview of the RFQ application process, specifically emphasizing that the submitted sealed and stamped envelopes must contain all required documents listed in RFQ in order to be considered as qualified bidders. In addition to properly filled Annex 3 companies are required to submit excel files of financial offer via flash drive. Ms. Alavidze also went through all the list of documents to be submitted and additionally stated that company should meet all minimum requirements for personnel, if they fail to do so, they will be automatically disqualified, that is why it is crucial to reflect all relevant experience and requirements (if such is available) in provided documentation. Finally, she discussed special conditions of contract.

Questions and Answers:

- Should all the documents required in the RFQ be in English or Georgian is also permitted? for instance registration certificates and letter from the bank?

  Registration Certificates and letter from the bank certifying the required turnover are permitted to be submitted in Georgia, however Annexes of the RFQ should be filled in English.

- What are the dates and times for Site visits?

  **Site visit 1: Mejvriskhevi, Shida Kartli region**
  
  *Date:* September 26, 2022, *Time:* 11:00
  *Location:* Mejvriskhevi, clinic in village center, Gori Municipality

  **Site visit 2: Orsantia and Rike, Samegrelo region**
  
  *Date:* September 27, 2022
  
  *Time in Orsantia:* 12:00
  *Location:* Orsantia village clinic, Zugdidi Municipality

  *Time in Rike:* 14:00
  *Location:* Rike village clinic, Zugdidi Municipality

- Can we request for more clarifications regarding the tender or is this meeting the only option for that?

  Requests for clarification from bidders will be accepted no later than 5 days before the submission deadline. Responses to request for clarification will be communicated via email by 18:00, 30 September 2022, contact person will be Mariam Begiashvili with following e-mail address: mariam.begiashvili@undp.org. In case of additional questions, they are welcome to be
raised during site visits, which will be addressed on spot or responded via e-mail if additional clarifications are needed.

Both Participants of the pre-bid conference confirmed their participation in Site Visits.

_______________________
Mariam Begiashvili
Project Coordination Officer

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Lika Alavidze
Regional Administrative and Finance Assistant