**ANNEX 1.3. Technical Evaluation Criteria**

**IMPORTANT NOTE TO BIDDERS: The Bidder must complete and sign the criteria specified below. All requested supporting documentation that verifies the claims must also be attached to the offer. Bidder shall provide reference page number of their supporting document to each criterion specified in Table below.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Minimum Mandatory Requirements** | **Supporting documents, if applicable,** Bidder to specify page number where information can be found on their offer. Bidder can add other comment here or in additional page | ***Compliant*** | |
| ***YES*** | ***NO*** |
| 1. The Bidder has read and fully understood all Sections of the RFQ instructions and data, data and requirement, Technical and Delivery Requirements. |  | ☐ | ☐ |
| 1. Bidder possesses all relevant certifications/licenses/registrations in line with local laws and regulations. **Legal entity certificate from the relevant authority (Enclose a copy).** |  | ☐ | ☐ |
| 1. Bidder avails professional experience of organization in implementation of similar goods indicated in Terms of RFQ Reference. **Please provide at least three positive reference letters. (Enclose a copies)** |  | ☐ | ☐ |
| 1. Bidder has at least three years of professional experience for provision of similar goods.**Please provide one-page executive summary, background, credits, similar experience relevant to this requirementof the company’s background.** |  | ☐ | ☐ |
| 1. Bidder has a minimum of 3 purchase orders/contracts awarded for similar goods. **Please, enclose copies of purchase orders/contracts and contact addresses (e-mail) of clients whom the Bidder delivered similar goods.** |  | ☐ | ☐ |
| 1. Bidder confirms availability of a minimum 12-months factory warranty for the offered goods, indicating the legal address of the local representative for service **as per Annex 1.2. Delivery Requirements and After-Sales Requirements** as defined in requirements **no. 9 in Annex 1.2. page#9**; |  | ☐ | ☐ |
| 1. Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP): **not later than 60 calendar days** as defined in requirements **no. 1 in Annex 1.2. page #8**from the issuance of the Purchase Order (PO) and signature by both parties |  | ☐ | ☐ |
| 1. A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users |  | ☐ | ☐ |
| 1. Period of Validity of **Quotes 60 calendar days as defined in requirements no. 17 in Section 2. Page#5**starting the Submission Date: Please note that prices cannot be changed once the quotation has been submitted. The price shall remain fixed for the entire period of the Contract and shall include all costs, expenses, charges or fees that the Bidder may incur in connection with this requirement |  | ☐ | ☐ |
| 1. The standard UN terms of payment are **net 30 calendar** days as defined in requirements no. 21 in Section 2. *Page#5,* following satisfactory delivery of goods and submission of an invoice, whichever is later. Payment for goods by the UN will not be deemed an acceptance of the goods. |  | ☐ | ☐ |
| 1. Delivery Term **(INCOTERMS) CIP TASHKENT as defined in requirements no. 2 in Annex 1.2. page#8** |  | ☐ | ☐ |

**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item Description** | | **Detail** | | | |
| Legal name of bidder or Lead entity for JVs | | Click or tap here to enter text. | | | |
| Legal Address, City, Country | | Click or tap here to enter text. | | | |
| Website | | Click or tap here to enter text. | | | |
| Year of Registration | | Click or tap here to enter text. | | | |
| Legal structure | | Choose an item. | | | |
| Are you a UNGM registered vendor? | | Yes  No If yes, insert UNGM Vendor Number | | | |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | | Yes  No | | | |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | | Yes  No | | | |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | | Yes  No | | | |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* | | Yes  No | | | |
| Is your company a member of the UN Global Compact | | Yes  No | | | |
| Bank Information | | Bank Name: Click or tap here to enter text.  Bank Address: Click or tap here to enter text.  IBAN: Click or tap here to enter text.  SWIFT/BIC: Click or tap here to enter text.  Account Currency: Click or tap here to enter text.  Bank Account Number: Click or tap here to enter text. | | | |
| **Previous relevant experience: 3 contracts** | | | | | |
| **Name of previous contracts** | **Client & Reference Contact Details including e-mail** | | **Contract Value** | **Period of activity** | **Types of activities undertaken** |
|  |  | |  |  |  |
|  |  | |  |  |  |
|  |  | |  |  |  |

**Bidder’s Declaration**

| **Yes** | **No** |  |
| --- | --- | --- |
|  |  | **Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
|  |  | I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
|  |  | **Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer. |
|  |  | I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and wehave read the United Nations Supplier Code of Conduct :<https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
|  |  | **Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact. |
|  |  | **Prohibitions, Sanctions:** l/We hereby declare that our firm, ultimate beneficial owners, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
|  |  | **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
|  |  | **Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity. |
|  |  | I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused. |
|  |  | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature:

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

## **ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**ANNEX 3.1. FINANCIAL OFFER-GOODS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Quote currency:** | | **Specify Offer Currency - Uzbek Sum / US Dollar or EURO** | | | | | | |
| **INCOTERMS:** | | **CIP TASHKENT, UZBEKISTAN** | | | | | | |
| **Item No.** | **Description** | **UNIT** | **Qty** | **Model** | **Warranty Period** | **Manufacturer** | **Unit price** | **Sum** |
| 1 | Electronic turbidimeter (turbidimeter)  Model Turbiquant 1100 IR or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 2 | moisture meter  Model AQUATERR M -350 or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 3 | Substrat  Moisture Meter  Model TDR 300 or Equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  | - |
| 4 | Soil moisture meters  Model MC-7828 or Equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  | - |
| 5 | Portable Conductivity/Salinometer  Model ECscan40 or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 6 | Water quality meter (PH-, EU, temperature) |  | 3 |  |  |  |  | - |
| 7 | pH METER and CONDUCTOMETER (EC meter)  Model D-54 or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 8 | Portable ph meter  Model PHscan30S-E E or Equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  | - |
| 9 | Hand Soil Sampler  Set Model Eijkelkamp 01.11.SO or Equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  | - |
| 10 | Aluminum bottles  Model BG50\*20 (VS-1) or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 11 | Set of cutting rings for soil sampling Model PG-100 or Equivalent *(please specify the model if you are offering alternate item)* |  | 3 |  |  |  |  | - |
| 12 | Soil tensiometer Model 200SS *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  | - |
| 13 | Soil sieve set  Model SP or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 14 | High Water Pressure Digital Gauge  Model YK-100B or Equivalent *(please specify the model if you are offering alternate item)* |  | 5 |  |  |  |  | - |
| 15 | Ring Samplers  Model 07.53.SC or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 16 | Tension infiltrometer Model  SW 080B or Equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  | - |
| 17 | High-Resolution Laboratory Binocular Biological Microscope Designed to magnify microscopic objects visible in transmitted light to control plant cell growth and division Model TXS07-01B or equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  |  |
| 18 | Temperature and Humidity Sensor with Portable Platform Designed to measure pH, redox potential (Eh) and temperature Model: JXBS-3001-SCY-PT or equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  |  |
| 19 | Scales For recipe weighing and percentage calculations Model VLTE-1100 or equivalent (*please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  |  |
| 20 | Thermostat dry-air electron cooling Designed to obtain and maintain the temperature required for research inside the working chamber Model TSO- 1/80 SPU or equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  |  |
| 21 | Illuminated LED Magnifier Research is being carried out to identify plant diseases and pests in the field. Model VOLANTEXRC or equivalent *(please specify the model if you are offering alternate item)* |  | 2 |  |  |  |  |  |
| 22 | Electronic volumetric grain meter For electronic bulk density measurement Model: GHCS-1000 or equivalent (*please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  |  |
| 23 | Grain moisture meter Designed to determine moisture content, bulk density, whole grain temperature  Model GRANOMAT or equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  |  |
| 24 | Grain cleaning machine PETKUS for processing seed material  Model K-547 / 527 or equivalent *(please specify the model if you are offering alternate item)* |  | 1 |  |  |  |  |  |
| Total price | | | | | | | | - |
| Shipping cost | | | | | | | | - |
| Insurance cost | | | | | | | | - |
| Other fees (specify if any) | | | | | | | | - |
| VAT (applicable for VAT payers registered in the territory of the Republic of Uzbekistan) | | | | | | | | - |
| **Total final price including all costs** | | | | | | | | **-** |

**Compliance with Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You Responses** | | |
| **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications |  |  | Click or tap here to enter text. |
| Delivery Term (INCOTERMS) |  |  | Click or tap here to enter text. |
| Delivery Lead Time |  |  | Click or tap here to enter text. |
| Warranty and After-Sales Requirements |  |  | Click or tap here to enter text. |
| Validity of Quotation |  |  | Click or tap here to enter text. |
| Payment terms |  |  | Click or tap here to enter text. |
| Other requirements *[pls. specify]* |  |  | Click or tap here to enter text. |

**Other Information:**

|  |  |
| --- | --- |
| Estimated weight/volume/dimension of the Consignment: | Click or tap here to enter text. |
| Country/ies of Origin:  (*if export licence required this must be submitted if awarded the contract*) | Click or tap here to enter text. |

|  |  |
| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| *Exact name and address of company*  Company NameClick or tap here to enter text.  Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.: Click or tap here to enter text.  Email Address: Click or tap here to enter text. | Authorized Signature:  Date: Click or tap here to enter text.  Name: Click or tap here to enter text.  Functional Title of Authorised  Signatory: Click or tap here to enter text.  Email Address: Click or tap here to enter text. |