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REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQ-011-22-Provision of Point-to-Point Internet Services to UNDP Afghanistan.

Date: 28 September 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

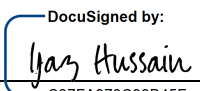
Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:  _____
 Name: Ijaz Hussain
 Title: Head of Procurement Unit, OIC
 Date: September 28, 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

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| Introduction | <p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> |
| Deadline for the Submission of Quotation | <p>As indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>PLEASE NOTE: -</p> <p>Date and time visible on the main screen of event (on E-Tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. Please also note that the bid closing time shown in the PDF file generated by the system is not accurate due to a technical glitch that we will resolve soon. The correct bid closing time is as indicated in the E-Tendering portal and system will not accept any bid after that time. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly in the system.</p> |
| Method of Submission | <p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> E-tendering</p> <ul style="list-style-type: none"> ▪ File Format: PDF, Excel, Word ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. <p>[For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information]</p> <p>RFQ-011-22-Provision of Point to Point Internet Services to UNDP Afghanistan.</p> <p>Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/</p> |
| Cost of preparation of quotation | <p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p> |
| Supplier Code of Conduct, Fraud, Corruption, | <p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p> |
| Gifts and Hospitality | <p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or</p> |

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| | <p>invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p> |
| Conflict of Interest | <p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p> |
| General Conditions of Contract | <p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p> |
| Special Conditions of Contract | <p><input type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by [20 days]</p> <p><input type="checkbox"/> Others [pls. specify]</p> |
| Eligibility | <p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p> |
| Currency of Quotation | <p>Quotations shall be quoted in US\$</p> |
| Joint Venture, Consortium or Association | <p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p> |

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| Only one Bid | <p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p> |
| Duties and taxes | <p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p> |
| Language of quotation | <p>English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p> |
| Documents to be submitted | <p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 1: signed and stamped annex 1 SCHEDULE OF REQUIREMENTS.</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Company Profile.</p> <p><input checked="" type="checkbox"/> Registration certificate;</p> <p><input checked="" type="checkbox"/> Copy of two (2) contract for similar requirement (provision of internet services) in the last 5 years, including contract description, contract value, clients name and contact details with national or international organizations, with at least one contract amount of at-least \$150,000 for similar requirements (provision of internet services)</p> <p><input checked="" type="checkbox"/> valid license for provision of internet services.</p> <p><input checked="" type="checkbox"/> Audit Financial Statement with minimum average annual Turnover of US\$100,000/- for five years (2017-2018,2019,2020-2021)</p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 2 clients in terms of Contract value in similar field.</p> <p><input checked="" type="checkbox"/> Duly completed and stamped compliance sheet along with requested documentation, if any.</p> |
| Quotation validity period | <p>Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.</p> |
| Price variation | <p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p> |
| Partial Quotes | <p><input checked="" type="checkbox"/> Not permitted</p> |
| Alternative Quotes | <p><input checked="" type="checkbox"/> Not permitted</p> |

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| Payment Terms | <input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. |
| Conditions for Release of Payment | <input type="checkbox"/> Passing Inspection [Sample check] <input type="checkbox"/> Passing all Testing [Sample check] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [Submission of correct invoice by the contractor] |
| Contact Person for correspondence, notifications and clarifications | Focal Person: Procurement Officer E-mail address: procurement.af@undp.org Attention: Quotations shall not be submitted to this address but through Atlas System. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers. |
| Clarifications | Requests for clarification from bidders will not be accepted any later than 3 working days (Fridays and Saturdays are not working days) before the submission deadline. Responses to request for clarification will be communicated through addendum through Atlas before submission deadline |
| Evaluation method | <input checked="" type="checkbox"/> The Contract will be awarded to the lowest price substantially technical compliant offer |
| Site visit | Nil |
| Evaluation criteria | <input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Copy of two (2) contract for similar requirement (provision of internet services) in the last 5 years, including contract description, contract value, clients name and contact details with national or international organizations, with at least one contract amount of at-least \$100,000 for similar requirements (provision of internet services) <input checked="" type="checkbox"/> Minimum average annual Turnover of US\$100,000/- for five years (2017-2018,2019,2020-2021). Note: UNDP may conduct a site visit to check the NOC at the technical evaluation stage. |
| Right not to accept any quotation | UNDP is not bound to accept any quotation, nor award a contract or Purchase Order |
| Right to vary requirement at time of award | At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions. |
| Type of Contract to be awarded | <input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) - Long Term Agreement (LTA) to One or more bidders. Initially the Long Term Agreement will be signed for one year with possibility of extension for additional two years based on satisfactory performance at the discretion of UNDP |
| Expected date for contract award. | 15 November 2022 |
| Publication of Contract Award | UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site. |
| Policies and procedures | This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures |

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| Any other information | Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected. |
| UNGM registration | Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature. |

ANNEX 1: technical requirement

Technical requirement for the provisioning of P2P Internet Services project description and background:

The United Nations Development Programme (UNDP) in Afghanistan has its main office in UNOCA Complex, Jalalabad Road, Kabul Afghanistan. In addition, UNDP operates in different locations across the Afghan territory.

Information about the locations where the service is currently obtained, including the bandwidth and Internet Service Provider (ISP) is detailed in Table 1 & 2.

UNDP relies on their information systems to run their operations. UNDP in Afghanistan has the challenge to have a modern and reliable ICT infrastructure to ensure business operations, and to minimize the cost and disruption.

I. Objective.

UNDP Afghanistan requires low capacity P2P Microwave Internet Services mainly for the purpose of home connectivity to enable Working From Home facilities for their personnel working around the country and in all 8 regions. For this purpose, UNDP intends to enter into a Long-Term Agreement (LTA) with a service provider (or multiple service providers) with an initial duration of one year with possibility of extension.

An LTA refers to a written agreement between UNDP and a supplier that is established for specific goods or services at prescribed prices or pricing provisions for a defined period, against which specific orders (call-offs) can be placed at any time during the defined period and with no legal obligation to order any minimum or maximum quantity. In other organizations, it is also known as Umbrella Agreement, Framework Agreement, Systems Contract, Standing Offer Agreement, or Call-Off Agreement.

When multiple service providers are awarded with a LTA, call-offs would be based on one or more considerations of ranking based on preferential pricing, technicality, availability of requirements when needed and geographical coverage.

- 1- A price verification will be conducted by UNDP on semi-annual basis and shall be revised accordingly if needed.
- 2- The LTA holders will not be allowed to increase the price once the LTA is signed, and prices are fixed. However, reduction in prices can be done on semiannual basis after verification request by UNDP.
- 3- UNDP will request visits to bidders' NOC (Network Operations Centre), during the evaluation stage of the bid, before awarding the contract and during the validity of the LTA (for performance of the following assessments):
 - Availability of NOC is must in Kabul and major cities
 - Availability of MRTG system for monitoring connections.
 - Availability of redundant systems
 - Availability of 24/7 technical engineers for monitoring and technical support in Kabul and major cities.
 - Helpdesk management application or ticketing system in line with the SLA in place.
 - Availability of Reporting and measurements for UNDP on daily and monthly issues.
 - NOC escalation procedure in Kabul and other locations
 - Power redundancy in NOC (evidence of city power, generators, UPS, or solar power)
 - Availability of necessary spare parts in the stock.
 - Presentation on available upstream services providers (evidence of primary & secondary connections)

II. Technical Requirements.

- 1- The ISP is responsible to terminate the Wireless P2P Internet connection to the living accommodation/home of the personnel upon receipt of request from UNDP.
- 2- The Internet bandwidth must be a dedicated (1:1) connection, not shared with other customers.
- 3- The ISP must provide cost table of Internet Packages per Mbps for uplink and downlink, with the coverage locations or provinces in the 8 regional cities of the country. Please refer to the requirement table for further details.
- 4- The ISP must provide and install any required equipment, such as Microwave P2P devices at the premises of the UNDP personnel.
- 5- All provided equipment must be in good working condition preferably brand new.
- 6- ISPs must report and collaborate the technical issues, such as downtimes, troubleshooting, and bandwidth issues.
- 7- Availability of technical staff in central regions of Afghanistan (Kabul , Herat, Jalalabad, Kandahar, Mazar, Bamyan, Kunduz and Gardiz).

III. Internet Bandwidth Requirements:

Different Internet bandwidth capacities as per the following packages are required and in different regions of the country.

Table 1: P2P Internet Bandwidth Packages

| No | Uplink | Downlink | Ratio |
|----|--------|----------|---------|
| 1 | 1 Mbps | 1 Mbps | CIR 1:1 |
| 2 | 2 Mbps | 2 Mbps | CIR 1:1 |
| 3 | 3 Mbps | 3 Mbps | CIR 1:1 |
| 4 | 4 Mbps | 4 Mbps | CIR 1:1 |
| 5 | 5 Mbps | 5 Mbps | CIR 1:1 |

IV. Installation Locations:**Table 2: Site Installation for the P2P Microwave Connections**

| No | Location | Accessibility | Type connection | Contraction duration | Installation Timeline |
|----|--|--|--------------------------------------|---|-----------------------------|
| 2 | In all 8 regional cities of the country: 1. Bamyan 2. Gardiz 3. Herat 4. Jalalabad 5. Kabul 6. Kandahar 7. Kunduz 8. Mazar | In all 8 regional cities of the country. | P2P Microwave for Home/Accommodation | 12 months with possibility of extension | In 2 days after the request |

V. Hardware Requirements. The ISP should supply the software and hardware required to provide the service. The hardware should comply with the following minimum requirements:

- Wireless P2P CPE/Outdoor device.
- Ethernet cable extension until the home/accommodation facility of the personnel.
- The hardware should be good quality or brand new in a condition to provide a minimum of one year of service delivery with minimum failure.

- The replacement of hardware must be free of charge if the service provider continues with the required services. The ISP is responsible for transportation of new and under warranty equipment to and from the destination.
- The software and the operating system shall be upgradable when new update is available.
- The cost of required hardware should be apportioned in the monthly Internet service charges for all provinces.
- UNDP shall not bear any additional cost for re-installation of hardware due to failure of equipment provided by the service provider.

VI. Standards of Service and Reporting Requirements.

- 1- For any equipment that is installed by the ISP to operate the Internet access, the ISP shall ensure that there is sufficient spare equipment, cables, or accessories on hand to quickly replace any faulty devices. Critical devices may need to be stored in UNDP designated locations.
- 2- Prospective ISP must include their proposed Service Level Agreement (SLA) terms and conditions that would be applicable to this engagement. Please note that the proposed SLA terms will be used for evaluation of the proposals and shall have impact on bid evaluation results.
- 3- The availability of the Internet Service for P2P connection shall be a minimum of 97% as measured over the period of a calendar month. (< 45 minutes' downtime). Rebates should be included in the SLA for any downtime at a rate agreeable by both parties.
- 4- The ISP shall have 24x7x365 technical assistance and/or helpdesk facilities and escalation procedures should be in place. A dedicated technical focal point and account manager are needed to be introduced to UNDP.
- 5- The ISP must be responsible for providing scheduled downtime reports to UNDP in advance of 24 hours ahead of time. Uncertain downtime needs to be coordinated immediately and once the services are restored.
- 6- If the unknown downtime is exceeding 2 hours, the ISP shall be responsible to provide alternative connectivity solution to any effected side.
- 7- Provision of real-time web based MRTG tool daily, weekly, monthly, and yearly utilization graphs with domestic, international, and total bandwidth usage which can be used to monitor network condition against the SLA.
- 8- The ISP must provide web based and mobile based monitoring and notification tool. The tool must notify UNDP CO ICT unit on any connection failure.
- 9- The selected ISP shall assign a field engineer / site technician to UNDP locations for troubleshooting and if required, to replace the equipment within the following time constraints:
 - Kabul and Major Cities within 3 hours.
 - Remote locations within 24 to 48 hours.
- 10- ISP would be responsible for travel, lodging and security arrangements of the field engineer / site technician.
- 11- The Internet bandwidth must be a dedicated connection, not shared with other customers, with same Internet speed after working hours and during the weekend.

12- The upgrade/downgrade of bandwidth whenever required should be processed based on request of UNDP. This process should complete within 5 working days. In case of any issue both parties should agree upon.

13- In case device failure or physical damage of CPE, the effected devices should be replaced within 3 hours.

14- In case of connection failure exceeding agreed duration, the recurring cost will be deducted per calculated hours/ days.

Delivery Requirements

| Delivery Requirements | |
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| Delivery date and time | Bidder shall provide the services as per the SLA |
| Delivery Terms (INCOTERMS 2020) | Other- Provision of internet services in all 8 provinces (Kabul , Herat, Jalalabad, Kandahar, Mazar, Bamyan, Kunduz and Gardiz) |
| Customs clearance (must be linked to INCOTERM) | <input checked="" type="checkbox"/> Shall be done by: UNDP |
| Exact Address(es) of Delivery Location(s) | Provision of internet services in all 8 provinces (Kabul , Herat, Jalalabad, Kandahar, Mazar, Bamyan, Kunduz and Gardiz) |
| Distribution of shipping documents (if using freight forwarder) | Nil |
| Packing Requirements | As per manufacturer packing, supplier must ensure the goods are delivered to final destination without any physical damage |
| Training on Operations and Maintenance | Not Required |
| Warranty Period | Nil |
| After-sales service and local service support requirements | Yes |
| Preferred Mode of Transport | <input type="checkbox"/> Land The supplier may use any mode of transportation as long as the ordered goods are delivered to final destination as per delivery timeline. |

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

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| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

Company Profile

| Item Description | Detail |
|---|---|
| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| Are you a UNGM registered vendor? | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate): | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate): | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is your company a member of the UN Global Compact | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Bank Information | Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text. |

| Previous relevant experience: 2 contracts | | | | |
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| Name of previous contracts | Client & Reference Contact Details including e-mail | Contract Value in USD | Period of activity | Types of activities undertaken |
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Bidder's Declaration

| Yes | No | |
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| <input type="checkbox"/> | <input type="checkbox"/> | Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
| <input type="checkbox"/> | <input type="checkbox"/> | Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
| <input type="checkbox"/> | <input type="checkbox"/> | Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact. |
| <input type="checkbox"/> | <input type="checkbox"/> | Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
| <input type="checkbox"/> | <input type="checkbox"/> | Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
| <input type="checkbox"/> | <input type="checkbox"/> | Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused. |
| <input type="checkbox"/> | <input type="checkbox"/> | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

| | | |
|-----------------|----------------------------------|-------------------------------------|
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

Currency of the Quotation: United States Dollars

INCOTERMS: Other

| S/N | Description | Uplink | Downlink | Ratio | Unit price USD |
|-----|--|--------|----------|---------|----------------|
| 1 | (24/7) services in all 8 provinces (Bamyan, Gardiz, Herat, Jalalabad, Kabul, Kandahar, Kunduz, Mazar) | 1 Mbps | 1 Mbps | CIR 1:1 | |
| 2 | | 2 Mbps | 2 Mbps | CIR 1:1 | |
| 3 | | 3 Mbps | 3 Mbps | CIR 1:1 | |
| 4 | | 4 Mbps | 4 Mbps | CIR 1:1 | |
| 5 | | 5 Mbps | 5 Mbps | CIR 1:1 | |
| | | | | | |

Note: Based on the requirement, UNDP may opt for any of the above Mbps speed and request the Service Provider to provide the services as required by UNDP for Staff.

Compliance with Requirements

| | You Responses | | |
|--|--------------------------|--------------------------|---|
| | Yes, we will comply | No, we cannot comply | If you cannot comply, pls. indicate counter – offer |
| Offer complies with Minimum Technical Specifications | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Delivery Lead Time | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Validity of Quotation (90 days) | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Payment terms – on monthly within 30 days after acceptance of the invoice. | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |
| Other requirements <i>[pls. specify]</i> | <input type="checkbox"/> | <input type="checkbox"/> | Click or tap here to enter text. |

Other Information:

| | |
|---|----------------------------------|
| Estimated weight/volume/dimension of the Consignment: | Click or tap here to enter text. |
| Country/ies of Origin: (if export licence required this must be submitted if awarded the contract) | Click or tap here to enter text. |

| | |
|--|-----------------------|
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| Exact name and address of company | Authorized Signature: |

| | |
|--|---|
| Company Name Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text. | Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text. |
|--|---|