

Subject: Pre-Bid Minutes of Meeting

UNDP Ref #: UNDP-ITB-2022-057 (Re-Advertisement) - **Construction of Anti-Narcotics Force (ANF) Academy Extensions and Women Hostel, Islamabad**

Venue: Online through "ZOOM" Software

Date & Time: 29th September 2022- 1400 Hrs

UNDP Representatives:

- Mr. Usman Sarwar – Project Engineer – AOI-UNDP
- Mr. Nabeel Akhtar - Procurement Assistant-AOI-UNDP
- Mr. Aman Ullah Khan- Procurement Assistant-PU-UNDP

Bidders:

- M/s Hadaf International
- M/s Conepact International

The pre-bid meeting was organized by UNDP for the RFP # UNDP-ITB-2022-057 (re-Advertisement). During Pre-Proposal meeting following major questions were raised by bidders. Point wise reply of these questions are given below for information of the vendors.

Q1: Can Price escalation be adjusted in UNDP contract?

A: No, UNDP contracts are fixed price contract and not subject to any price escalation. Therefore, the bidder should quote, considering the economic situation and contract execution period which is 20 months.

Q2: Is there any provision in this ITB for mobilization and secure advance?

A: No, we do not pay in advance, payments are based on deliverables. The payment will be made on work-done basis as per site, that will be verified by the consultant on site. The milestone for minimum payment is 10%. In case in any month the contractor does not work on that month due to any reason, they will not be paid. Also, in case the work done is 20% in 01 month they will be paid two invoices in that month to maintain their cash flow. However, UNDP may process pay up to 75% of the material cost after consultant verification, once material is purchased and brought by the contractor at site in-order to ease the contractor and to maintain their cashflow

Q3. In BOQ Excel Sheet item # 76 it is mentioned that "8mm thick plate glass for aluminum window", can you please describe plate glass?

A: The description is as per schedule MES 2021 (item code 16-9). It is **"8mm thick plate glass for aluminum window"** Plate glass are plane or sheet glass uses for windows etc.

Q4. In BOQs amendment 2 items excel sheet last item "Laminated Window Glass" the thickness is not mentioned?

A: The laminated sheet could be applied on any thickness of glass e.g. 5 mm, 8 mm or 12 mm

Additional Note:

- The site visit for bidder is rescheduled on 7th October 2022, bidder are required to submit details of participant by 5th October 2022.
- In reference to SECTION 1. LETTER OF INVITATION Page 4 of ITB "Form C: JointVenture/Consortium/Association Information Form it is to be read as Allowed. Please refer to SECTION 2. INSTRUCTION TO BIDDERS for the requirements covered for forming a joint venture at point 14, page 8