



RFQ Reference: RFQ/063/22 - Supply of dairy production equipment	Date: 21 September 2022
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REQUEST FOR QUOTATION (RFQ)

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

Annex 4: Check-list for Bidder

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Best,

UNDP Uzbekistan

SECTION 2: RFQ INSTRUCTIONS AND DATA

1	Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
2	Deadline for the Submission of Quotation	<p>No later than 18:00 (GMT+5) Tashkent time on 5th of October, 2022</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
3	Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Dedicated Email Address Bids.uz@undp.org</p> <p><input checked="" type="checkbox"/> Courier / Hand delivery</p> <p>You can deliver your proposal physically in a sealed envelope or by post by courier to the address below:</p> <p>United Nations Development Program (UNDP) Republic of Uzbekistan, 100029, Tashkent, st. Taras Shevchenko, 4</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: Click or tap here to enter text.</p> <ul style="list-style-type: none"> ▪ File Format: pdf ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 20 Mb ▪ Mandatory subject of email: RFQ/063/22 ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt.
4	Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
5	Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</p>
6	Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either</p>

		indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
7	Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
8	General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
9	Special Conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
10	Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
11	Currency of Quotation	<p>Quotations shall be quoted in</p> <p><input checked="" type="checkbox"/> Foreign companies: in USD or in EURO.</p> <p><input checked="" type="checkbox"/> Local companies registered in Republic of Uzbekistan: in Uzbek soums (UZS).</p>
12	Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
13	Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
14	Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except

		charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input checked="" type="checkbox"/> be inclusive of VAT for companies registered in Uzbekistan as VAT payers <input checked="" type="checkbox"/> be exclusive of VAT for foreign companies not registered in Uzbekistan
15	Language of quotation	<input checked="" type="checkbox"/> English; or <input checked="" type="checkbox"/> Russian Including documentation including catalogues, instructions and operating manuals.
16	Documents to be submitted	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Company Profile. <input checked="" type="checkbox"/> Registration certificate; <input checked="" type="checkbox"/> List and value of projects performed for the last 3 (three) years plus client's contact details who may be contacted for further information on those contracts; <input checked="" type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project; <input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 (three) clients in terms of Contract value in similar field; <input type="checkbox"/> Other Click or tap here to enter text.
17	Quotation validity period	Quotations shall remain valid for 60 (sixty) calendar days from the deadline for the Submission of Quotation.
18	Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
19	Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
20	Alternative Quotes	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
21	Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. - For local suppliers in Uzbek soums (registered in Uzbekistan) - For foreign suppliers in USD or EURO (registered outside Uzbekistan) <input type="checkbox"/> Other Click or tap here to enter text.
22	Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection [<u>specify method, if possible</u>] Complete Installation <input type="checkbox"/> Passing all Testing [<u>specify standard, if possible</u>] <input type="checkbox"/> Completion of Training on Operation and Maintenance [<u>specify no. of trainees, and location of training, if possible</u>] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
23	Contact Person for correspondence, notifications and clarifications	E-mail address: pu.uz@undp.org Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
24	Clarifications	Requests for clarification from bidders will not be accepted any later than 3 (three) working days before the submission deadline. Responses to request for clarification will be communicated during 2 (two) working days by pu.uz@undp.org
25	Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
26	Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract

		<input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others Click or tap here to enter text.
27	Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
28	Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, Click or tap here to enter text. reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%)of the total offer, without any change in the unit price or other terms and conditions.
29	Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order
30	Expected date for contract award.	25 October 2022
31	Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
32	Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
33	UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.
34	Additional requirement for Construction Bids	<input type="checkbox"/> All work must work in accordance with the requirements for health, safety and environmental protection of the Republic of Uzbekistan <input type="checkbox"/> All work must be in accordance with construction codes and norms of the Republic of Uzbekistan <input type="checkbox"/> The following materials are prohibited, prohibited materials are not limited to the following: - Asbestos or materials, asbestos - Polychlorinated biphenyls (PCBs) - Mercury and mercury compounds - Cadmium and cadmium compositions - Lead compositions - Stainless steel materials with radioactive contamination. <input type="checkbox"/> The contractor is responsible for the disposal of all waste in accordance with the legislation of the Republic of Uzbekistan
35	Additional requirement for Environmental protection	Suppliers must offer products with the lowest greenhouse and carbon dioxide emissions

ANNEX 1. SCHEDULE REQUIREMENTS

ANNEX 1.1.: TECHNICAL REQUIREMENTS

TECHNICAL SPECIFICATION FOR PROCUREMENT OF EQUIPMENT FOR INNOVATIVE GROUP TO IMPROVE DAIRY PRODUCTION IN HOUSEHOLDS

Important Note: Any manufacturer's names, trade names, brand names or catalogue numbers used in the specifications are for the purpose of describing and establishing general performance and quality levels. Such references are not intended to be restrictive. Offers are invited on these and comparable brands or products provided the quality of the proposed products meet or exceed the quality of the specifications listed for any item.

No.	Name/ appointment	Characteristics			Quantity, pcs.	
		Description	Index			
1.	Vertical tank milk cooler Model: "Peymak" or analog It is intended for high-quality storage of milk with the possibility of cooling without freezing to +4°C no later than 20 minutes after milking and storing up to 72 hours without bacterial growth and an increase in lactic acid and harmful microorganisms, including staphylococci.	Capacity not less than	200 l		5	
		Min. milk level within	70 l			
		hermetically sealed compressor	0.86 kW/ 0.75 HP			
		Reducer no more	0.07 kW			
		Fan	Ø 300 / 0.085 kW			
		Power consumption no more	1.02 kW			
		Generator power not less than	2 kW			
		Class	2 BII			
		Material	Stainless steel: AISI 30			
		Washing system	Manual			
		Minimum gas consumption				
		Cooling tanks provide the ability to cool milk from each milking: (32°C-38°C) from 35°C to +4°C				
		Electrical panels IP 65 protection class				
Passport, certificate, operation manual						
2.	Ultrasonic milk analyzer Model: "LACTOSCAN SP" or analog Designed for rapid analysis of fat content (FAT) of dry fat-free residue (SNF), protein, lactose, added water in percent, temperature (°C), point freezing, salts, about the density in lacto-densimetric degrees (°G), conductivity of the same sample when harvesting, receiving and processing milk.	Index	measure ment range	Measurement errors	5	
		Mass fraction of fat, %	0.01...25.0	±0.10		
		Mass fraction of protein, %	2.0...7.0	±0.15		
		Mass fraction of SOMO, %	3.0...15.0	±0.15		
		Density, kg/m ³	1015...1040	±0.3		
		Freezing point, hail	- 0.4... - 0.7	±0.001		
		Mass fraction of water, %	0...70	±3		
		Mass fraction of lactose, %	0.01...6.0	±0.2		
		Mass fraction of salts, %	0.4...1.5	±0.05		
		Sample temperature, °C	+5...+40	±1		
		Passport, certificate, operation manual				
		3.	Butter making machine	Boiler capacity not less than		50 litres

	Model: "SILAHTAR MAKİNA" or analog Designed to produce butter and increase the profitability of milk production.	Oil output not less than	99%	5
		Hot water boilers made of stainless chromium-nickel steel	AISI 430	
		Performance not less than	50 kg/hour	
		Passport, certificate, operation manual		
4.	Milk separator Model: "SMS Zenith DE - 100 LT" or analog Created for separation into skimmed milk and cream, purification from impurities and contamination.	Performance not less than	100l/hour	5
		Boiler volume within	17 l	
		Housing base material	cast iron	
		Passport, certificate, operation manual		
5.	Aluminum milk containers Model: "BORALSAN or analog Designed for acceptance, transportation and primary storage to milk processing processes	Capacity not less than	40 l	5
		Base diameter not less than	340 mm	
		Hole diameter not less than	180 mm	
		Height no more	590 mm	
		Weight no more	5 kg	
		Material	food grade aluminium	
		Passport, certificate, operation manual		
6.	Cheese molds Model: "Gouda" or analog Designed to obtain portioned accurate mass of the dairy product	Size within	135x100 mm	20
		Weight within	160-1250 gr	
		Passport, certificate, operation manual		
		Outer case		
7.	Vacuum Packing Machine Model: "MV-19" or analog Designed to keep dairy products fresh	Performance, not less	480 pcs per hour	5
		Oil capacity not less than	0.5 l	
		Max. vacuum value not less than	1.5 mbar	
		Pump power not less than	20 m3	
		Passport, certificate, operation manual	20 m3	
		Bottle capacity not less than 300 ml		
8.	Teat Dip Cup " before" and "after" milking Model: "KERBL" or analog Designed for the treatment of nipples. 5 pcs each option	Cup-insert capacity not less than	30 ml	5
		The non-return valve inside the cup prevents the applied disinfectant from flowing back into the bottle.	30 ml	
		Passport, certificate, operation manual		

ANNEX 1.2.: DELIVERY REQUIREMENTS

1. Delivery date and time	Bidder shall deliver the goods during 60 calendar days after Contract signature.
2. Delivery Terms (INCOTERMS 2020)	CIP Tashkent, Uzbekistan
3. Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> UNDP
4. Exact Address(es) of Delivery Location(s)	United Nations Development Program (UNDP) Republic of Uzbekistan, 100029, Tashkent, st. Taras Shevchenko, 4
5. Distribution of shipping documents (if using freight forwarder)	N/A
6. Packing Requirements	Manufacturer/supplier standard packaging
7. Training on Operations and Maintenance	N/A
8. Warranty Period	The warranty period is minimum 1 (one) year. The Vendor shall cover the warranty on delivered goods for 1 (one) year. Within the warranty period, the Vendor will repair or replace without cost to UNDP any product or parts to be defective covered by the warranty period with Vendor's finds. In case of Goods that require ongoing or ad-hoc maintenance or repair, the selected vendor shall confirm response to callouts for any maintenance or repair within 7 business days. The warranty period should start from the moment of the signing of acceptance report and transfer of goods to end user on "turn-key" basis. Bidders are required to clearly state the Original Equipment Manufacturer (OEM) warranty period from the date of acceptance and the related terms and conditions of the offer.
9. After-sales service and local service support requirements	Elimination of inconsistencies and comments during the warranty period, including delivery and replacement; replacement with a new product if previously supplied does not meet Specification or is not repairable. The vendor shall provide after-sales support under the warranty, which may include any ongoing repair/maintenance, upgrades at no charge and guarantee the workmanship and parts for a period of 14 days.
10. Preferred Mode of Transport	Any: land; air

ANNEX 1.3. Technical Evaluation Criteria

IMPORTANT NOTE TO BIDDERS: The Bidder must complete and sign the criteria specified below. All requested supporting documentation that verifies the claims must also be attached to the offer. Bidder shall provide reference page number of their supporting document to each criterion specified in Table below.

Minimum Mandatory Requirements	Supporting documents, if applicable, Bidder to specify page number where information can be found on their offer. Bidder can add other comment here or in additional page	Compliant	
		YES	NO
1. The Bidder has read and fully understood all Sections of the RFQ instructions and data, data and requirement, Technical and Delivery Requirements.		<input type="checkbox"/>	<input type="checkbox"/>
2. Bidder possesses all relevant certifications/licenses/registrations in line with local laws and regulations. Legal entity certificate from the relevant authority (Enclose a copy).		<input type="checkbox"/>	<input type="checkbox"/>
3. Bidder avails professional experience of organization in implementation of similar goods indicated in Terms of RFQ Reference. Please provide at least three positive reference letters. (Enclose a copies)		<input type="checkbox"/>	<input type="checkbox"/>
4. Bidder has at least three years of professional experience for provision of similar goods. Please provide one-page executive summary, background, credits, similar experience relevant to this requirement of the company's background.		<input type="checkbox"/>	<input type="checkbox"/>
5. Bidder has a minimum of 3 purchase orders/contracts awarded for similar goods. Please, enclose copies of purchase orders/contracts and contact addresses (e-mail) of clients whom the Bidder delivered similar goods.		<input type="checkbox"/>	<input type="checkbox"/>
6. Bidder confirms availability of a minimum 12-months factory warranty for the offered goods, indicating the legal address of the local representative for service as per Annex 1.2. Delivery Requirements and After-Sales Requirements as defined in requirements no. 9 in Annex 1.2. page#9;		<input type="checkbox"/>	<input type="checkbox"/>
7. Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP): not later than 60 calendar days</i> as defined in requirements no. 1 in Annex 1.2. page #8 from the issuance of the Purchase Order (PO) and signature by both parties		<input type="checkbox"/>	<input type="checkbox"/>
8. A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users		<input type="checkbox"/>	<input type="checkbox"/>
9. Period of Validity of Quotes 60 calendar days as defined in requirements no. 17 in Section 2. Page#5 starting the Submission Date: Please note that prices cannot be changed once the quotation has been submitted. The price shall remain <u>fixed</u> for the entire period of the Contract and shall include all costs, expenses, charges or fees that the Bidder may incur in connection with this requirement		<input type="checkbox"/>	<input type="checkbox"/>
10. The standard UN terms of payment are net 30 calendar days as defined in requirements no. 21 in Section 2. <i>Page#5</i> , following satisfactory delivery of goods and submission of an invoice, whichever is later. Payment for goods by the UN will not be deemed an acceptance of the goods.		<input type="checkbox"/>	<input type="checkbox"/>
11. Delivery Term (INCOTERMS) CIP TASHKENT as defined in requirements no. 2 in Annex 1.2. page#8		<input type="checkbox"/>	<input type="checkbox"/>

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ/063/22 - Supply of dairy production equipment	Date:

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade	<input type="checkbox"/> Yes <input type="checkbox"/> No

institutions promoting such issues(<i>If yes, provide a Copy</i>)				
Is your company a member of the UN Global Compact		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Bank Information		Bank Name: Click or tap here to enter text. Bank Address:Click or tap here to enter text. IBAN:Click or tap here to enter text. SWIFT/BIC:Click or tap here to enter text. Account Currency:Click or tap here to enter text. Bank Account Number:Click or tap here to enter text.		
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ/063/22 - Supply of dairy production equipment	Date: Click or tap to enter a date.

ANNEX 3.1. FINANCIAL OFFER-GOODS

Currency of the Quotation:		Specify offer currency: Uzbek Soum/USD or EURO						
INCOTERMS:		CIP TASHKENT, UZBEKISTAN						
Item No	Description	UOM	Qty	Model	Warranty period	Manufacturer	Unit price	Total price
1	Vertical tank milk cooler Model "Peymak" or analog		5					
2	Ultrasonic milk analyser Model "LACTOSCAN SP" or analog		5					
3	Butter making machine Model "SILAHTAR MAKINA" or analog		5					
4	Milk separator Model "SMS Zenith DE - 100 LT" or analog		5					
5	Aluminum milk containers Model "BORALSAN or analog		5					
6	Cheese molds Model "Gouda" or analog		20					
7	Vacuum Packing Machine Model "MV-19" or analog		5					
8	Teat Dip Cup " before" and "after" milking Model "KERBL" or analog		5					
Subtotal								
Transportation Price								
Insurance Price								
Other Charges (specify)								
VAT								
Total Final and All-inclusive Price								

ANNEX 3.2. CHECKLIST FOR COMPLIANCE WITH RFQ REQUIREMENTS

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter-offer
Delivery Term (INCOTERMS) CIP TASHKENT as defined in requirements no. 2 in Annex 1.2. page#8	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time within 60 (sixty) calendar days as defined in requirements no. 1 in Annex 1.2. page #8	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty period 1 (one) year as defined in requirements no. 8 in Annex 1.2. page#8;	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
After-Sales Requirements as defined in requirements no. 9 in Annex 1.2. page#9;	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation 60 (sixty) calendar days as defined in requirements no. 17 in Section 2. Page#5;	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms as defined in requirements no. 21 in Section 2. Page#5;	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

ANNEX 3.2. Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text. Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>

ANNEX 4. CHECK-LIST FOR BIDDER.

The submission of the following documents is mandatory:

Item	Description	Checklist
1	ANNEX 1: TECHNICAL EVALUATION CRITERIA –must be duly completed and signed	<input type="checkbox"/>
1	ANNEX 2: QUOTATION SUBMISSION FORM –must be duly completed and signed	<input type="checkbox"/>
2	ANNEX 3.1.FINANCIAL OFFER-GOODS –must be duly completed and signed;	<input type="checkbox"/>
3	ANNEX 3.2. CHECKLIST FOR COMPLIANCE WITH RFQ REQUIREMENTS – must be duly completed and signed	<input type="checkbox"/>
4	Legal entity certificate from the relevant authority (enclose a copy) as defined in criterion no. 2 in ANNEX 1;	<input type="checkbox"/>
5	Contact addresses (e-mail) of clients whom the Bidder delivered similar goods as defined in criterion no. 5 in ANNEX 1;	<input type="checkbox"/>
7	At least three (3) Purchase Orders/ contracts and contact addresses (e-mail) of clients whom the Bidder delivered similar goods as defined in criterion no. 5 in ANNEX 1;	<input type="checkbox"/>
8	Please provide at least three positive reference letters as defined in criterion no. 3 in ANNEX 1 (Enclose a copies)	<input type="checkbox"/>
9	Executive Summary of the company’s background, credits, similar experience relevant to this requirement as defined in criterion no. 4 in ANNEX 1.	<input type="checkbox"/>