



REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 05/10/2022

SUBJECT: **RFQ/067/22 - Supply and installation of a small production line for processing vegetables and fruits (drying and packaging)**

REF: RFQ/067/22

DEADLINE: October 19, 2022

PAGES: 6

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

#	Item Description	Sample photos	Unit	Q-ty	Price in (Currency] (exclusive of VAT)	
					Unit Price	Total Price
1.	<p>TUNNEL DRYING (infrared) for foodstuff(fruit and vegetables); - Productivity (weight of loading): from 50 kg; - Loaded product weight per pallet: max. 3.5 kg - Drying method: direct impulse exposure to infrared rays; - Number of infrared emitters: 120 pieces; - Convection mode: forced; - Number of fans: 3 pieces; - Number of drying sections: 2 sections; - Number of pallets: 20 pieces; - maximum temperature in the drying zone: +80 °C; - Automatic control system, support for continuous operation, thermal insulation of all walls, pallet materials are approved for food use. Rated supply voltage: 380V Warranty: 12 months from the date of installation and commissioning of the equipment with approval by the relevant acts. The equipment must be new and of high quality, not earlier than 2022. The quality must be confirmed by appropriate certificates.</p>		pce.	1		

2.	<p>PACKING MACHINE Type: Vacuum Number of sealing bars in the chamber: 2 Sealing length: 400 (mm) Seam width: 10 (mm) Power: 1.5 kW Vacuum pump capacity: 20 (m³/h) Pressure: 1 (KPa) Pascal Voltage: 220V/50HZ Chamber dimensions: 420 X 435 X 70 (mm) Machine dimensions: 590*630*100 (mm) A vacuum packing machine is designed for packing dried fruits and vegetables.</p> <p>Warranty: 12 months from the date of installation and commissioning of the equipment with approval by the relevant acts. The equipment must be new and of high quality, not earlier than 2022. The quality must be confirmed by appropriate certificates.</p>		pce.	1		
Total Prices of Goods						
Transportation costs (final delivery address: Republic of Uzbekistan, Namangan region, Chartak district, Chartak town, MSG Navoi, territory of Chartak railway station, 2 Tadbirkor street).						
Packing, Insurance and other costs						
Training: offline, onsite training for the end user on how to use the equipment						
Installation: installation, testing, commissioning, and startup						
VAT (if applicable for Local Vendor)						
Total All-Inclusive Bid Price						

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/ testing/ commissioning (as applicable)
4. Site survey will be arranged on request (as applicable)
5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (as applicable) in Russian or English.
6. All documentation, certificates (certificate of origin, etc.) including product passports, catalogs, instructions, and operating manuals, shall be submitted with the quotation.

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders. <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements [to be filled out by Buyer]	Bidder's Response
<p>Validity of Offer:</p> <p><input checked="" type="checkbox"/> 60 days</p> <p>In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Warranty Period Offered (as applicable):</p> <p><input checked="" type="checkbox"/> Minimum of 12 consecutive months. from the date of installation and commissioning of the equipment with approval by the relevant acts</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Description of Warranty Coverage (as applicable):</p> <p><input checked="" type="checkbox"/> Standard manufacturer's Warranty.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Description of After Sales Service (as applicable):</p> <p><input checked="" type="checkbox"/> Warranty on the Goods and spare parts for a minimum period of 12 consecutive months.</p> <p><input checked="" type="checkbox"/> Technical Support.</p> <p><input checked="" type="checkbox"/> Elimination of inconsistencies and malfunctions during the warranty period, including delivery and replacement; replacement with completely new Goods if the delivered one does not comply with the Specification or cannot be repaired.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Delivery Terms (linked to INCOTERMS 2020):</p> <p><input checked="" type="checkbox"/> DAP – Republic of Uzbekistan, Namangan region, Chartak district, Chartak town, MSG Navoi, territory of Chartak railway station, 2 Tadbirkor street</p> <p>Customs clearance¹, if necessary, is carried out by UNDP. The equipment must be delivered to a customs post in Tashkent, Uzbekistan, to the name of UNDP for customs clearance. After completion of customs clearance, vendor is obliged to organize transportation to the above-mentioned address.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>
<p>Payment Terms:</p> <p>To Local Bidders registered in Uzbekistan:</p> <p><input checked="" type="checkbox"/> Shall be made in Uzbek Soums by means of bank transfer: 100% post-payment upon delivery of goods to the exact delivery address, and acceptance by UNDP.</p> <p>To Foreign Bidders registered outside Uzbekistan:</p> <p><input checked="" type="checkbox"/> Shall be made in US Dollars or Euro by means of bank transfer: 100% post-payment upon delivery of equipment to the exact delivery address and acceptance by UNDP.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No":</p> <p>_____</p>

¹Must be linked to INCOTERMS chosen.

<p>* Acceptance of equipment shall be performed at the following address: Republic of Uzbekistan, Namangan region, Chartak district, Chartak town, MSG Navoi, territory of Chartak railway station, 2 Tadbirkor street.</p> <p>The equipment will be accepted and commissioned only after successful demonstration of its functioning, testing, and training of End User at the place of delivery.</p>	
<p>Value Added Tax on Price Quotation:</p> <p><input checked="" type="checkbox"/> Applicable to local Bidders registered in Uzbekistan: the offer must include VAT* as a separate line (if the company is registered as a VAT payer);</p> <p><input checked="" type="checkbox"/> Applicable to foreign Bidders registered outside Uzbekistan: the offer must not include VAT.</p> <p>*Only for the purpose of evaluation, price comparison will be carried out exclusive of VAT!</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of No”:</p> <p>_____</p>
<p>Delivery terms:</p> <p>The deadline for delivery is within 60 calendar days from the date of signing the contract by both sides.</p> <p>Attention: If the delivery period, stated in the quotation exceeds the delivery period stated above, the respective offer may be declined!</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of No”:</p> <p>_____</p>
<p>All documentation, certificates (certificate of origin, etc.) including product passport, catalogs, instructions, and operating manuals, shall be in:</p> <p><input checked="" type="checkbox"/> Russian; and/or</p> <p><input checked="" type="checkbox"/> English</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of No”:</p> <p>_____</p>
<p>Liquidated Damages:</p> <p><input checked="" type="checkbox"/> Will be imposed in case of delay in delivery.</p> <p>Percentage of contract price per day of delay: 0.1%.</p> <p>Maximum number of days of delay: 15 calendar days.</p> <p>After that UNDP may terminate the contract.</p>	<p><input type="checkbox"/> Accept</p> <p><input type="checkbox"/> Does not accept</p> <p><input type="checkbox"/> Please explain in case of “Does not accept”:</p>
<p>Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</p>	<p><input type="checkbox"/> Not listed</p> <p><input type="checkbox"/> Listed</p> <p><input type="checkbox"/> Please explain in case of “Listed”:</p>
<p>Please confirm that you accept the UN Supplier Code of Conduct, available at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p>	<p><input type="checkbox"/> Accept</p> <p><input type="checkbox"/> Does not accept</p> <p><input type="checkbox"/> Please explain in case of “Does not accept”:</p>

Bidder’s Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organization’s Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf.

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **06:00 pm [GMT +5]** on or before **October 19, 2022**.

You may deliver it physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko Street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to bids.uz@undp.org². Quotation submitted by e-mail must be limited to a maximum size of 25 MB, virus-free, and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

²Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

Your bid should contain the following reference either on the envelope or email subject:

[tender ID and brief description]³

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post-qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,

Procurement Unit

³*Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.*