



Purpose of this Request for Quotations(RFQ) is to implement a centralized backup system for Maldivian judiciary with redundancy, disaster recovery and proper monitoring. When this project is complete each court and judicial institute in Maldives should be able to automatically backup their data to this system.

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system;

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents. by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal.

Follow the instructions in the user guide to search for the tender using Negotiation ID in this document.



In case you have never registered before, follow this link to register a profile:

https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&_af.ctrl-state=azywmctp_1&_afrLoop=6329722925931702&_afrWindowMode=0&_afrWindowId=null&_afrFS=16&_afrMT=screen&_afrMFW=1042&_afrMFH=575&_afrMFDW=1280&_afrMFDH=720&_afrMFC=8&_afrMFCI=0&_afrMFM=0&_afrMFR=144&_afrMFG=0&_afrMFS=0&_afrMFO=0

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Thank you and we look forward to receiving your quotations.



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1 Overview

1.1 General Information

Title	Purchase of HCI Server Infrastructure for Judiciary DC and DRC
Contact Point	Procurement Office
Outcome	Purchase Order
E-Mail	proc.mv@undp.org
Reference Number	RFQ-2022-04
Beneficiary Country	Maldives

Introduction

Introduction

This is a concept paper for implementation of reliable and secure backup solution for Maldivian judiciary. Currently data backup is a very manual and unreliable process. All data is stored and backed up in individual courts oftentimes this is unreliable as this backup process can't be monitored, equipment used are entry level, not designed for backup. Furthermore, environment in magistrate court is not suitable for long term backup.

Purpose

Purpose of this project is to implement a centralized backup system for Maldivian judiciary with redundancy, disaster recovery and proper monitoring. When this project is complete each court and judicial institute in Maldives should be able to automatically backup their data to this system.

Interested suppliers must submit their offer directly in the system as instructed in the solicitation document, following the instructions in the available user guide. If you have an account, log in in this link: <http://supplier.nextgenerp.partneragencies.org/> using your username and password. Use the forgotten password/username feature if you do not remember them. If you do not have an account already, you can register one following this link: <https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715271>.

Search for the specific tender using search filters and subscribe to the tender in order to get notifications in case of amendments of the tender document. If you need support with the online system, you can contact the contact details of this tender as indicated in the solicitation document.

UNDP Maldives
proc.mv@undp.org

1.2 Tender Timeline

Preview Date	
Open Date	2-Nov-2022 03.08.56
Close Date	17-Nov-2022 01.19.41



Estimated Award Date 24-Nov-2022 01.19.41

Time Zone Eastern Standard Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input type="checkbox"/>	Negotiation is restricted to invited suppliers
<input type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input type="checkbox"/>	Suppliers are allowed to provide multiple responses
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.4 Terms

Negotiation Currency USD (US Dollar)

Eligible Response Currencies

Check the one currency in which you will enter your response.

	Response Currency	Description	Price Precision
<input type="checkbox"/>	USD	US Dollar	2
<input type="checkbox"/>	MVR	Rufiyaa	2



2 Requirements

**Response is required*

Dear Supplier,

Please review carefully the requirements and questions in this section. Provide answers as required and upload supporting documents when requested so.

2.1 Section 1. Section 2 RFQ General Instructions and Data sheet

1. Introduction

Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the [UNDP Programme and Operations Policies and Procedures \(POPP\) on Contracts and Procurement](#) and with the provision in the General Instructions to Bidders in the document herewith attached.

Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.

UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.

Attachments:

File Name or URL	Type	Description
Section 2 RFQ General Instruct	File	

Target: Full acceptance of UNDP general instructions

2. Special Instructions

Please read and follow the specific instructions included in Specific Instructions document herewith attached.

3. General Conditions of Contract

Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section

Applicable GTC:

General Terms and Conditions / Special Conditions for Contract:

[https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%](https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Considerations%20of%20)



[20Contracting_UNDP%20GTCs%20for%20Contracts%20\(Goods%20and-or%20Services\)%20-%20Sept%202017.pdf&action=default](#)

Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy:
[How we buy | United Nations Development Programme \(undp.org\)](#)

Target: Full acceptance of GTC

2.2 Section 2. Documents to be submitted

Section Maximum Score: 4

*1. Company Profile

Please write a very brief profile of the company highlighting areas of expertise, capacity, and experience. You can upload attachments for more comprehensive description of your company, in addition to the brief profile written directly in the system.

Maximum Score: 1

Response attachments are optional.

Target: A company profile of maximum 10 pages

*2. Registration Certificate

Have you provided a copy of your company registration certificates?

Maximum Score: 1

Target: Yes

Select one of the following:-

a. Yes (*Response attachments are required*)

*3. List of recent projects

Have you provided a list of recent projects and their value, indicating client's contact details who may be contracted for further information on those contracts?

Maximum Score: 1

Target: Yes

Select one of the following:-

a. Yes (*Response attachments are optional*)

*4. Offer validity

Confirm validity of your offer from deadline of RFQ to be minimum 60 days.

Maximum Score: 1

Select one of the following:-

a. Confirm offer validity as 60 days from the last day of deadline

2.3 Section 3. Annex 1: Schedule of Requirements

Section Maximum Score: 7



***1. Compliance with technical requirements**

Please confirm whether you comply with technical requirements. Indicate per each line if complying fully and state if any deviations. Upload the full document as per template provided and add additional technical documentation as needed.

Maximum Score: 1

Target: Fully Comply

Select one of the following:-

- a. Fully Comply (*Response attachments are required*)
- b. Comply with minor deviations
- c. Do not comply with requirements

***2. Delivery time**

Confirm that you meet the required delivery time as indicated below in calendar days from the contract signature. Provide a delivery plan indicating how many days per each of the key milestones.

The ordered goods shall be delivered in a maximum of 15 days after contract has been signed for the order by both parties.

Maximum Score: 1

Response attachments are optional.

Target: 15 days from the date of signing the order

***3. Delivery INCOTERMS**

Please confirm acceptance of the INCOTERMS as indicated in the Portal and RFQ document.

The goods shall be fully insured till the final destination.

Target: Accept Incoterms

Select one of the following:-

- a. Accept Incoterms (*Response attachments are optional*)

***4. Exact address of delivery location**

Accept to deliver to the address(es) and locations indicated in the RFQ herewith:

Department of Judicial Administration

Male', Maldives

Maximum Score: 1

Select one of the following:-

- a. Accept delivery to indicated locations (*Response attachments are optional*)
- b. Cannot deliver to the locations specified

***5. Distribution of shipping documents**

Shipping documents must be provided as follows:



For National suppliers not applicable.
For International Suppliers, packing list, invoice, airway bill/BL, certificate of origin.

Target: For International suppliers the list of required shipping documents shall be provided

***6. Packing requirements**

Ship-worthy packaging for the requested item that protect the goods from any kind of damage.

Maximum Score: 1

Target: Shipworthy packaging

***7. Training on operations and maintenance**

Confirm compliance with requirement for training on operations and maintenance as specified in the RFQ. Upload training and maintenance plan as needed.

Maximum Score: 1

Response attachments are required.

Target: Full compliance

***8. Warranty period**

Confirm acceptance of the warranty and after sales period as required in the RFQ. Upload warranty document.

Maximum Score: 1

Response attachments are required.

Target: Full compliance

***9. Transport method**

Select the offered transport method from the options below. Upload transport plan and details of freight forwarders.

Maximum Score: 1

Select all that apply:-

- a. Air (*Response attachments are optional*)
- b. Sea (*Response attachments are optional*)
- c. Land (*Response attachments are optional*)
- d. Combined (*Response attachments are optional*)

2.4 Section 4. Annex 2 - Quotation submission form

Section Maximum Score: 1

***1. Legal name of bidder or Lead entity**

Provide the legal name of the bidder, or the Lead Entity in case of JVs



Response attachments are required.

***2. Legal Address**

Provide the legal address of the bidder

Response attachments are required.

***3. Registration year**

Provide the registration year of the company

Response attachments are optional.

***4. Legal structure**

Choose the applicable legal structure from the options below.

Select one of the following:-

- a. Limited company (*Response attachments are optional*)
- b. Non-Governmental organization (*Response attachments are optional*)
- c. Institution (*Response attachments are optional*)
- d. Natural person (*Response attachments are optional*)
- e. Other (specify in comments) (*Response attachments are optional*)

5. UNGM registration

Are you a UNGM registered vendor? If yes, provide UNGM number in the comments box

Select one of the following:-

- a. I am registered with UNGM (*Response attachments are optional*)
- b. I am not registered with UNGM (*Response attachments are optional*)

6. ISO 9000 or equivalent

Do you possess an ISO 9000 certificate or equivalent? If yes, upload a copy.

Select one of the following:-

- a. ISO 9000 (*Response attachments are optional*)
- b. Equivalent certificate (*Response attachments are optional*)
- c. Do not possess any (*Response attachments are optional*)

7. ISO 14001 or 14064

Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):

Select all that apply:-

- a. ISO 14001 (*Response attachments are optional*)
- b. ISO 14064 (*Response attachments are optional*)
- c. Equivalent certificate (*Response attachments are optional*)



8. Company statement on Environmental policy

Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)

Select one of the following:-

- a. Yes (*Response attachments are required*)
- b. No (*Response attachments are optional*)

9. Commitment to sustainability

Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)

Select one of the following:-

- a. Yes (*Response attachments are required*)
- b. No (*Response attachments are optional*)

10. Member of UN Global Compact

Is your company member of UN Global Compact?

Select one of the following:-

- a. Yes (*Response attachments are optional*)
- b. No (*Response attachments are optional*)

***11. Bank Information**

Please provide the following bank information and upload a bank document as proof:

Bank Name:

Bank Address:

IBAN:

SWIFT/BIC:

Account Currency:

Account number:

Response attachments are optional.

***12. Previous relevant experience**

Provide information on most recent 3 relevant contracts, upload table if needed:

Name of previous contracts Client & Reference Contact Details including e-mail Contract Value Period of activity Types of activities undertaken

Maximum Score: 1

Response attachments are optional.



2.5 Section 5. Bidder Declaration

*1. Requirements and Terms and Conditions

Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

Select one of the following:-

- a. Yes
- b. No

*2. Capacity and capability

I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

Select one of the following:-

- a. Yes
- b. No

*3. Ethics

Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

Select one of the following:-

- a. Yes
- b. No

*4. Code of Conduct

I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN.

Select one of the following:-

- a. Yes
- b. No

*5. Conflict of Interest

I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.



Select one of the following:-

- a. Yes
- b. No

***6. Prohibitions and Sanctions**

I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

Select one of the following:-

- a. Yes
- b. No

***7. Bankruptcy**

I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Select one of the following:-

- a. Yes
- b. No

***8. Offer Validity Period**

I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

Select one of the following:-

- a. Yes
- b. No

***9. Acceptance of contract**

I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.

Select one of the following:-

- a. Yes
- b. No

***10. Signatory person**

I/We hereby confirm that this offer in the system is submitted by an authorized person from the company and it warrants and agrees that he/she been authorized by the Organization/s to make this declaration on its/their behalf.



Select one of the following:-

- a. Yes
- b. No

2.6 Section 6. Annex 3 - Financial offer

*1. Financial offer

Please provide detailed pricing directly in the system per each line, unless otherwise instructed by UNDP. By submitting the financial offer in the system, your company confirms acceptance of all the terms indicated in this RFQ document.

Attachments:

File Name or URL	Type	Description
Annex 3	File	Technical and Financial Offer

Response attachments are required.

2. Cargo information

Provide estimated weight, volume and dimensions of the consignment, including number and dimensions of pallets, and/or size and number of containers as applicable.

Response attachments are optional.



3 Lines

3.1 Line Information

Line	Category Name	Item	UOM	Target Quantity	Unit Price	Total Price	Additional Attributes
1-Unified Storage (File & Block) with 312TB Usable Capacity	High end computer servers		Each	1			
2- Installation and Setup	System installation service						
3-On the Job Training for DJA IT team	Training planning, facilitation and delivery services						