



REQUEST FOR QUOTATION (RFQ)

Procurement of Amphibious Wetlands Mobile Vessels and Auxiliary Equipment for Maintenance and Cleaning Purposes

RFQ Reference: UNDP-TUR-RFQ(IAS)-2022-136

Date: 09 November 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for "Procurement of **Amphibious Wetlands Mobile Vessels and Auxiliary Equipment for Maintenance and Cleaning Purposes**" within the scope of "**Addressing Invasive Alien Species Threats at Key Marine Biodiversity Areas Project**" as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using **Annex 2: Quotation Submission Form** and **Annex 3 Technical and Financial Offer**, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Please note that women-owned, and managed businesses are especially encouraged to apply.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:

DocuSigned by:
Murat Ozerden
A1DF3FE1AE4944F...

Name: Murat OZERDEN

Title: Procurement Administrator

Date: 9 November 2022

Approved by:

Signature:

DocuSigned by:
Usame Yalçın
B2CAAACFBB57491...

Name: Usame Yalçın

Title: Assistant Resident Representative
(Operations)

Date: 9 November 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>1 December 2022, 17:00 hrs. (GMT+3, Turkey Local Time)</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p>Bid submission address: tr.procurement@undp.org</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: : 30 MB and no more than five email ▪ Mandatory subject of email: UNDP-TUR-RFQ(IAS)-2022-136 "Procurement of Amphibious Wetlands Mobile Vessels and Auxiliary Equipment" ▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y." ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>

Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 20 calendar days beyond latest delivery date.</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	<p>Quotations shall be quoted in United States Dollars (USD).</p>
Joint Venture, Consortium or Association	<p>Not allowed</p>
Only one Bid	<p>The Bidder shall submit only one Bid.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or

	e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p> <p>It is the Proposer's responsibility to learn from relevant authorities (Ministry of Treasury and Finance) and/or to review/confirm published procedures and to consult with a certified financial consultant as needed to confirm the scope and procedures of VAT exemption application as per VAT Law, Ministry of Treasury and Finance's General Communiqués. The Contractor to be selected shall not be entitled to receive any amount over its proposal price in relation to VAT. Overall contract amount to be paid to the contractor shall not exceed the offered Total Financial Proposal Price.</p> <p>UNDP will provide the contractor a VAT exemption certificate covering the subject procurement.</p>
Language of quotation	<p>English</p> <p>The catalogues, instructions and operating manuals can be in English or Turkish.</p>
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Registration certificate (Original documents may be requested by UNDP and shall be presented when requested);</p> <p><input checked="" type="checkbox"/> Copy of Signature Circular/Power of Attorney (Original documents may be requested by UNDP and shall be presented when requested)</p> <p><input checked="" type="checkbox"/> Copy of the Trade Registry Gazette or other relevant official documents showing the establishment of the company and the latest status indicating the partners, members or founders of the legal entity and officials in the administration of the legal entity.</p> <p><input checked="" type="checkbox"/> Certificate which demonstrates that the bidder is a Manufacturer of requested equipment or an Authorization letter from the manufacturer which demonstrates that bidder is authorized dealer of the equipment.</p> <p><input checked="" type="checkbox"/> Brochure/catalogue of the offered products or link to web sites where these documents can be seen to demonstrate compliance with technical specifications</p> <p><input checked="" type="checkbox"/> The document showing the proposed goods comply with the regulations issued in the frame of "European Union Technical Legislation Harmonization" and CE compliance mark.</p> <p><input checked="" type="checkbox"/> Satisfactory Work Completion Certificates for Previous Experience criteria</p>
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Alternative Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms	<input checked="" type="checkbox"/> 100% of the payment will be made only upon UNDP's acceptance of the delivered goods/services/works. The terms of payment shall be within thirty (30) days after receipt of invoice and certification of acceptance of goods/services/works issued by the proper authority in UNDP with direct supervision of the Contractor.

	<p><input checked="" type="checkbox"/> If the Contractor is registered and operating in Turkey, the payment shall be realized in Turkish Liras (TRY). Payment amount will be converted from United States Dollar (USD) to Turkish Liras (TRY) by the UN operational rate of exchange valid on “the <u>date of UNDP’s official written acceptance of goods/services/works</u>”, when the Contractor shall issue the invoice to UNDP. If the Contractor is not registered and operating in Turkey, the payments shall be effected in United States Dollar.</p> <p>UN Operational Exchange rates can be accessed through https://treasury.un.org/operationalrates/OperationalRates.php</p>
Conditions for Release of Payment	<p><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements</p> <p><input checked="" type="checkbox"/> Passing all Testing</p> <p><input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance</p>
Contact Person for correspondence, notifications and clarifications	<p>E-mail address: tr.procurement@undp.org Murat OZERDEN, Procurement Administrator</p> <p>Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Clarifications	Requests for clarification from bidders will not be accepted any later than 5 days before the submission deadline.
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer.
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p> <p><input checked="" type="checkbox"/> Full compliance with Minimum Eligibility and Qualification Criteria given below:</p> <ol style="list-style-type: none"> 1- Legal Status: Vendor shall be a legally registered entity. 2- Previous Experience: In order to be considered qualified, the Bidder must have successfully completed minimum one contract of similar nature at minimum contract amount of USD 100,000. Bidders shall substantiate the claimed experiences by presenting copies of Satisfactory Work Completion Certificates from Clients demonstrating nature and value of the contract successfully completed. <p>Bidder shall convert the currency quoted in the Satisfactory Work Completion Certificates into USD, in accordance with the prevailing UN operational rate of exchange on the contract signature date. UN operational rates of exchange are available at the following website: https://treasury.un.org/operationalrates/OperationalRates.php#E</p> <p>UNDP reserves the right to request submission of originals of all proof documents (such as contracts, invoices, acceptance reports etc.) as well as further information/documentation from both the bidder and its clients.</p>
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, Click or tap here to enter text. reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services)
Expected date for	December 2022

contract award.	
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.
Covid 19 Specific Measures	The Contractors shall review all local regulations, as well as that of UN and UNDP concerning the measures they must take during performance of the contract in the context of COVID-19, before they submit their bids and factor relevant costs, if any, to their bids. The Contractor shall take all measures against COVID-19 imposed by local regulations as well as by UN and UNDP during performance of the contract to protect health and social rights of its own personnel, as well as UNDP personnel, Project Stakeholders and third parties. Pursuant to “Clause 12- Indemnification” of UNDP General Terms and Conditions for Contracts*, the Contractor shall indemnify, defend, and hold and save harmless, UNDP, and its officials, agents and employees, from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any third party against UNDP, including, but not limited to, all litigation costs and expenses, attorney’s fees, settlement payments and damages, based on, arising from, or relating to COVID-19 measures that must be taken by the Contractor in the context of the contract. UNDP shall not be held accountable for any Covid-19 related health risks or events that are caused by negligence of the Contractor and/or any other third party.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

The subject is the procurement of a multi-functional amphibious wetlands mobile vessels capable of traveling on land and on water, and of associated auxiliary equipment, for collecting water hyacinth in rivers, shores, fishgarths, reeds and marshlands within the boundaries of the province of Hatay.

Item No	Minimum technical requirements																		
1	<p>AMPHIBIOUS WETLANDS MOBILE VESSELS AND AUXILIARY EQUIPMENT</p> <p>1. Main Measures/Values of the <i>Amphibious Wetlands Mobile Vessels</i> is given in below table.</p> <table border="1"> <tr> <td>Length</td><td>Maximum 5.00 m (±10%)</td></tr> <tr> <td>Height</td><td>Maximum 2.50 m</td></tr> <tr> <td>Width</td><td>Maximum 2.20 m</td></tr> <tr> <td>Weight</td><td>Maximum 2.000 kg</td></tr> <tr> <td>Motor type and power</td><td>Minimum 45 HP, diesel, water-cooled Motor particle filter (DPF), intercooler</td></tr> <tr> <td>Fuel tank capacity</td><td>Minimum 35 lt</td></tr> <tr> <td>Hydraulic power</td><td>Output power minimum: 25 kW or 35 HP</td></tr> <tr> <td>Hydraulic power operating phase</td><td>For the work unit, variable load sensing capability, minimum 200 bars and 60 lt/min hydraulic pressure</td></tr> <tr> <td>Drive system</td><td>The vehicle shall move by tracks on land, and by tracks and/or a propeller on water.</td></tr> </table> <p>2. Amphibious Wetlands Mobile Vessels Specifications</p> <p>2.1. The Amphibious Wetlands Mobile Vessels shall have tracks and be self-driven both on land and in water. It shall move by tracks on land, and by tracks and/or a propeller on water. The hull shall be made of aluminium resistant to sea water. Tungsten inert gas (TIG) welding shall be applied when manufacturing the hull. Fittings and screws shall be made of stainless steel and bolts be galvanized.</p> <p>2.2. The Amphibious Wetlands Mobile Vessels and attachments shall be manufactured of stainless material resistant to abrasion and sea water.</p> <p>2.3. A trailer shall be supplied which is suitable for land transport of the Amphibious Wetlands Mobile Vessels at long distances. The loading onto and unloading from the trailer shall be possible by the own capabilities of the Amphibious Wetlands Mobile Vessels with the assistance of a ramp.</p> <p>2.4. The motor of the Amphibious Wetlands Mobile Vessels shall be a water-cooled diesel motor of minimum 45 (forty-five) HP and 4 cylinders. It shall comply with EU emission standards. It shall have automatic stop feature when the motor heats excessively or oil pressure drops.</p> <p>2.5. The Amphibious Wetlands Mobile Vessels shall generate hydraulic pressure (output power 25 kW / 35 HP) for the work unit up to 200 bars and 60 lt/min.</p> <p>2.6. The material collecting depth of the Amphibious Wetlands Mobile Vessels shall be minimum 1.0 m.</p> <p>2.7. The material collecting width of the Amphibious Wetlands Mobile Vessels shall be minimum 2.0 m.</p> <p>2.8. The operator's platform of the Amphibious Wetlands Mobile Vessels shall be designed such that the operator can easily see around and the top can be coverable to avoid impact from rain.</p> <p>2.9. The operator's platform shall have:</p> <ul style="list-style-type: none"> - An operator's seat that is ergonomically designed, fully adjustable, - Indicators for motor revolution and temperature, control lamps, hydraulic fluid pressure and temperature, tachometer and fuel indicator. <p>Further, all operational functions of the Amphibious Wetlands Mobile Vessels shall be controllable from the operator's platform.</p> <p>2.10. The load capacity of the Amphibious Wetlands Mobile Vessels shall be minimum 250 kg.</p>	Length	Maximum 5.00 m (±10%)	Height	Maximum 2.50 m	Width	Maximum 2.20 m	Weight	Maximum 2.000 kg	Motor type and power	Minimum 45 HP, diesel, water-cooled Motor particle filter (DPF), intercooler	Fuel tank capacity	Minimum 35 lt	Hydraulic power	Output power minimum: 25 kW or 35 HP	Hydraulic power operating phase	For the work unit, variable load sensing capability, minimum 200 bars and 60 lt/min hydraulic pressure	Drive system	The vehicle shall move by tracks on land, and by tracks and/or a propeller on water.
Length	Maximum 5.00 m (±10%)																		
Height	Maximum 2.50 m																		
Width	Maximum 2.20 m																		
Weight	Maximum 2.000 kg																		
Motor type and power	Minimum 45 HP, diesel, water-cooled Motor particle filter (DPF), intercooler																		
Fuel tank capacity	Minimum 35 lt																		
Hydraulic power	Output power minimum: 25 kW or 35 HP																		
Hydraulic power operating phase	For the work unit, variable load sensing capability, minimum 200 bars and 60 lt/min hydraulic pressure																		
Drive system	The vehicle shall move by tracks on land, and by tracks and/or a propeller on water.																		

	<p>2.11. There shall be a special system to expeditiously replace the attachments on the work machine. All equipment pieces shall be mountable on the hydraulic arm of the Amphibious Wetlands Mobile Vessels without requiring any additional apparatus. The hydraulic arm shall have a rotation angle of 270°.</p> <p>2.12. The Amphibious Wetlands Mobile Vessels shall have a lighting system for night work.</p> <p>2.13. The Amphibious Wetlands Mobile Vessels shall move by tracks on land, and by tracks and/or a propeller on water. Propellers shall be installed in the rear side of the work machine, and their in-water height shall be adjustable. Propellers shall be protected around to prevent breaking. The vehicle shall be capable of traveling up to 5 km/h on water.</p> <p>2.14. The Amphibious Wetlands Mobile Vessels shall fully comply with environmental protection requirements</p> <p>2.15. The Amphibious Wetlands Mobile Vessels shall have alert/warning systems for the safety of the operator and machine during work.</p> <p>3. Work Machine's Auxiliary Equipment</p> <p>3.1. Cutting & collecting rake: There shall be a collecting bucket with rakes of minimum 2 mm intervals on strong holders and cutting blades in front to collect water hyacinth in the water. The working width shall be 2 to 3 m.</p> <p>3.2. Trailer: A trailer specially adapted to transport the Amphibious Wetlands Mobile Vessels and its license shall be delivered along with the Amphibious Wetlands Mobile Vessels. The trailer shall have a mechanism to incline automatically which sets the platform in inclined position; and only one operator shall be able to load and unload the Amphibious Wetlands Mobile Vessels.</p> <p>3.3. In addition, minimum 20 lt of motor lubricant and minimum 40 lt hydraulic fluid shall be supplied with the delivery of the Amphibious Wetlands Mobile Vessels. The appropriate equipment for expeditiously disassembling and assembling the attachments shall be provided by the Contractor.</p> <p>4. Warranty Term</p> <p>4.1. At the time of delivery, the Contractor shall submit warranty certificate of goods indicating that it will furnish a warranty of minimum 2 (two) years or 2,000 hours of work (whichever occurs first) from the manufacturer or distributor of the Amphibious Wetlands Mobile Vessels.</p> <p>4.2. The submitted warranty certificate shall be fully compliant with laws and regulations of Türkiye and also cover the following issues;</p> <p>4.2.1. The warranty shall cover the restoring the Amphibious Wetlands Mobile Vessels to operational status without charging any fees for such actions as repairing or replacing any part or component which is understood to be missing or faulty or which has failed during the warranty term.</p> <p>4.2.2. The Contractor shall be responsible for all problems arising from the errors of manufacturing and installation, and all consequent material damages and suffering which may arise during the warranty term.</p> <p>4.2.3. Where, during the warranty term, failures or malfunctions of same or similar nature occurs arising from manufacturing, design or assembly (systematic) in the parts and components of the procured machines and apparatus, and where such failures or malfunctions repeat at most in 3 units, it shall be guaranteed that upon the request of the owner of the Amphibious Wetlands Mobile Vessels, it shall replace with new ones of the said part/component with no charge to the owner of the Amphibious Wetlands Mobile Vessels, and take all measures that remedy the systematic fault.</p> <p>4.3. The Contractor, at the time of delivery, shall submit to UNDP such documents (in warranty certificate or a separate document) indicating that it will guarantee for 10 (ten) years that the manufacturer or distributor will keep in stock or furnish all spare parts to be used in repair and maintenance for the Amphibious Wetlands Mobile Vessels.</p> <p>5. General Provisions</p> <p>5.1. The work machine shall be new manufacture and not be ever used except for testing purposes.</p>
--	--

	<p>5.2. The Contractor shall, at the time of delivery, deliver to UNDP all mechanical, electrical-electronic and hydraulic circuit diagrams, spare parts, user and maintenance guide books as 1 (one) set in print in Turkish and 2 (two) sets in digital medium relating to the Amphibious Wetlands Mobile Vessels.</p> <p>5.3. The Contractor shall supply, along with the Amphibious Wetlands Mobile Vessels, internal mats, traffic and first aid kit, fire extinguisher, reflector etc. kits, and all standard accessories prescribed by the manufacturer whether or not stated in the specifications for the Amphibious Wetlands Mobile Vessels, and furnish a list thereof to UNDP.</p> <p>5.4. The Contractor shall process all necessary licensing action for the trailer and the Amphibious Wetlands Mobile Vessels(if it is needed), and 1-year mandatory liability insurance of the the Amphibious Wetlands Mobile Vessels.</p> <p>5.5. The Contractor shall submit to UNDP the relevant “Post-Sales Services Qualification Certificate” for the the Amphibious Wetlands Mobile Vessels.</p> <p>5.6. The Contractor shall deliver the the Amphibious Wetlands Mobile Vessels with anti-freezing liquid filled up and the fuel tank filled up with fuel appropriate for the the Amphibious Wetlands Mobile Vessels.</p> <p>5.7. The bidders shall document in the quotation that the proposed machines comply with the regulations issued in the frame of “European Union Technical Legislation Harmonization” and CE compliance mark.</p>
--	---

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods in 180 calendar days after Contract signature.
Delivery Terms (INCOTERMS 2020)	DDP
If any, customs clearance	Shall be done by: <input checked="" type="checkbox"/> Supplier/bidder
Exact Address of Delivery Location	Doğa Koruma ve Milli Parklar Hatay İl Şube Müdürlüğü (Hatay Provincial Directorate of Nature Conservation and National Parks) Antakya-Hatay (Türkiye)
Inspection upon delivery	<p>The Amphibious Wetlands Mobile Vessels will be delivered by the contractor’s representative who shall be able to brief the beneficiary about the safe use of the product.</p> <p>Inspection and acceptance procedures shall be carried out by the Inspection and Acceptance Committee to be established by UNDP following the delivery of goods.</p> <p>The Amphibious Wetlands Mobile Vessels will be received in working condition after necessary checks are completed. Disassembled delivery will not be accepted under no circumstances. The Amphibious Wetlands Mobile Vessels delivered to above mentioned address will be controlled on the basis of product descriptions and specifications mentioned in the Technical Specifications. At the end of the inspections, UNDP has the right to not release to the Contractor any payments in the event that the Inspection and Acceptance Committee detects incomplete and/or improper work in accordance with the Technical Specifications, including but not limited to proper functioning or poor performance of the whole system.</p>
Training on Operations and Maintenance	<p>1. 40 (forty) hours of theoretical and practical training in Turkish shall be provided, by the Contractor under the supervision of the UNDP and Ministry of Agriculture and Forestry - General Directorate of Nature Conservation and National Parks , to such number of operators, maintenance experts and engineers as designated by the Ministry of Agriculture and Forestry - General Directorate of Nature Conservation and National Parks on the management of the Amphibious Wetlands Mobile Vessels and all equipment pieces.Click or tap here to enter text.</p>

	<ol style="list-style-type: none"> 2. The Contractor shall supply in 2 sets of all training materials including diagrams, tables, VCDs, video-cassettes, slides, electrical-hydraulic circuit diagrams etc. and such training materials shall remain with UNDP following the training course.
After-sales service and local service support requirements	<ol style="list-style-type: none"> 1. The Contractor shall supply all consumables and spare materials appropriate for the periodic maintenance of the machine as indicated in guides and other documents for the Amphibious Wetlands Mobile Vessels and all equipment pieces for the warranty term. 2. The Contractor shall deliver servicing within 48 hours when notified of any failure or malfunction during the warranty period. 3. Upon failure or malfunction of the work machine, the time spent under repair shall be added to the warranty term. 4. Post-sales maintenance, repair and supply of spares: <ol style="list-style-type: none"> 4.1. The repair duration for the Amphibious Wetlands Mobile Vessels is at most 30 (thirty) calendar days. Such time limit shall start to run from the date of notification of the machine failure or malfunction to the Contractor or authorized service. 4.2. Where the failure or malfunction of the Amphibious Wetlands Mobile Vessels cannot be remedied within 30 (thirty) calendar days, the Contractor shall allocate to the Administration another work machine of similar specifications until the repair is completed.

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	UNDP-TUR-RFQ(IAS)-2022-136	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, General Terms and Conditions / Special Conditions for Contract . I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	UNDP-TUR-RFQ(IAS)-2022-136	Date: Click or tap to enter a date.

Currency of the Quotation: United States Dollars (USD)					
INCOTERMS: DDP					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Amphibious Wetlands Mobile Vessels and Auxiliary Equipment in full compliance with the technical and other requirements stipulated in this RFQ	SET	1		
Total Final and All-inclusive Price					

Compliance with Technical Requirements

Bidders shall complete below table with the offered technical specifications. Please be informed that the offered technical specifications shall meet the minimum technical requirements stipulated in below table. Please also indicate the offered brand name and model.

Spec #	Technical specifications required	Technical Specifications offered by the bidder
	AMPHIBIOUS WETLANDS MOBILE VESSELS AND AUXILIARY EQUIPMENT	Please indicate Offered Brand Name and Model:
1	Main Measures/Values of the Amphibious Wetlands Mobile Vessels:	
1.1	Length: Maximum 5.00 m ($\pm 10\%$)	
1.2	Height: Maximum 2.50 m	
1.3	Width: Maximum 2.20 m	
1.4	Weight: Maximum 2.000 kg	
1.5	Motor type and power: Minimum 45 HP, diesel, water-cooled Motor particle filter (DPF), intercooler	
1.6	Fuel tank capacity: Minimum 35 lt	
1.7	Hydraulic power: Output power minimum: 25 kW or 35 HP	
1.8	Hydraulic power operating phase: For the work unit, variable load sensing capability, minimum 200 bars and 60 lt/min hydraulic pressure	
1.9	Drive system: The vehicle shall move by tracks on land, and by tracks and/or a propeller on water.	
2	Amphibious Wetlands Mobile Vessels other Specifications	
2.1	The Amphibious Wetlands Mobile Vessels shall have tracks and be self-driven both on land and in water. It shall move by tracks on land, and by tracks and/or a propeller on water. The hull shall be made of aluminium resistant to sea water. Tungsten inert gas (TIG) welding shall be applied when manufacturing the hull. Fittings and screws shall be made of stainless steel and bolts be galvanized.	
2.2	The Amphibious Wetlands Mobile Vessels and attachments shall be manufactured of stainless material resistant to abrasion and sea water.	
2.3	A trailer shall be supplied which is suitable for land transport of the Amphibious Wetlands Mobile Vessels at long distances. The loading onto and unloading from the trailer shall be possible by the own capabilities of the Amphibious Wetlands Mobile Vessels with the assistance of a ramp.	
2.4	The motor of the Amphibious Wetlands Mobile Vessels shall be a water-cooled diesel motor of minimum 45 (forty-five) HP and 4 cylinders. It shall comply with EU emission standards. It shall have automatic stop feature when the motor heats excessively or oil pressure drops.	
2.5	The Amphibious Wetlands Mobile Vessels shall generate hydraulic pressure (output power 25 kW / 35 HP) for the work unit up to 200 bars and 60 lt/min.	
2.6	The material collecting depth of the Amphibious Wetlands Mobile Vessels shall be minimum 1.0 m.	
2.7	The material collecting width of the Amphibious Wetlands Mobile Vessels shall be minimum 2.0 m.	

2.8	The operator's platform of the Amphibious Wetlands Mobile Vessels shall be designed such that the operator can easily see around and the top can be coverable to avoid impact from rain.	
2.9	The operator's platform shall have: -An operator's seat that is ergonomically designed, fully adjustable -Indicators for motor revolution and temperature, control lamps, hydraulic fluid pressure and temperature, tachometer and fuel indicator. Further, all operational functions of the Amphibious Wetlands Mobile Vessels shall be controllable from the operator's platform.	
2.10	The load capacity of the Amphibious Wetlands Mobile Vessels shall be minimum 250 kg.	
2.11	There shall be a special system to expeditiously replace the attachments on the work machine. All equipment pieces shall be mountable on the hydraulic arm of the Amphibious Wetlands Mobile Vessels without requiring any additional apparatus. The hydraulic arm shall have a rotation angle of 270°.	
2.12	The Amphibious Wetlands Mobile Vessels shall have a lighting system for night work.	
2.13	The Amphibious Wetlands Mobile Vessels shall move by tracks on land, and by tracks and/or a propeller on water . Propellers shall be installed in the rear side of the work machine, and their in-water height shall be adjustable. Propellers shall be protected around to prevent breaking. The vehicle shall be capable of traveling up to 5 km/h on water.	
2.14	The Amphibious Wetlands Mobile Vessels shall fully comply with environmental protection requirements	
2.15	The Amphibious Wetlands Mobile Vessels shall have alert/warning systems for the safety of the operator and machine during work.	
3	Work Machine's Auxiliary Equipment	
3.1	Cutting & collecting rake: There shall be a collecting bucket with rakes of minimum 2 mm intervals on strong holders and cutting blades in front to collect water hyacinth in the water. The working width shall be 2 to 3 m.	
3.2	Trailer: A trailer specially adapted to transport the Amphibious Wetlands Mobile Vessels and its license shall be delivered along with the Amphibious Wetlands Mobile Vessels. The trailer shall have a mechanism to incline automatically which sets the platform in inclined position; and only one operator shall be able to load and unload the Amphibious Wetlands Mobile Vessels.	
3.3	In addition, minimum 20 lt of motor lubricant and minimum 40 lt hydraulic fluid shall be supplied with the delivery of the Amphibious Wetlands Mobile Vessels. The appropriate equipment for expeditiously disassembling and assembling the attachments shall be provided by the Contractor.	
4	Warranty Term	
4.1	At the time of delivery, the Contractor shall submit warranty certificate of goods indicating that it will furnish a warranty of minimum 2 (two) years or 2,000 hours of work (whichever	

	occurs first) from the manufacturer or distributor of the Amphibious Wetlands Mobile Vessels.	
4.2	The submitted warranty certificate shall be fully compliant with laws and regulations of Türkiye and also cover the following issues;	
4.2.1	The warranty shall cover the restoring the Amphibious Wetlands Mobile Vessels to operational status without charging any fees for such actions as repairing or replacing any part or component which is understood to be missing or faulty or which has failed during the warranty term.	
4.2.2	The Contractor shall be responsible for all problems arising from the errors of manufacturing and installation, and all consequent material damages and suffering which may arise during the warranty term.	
4.2.3	Where, during the warranty term, failures or malfunctions of same or similar nature occurs arising from manufacturing, design or assembly (systematic) in the parts and components of the procured machines and apparatus, and where such failures or malfunctions repeat at most in 3 units, it shall be guaranteed that upon the request of the owner of the Amphibious Wetlands Mobile Vessels, it shall replace with new ones of the said part/component with no charge to the owner of the Amphibious Wetlands Mobile Vessels, and take all measures that remedy the systematic fault.	
4.3	The Contractor, at the time of delivery, shall submit to UNDP such documents (in warranty certificate or a separate document) indicating that it will guarantee for 10 (ten) years that the manufacturer or distributor will keep in stock or furnish all spare parts to be used in repair and maintenance for the Amphibious Wetlands Mobile Vessels.	
5	General Provisions	
5.1	The work machine shall be new manufacture and not be ever used except for testing purposes.	
5.2	The Contractor shall, at the time of delivery, deliver to UNDP all mechanical, electrical-electronic and hydraulic circuit diagrams, spare parts, user and maintenance guide books as 1 (one) set in print in Turkish and 2 (two) sets in digital medium relating to the Amphibious Wetlands Mobile Vessels.	
5.3	The Contractor shall supply, along with the Amphibious Wetlands Mobile Vessels, internal mats, traffic and first aid kit, fire extinguisher, reflector etc. kits, and all standard accessories prescribed by the manufacturer whether or not stated in the specifications for the Amphibious Wetlands Mobile Vessels, and furnish a list thereof to UNDP.	
5.4	The Contractor shall process all necessary licensing action for the trailer and the Amphibious Wetlands Mobile Vessels (if it is needed), and 1-year mandatory liability insurance of the the Amphibious Wetlands Mobile Vessels.	
5.5	The Contractor shall submit to UNDP the relevant "Post-Sales Services Qualification Certificate" for the Amphibious Wetlands Mobile Vessels.	
5.6	The Contractor shall deliver the the Amphibious Wetlands Mobile Vessels with anti-freezing liquid filled up and the fuel tank filled up with fuel appropriate for the the Amphibious Wetlands Mobile Vessels.	

5.7	The bidders shall document in the quotation that the proposed machines comply with the regulations issued in the frame of “European Union Technical Legislation Harmonization” and CE compliance mark.	
-----	--	--

Compliance with Other Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Training on Operations and Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Inspection upon delivery	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<i>Exact name and address of company</i> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.
---	--

