

REQUEST FOR QUOTATION (RFQ)

Supply and Delivery of 1 Unit Brand New 4 x 4 SUV

RFQ Reference: RFQ-103-PHL-2022	Date: 06 December 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the **Supply and Delivery of 1 Unit Brand New 4 x 4 SUV** as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Name: Marie Kristel Aberilla

- Title: Procurement Analyst
- Date: 06 December 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction Deadline for the Submission of Outstion	 Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <u>UNDP Programme and Operations Policies</u> and Procedures (POPP) on Contracts and Procurement Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ. UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website. 19 December 2022; 5:00 PM, Manila Time If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.
of Quotation	
Method of Submission	Quotations must be submitted as follows:
	 File Format: pdf File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. All files must be free of viruses and not corrupted. Write in Subject of email: RFQ-103-PHL-2022: Supply and Delivery of Brand New 4X4 SUV
	 Each email must not be more than 25mb
Cost of preparation of quotation	UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct, Fraud, Corruption,	All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.

Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, of forcers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subidles, mandate and access to information in relation to this RFQ, anong others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid. General Conditions of Contract General Terms and Conditions for Contract. General Terms and Conditions for Works Applicable Terms and Conditions for Works Applicable Terms and Conditions for Works Applicable Terms and Conditions on UNDP whether they are subject to any sanction or temporary suspension inposed by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors or Builder's and/or builder is allower works on the weight and the eventor by UNDP. It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their weight and weight and the designated den by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or thro	r	
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in a position to have access to information about, or influence on the Bid of, another Bidder regarding		
this KrQ process;		
		Inis Kry process;

Evaluation	website by 15 December 2022 Purchase Order will be awarded to the lowest priced substantially compliant bid
	website by 15 December 2022
	deadline Responses to request for clarification will be communicated through procurement notice
Clarifications	deadline to the Proposers.Requests for clarification from bidders will not be accepted any later than 3 days before submission
	submission, unless UNDP determines that such an extension is necessary and communicates a new
	Any delay in UNDP's response shall be not used as a reason for extending the deadline for
clarifications	bids.ph@undp.org. Otherwise, offer shall be disqualified.
and	Attention: Quotations shall NOT be submitted to the address above but should be submitted to
notifications	
nce,	SUV
corresponde	In email subject line, please write: RFQ-103-PHL-2022: Supply and Delivery of Brand New 4X4
Person for	
Contact	E-mail address: procurement.ph@undp.org
Payment	
of	Written Acceptance of Goods, based on full compliance with RFQ requirements
for Release	☐ Passing III Spectron
Conditions	☑ Passing Inspection
Payment Terms	☐ 100% within 30 days after acceptance of goods and receipt of payment documentation.
Quotes	Permitted
Alternative	⊠ Not permitted
Partial Quotes	🖾 Not permitted
Partial	received.
variation	factors shall be accepted at any time during the validity of the quotation after the quotation has been
Price	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market
period	
validity	
Quotation	Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.
	Registration certificate, Business Permit, Tax Clearance/Certification
	Company Profile.
	accordance with the Schedule of Requirements in Annex 1
submitted	Annex 3: Technical and Financial Offer duly completed and signed and in
to be	Annex 2: Quotation Submission Form duly completed and signed
Documents	Bidders shall include the following documents in their quotation:
quotation	Including documentation including catalogues, instructions and operating manuals.
Language of	be exclusive of VAT and other applicable direct taxes; according to BIR Ruling No. ITAD-006-19 English
	□ be inclusive of VAT and other applicable indirect taxes
	All prices must:
	taxes and duties, unless otherwise specified below:
	exported for its official use. All quotations shall be submitted net of any direct taxes and any other
	customs restrictions, duties, and charges of a similar nature in respect of articles imported or
	Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from
taxes	United Nations, including UNDP as a subsidiary organ of the General Assembly of the United
Duties and	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the
	subcontractors being included in more than one Bid.
	received for this RFQ process. This condition relating to the personnel, does not apply to
	under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid

Evaluation	Full compliance with all requirements as specified in Annex 1				
criteria	⊠ Full acceptance of the General Conditions of Contract				
	Earliest Delivery /shortest lead time				
Right not to accept any	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order				
quotation					
Right to vary requirement	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of				
at time of award	the total offer, without any change in the unit price or other terms and conditions.				
Type of	⊠ Purchase Order				
Contract to					
be awarded					
Expected	26 December 2022				
date for					
contract					
award.					
Publication	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO				
of Contract	and the corporate UNDP Web site.				
Award					
Policies and	This RFQ is conducted in accordance with <u>UNDP Programme and Operations Policies and Procedures</u>				
procedures					
UNGM	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the				
registration	appropriate level on the United Nations Global Marketplace (UNGM) website at <u>www.ungm.org</u> .				
	The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.				

ANNEX 1: Technical Specifications

Items to be Supplied*	Qty.	De	Latest Delivery				
			Date				
4 x 4 SUV	1		Engine	30-45 days			
		Engine Type	4-Cylinder In-Line DOHC 16 Valve Variable Nozzle Turbo (VNT) with Front Mounted Intercooler	upon issuance of			
		Engine Displacement (cc)	2,755 (minimum)	PO			
		Maximum Output	204 hp / 3,400 rpm (minimum)				
		(ps/rpm) Maximum Torque	500 / 1,600 - 2,800 (minimum)				
		(Nm/rpm) Fuel Capacity	80 (minimum)/Diesel				
		(L)/Fuel Type	<u> </u>				
		David	Transmission				
		Power Transmission	6 Speed Automatic with Sequential Control				
		Drive	Left Hand drive				
		Front Brake/Rear	Ventilated Disc / Ventilated Disc				
		Brake					
		Tires	265 / 60 (minimum)				
		Wheels (size)	R18 (minimum)				
		Drive Chain	4 x 4				
						Dimension and Weight	
		Color	Pearl White or Equivalent				
	Overall Dimensions (mm)	4,795 x 1,855 x 1,835 (minimum)					
		Wheelbase (mm)	2,745 (minimum)				
		Seating Capacity	7				
		Unit Features	- Anti-locking braking system (ABS), Electronic Brake Force Distribution (EBD), Vehicle Stability Control, Active Traction Control, brake assist, with differential lock				
			- Steering wheel with mounted audio and mid switches, 2 din touch screen DVD/CD/Tuner/MP3/AUX/Bluetooth and USB Function audio system				
		Other Minimum	n Requirements:				
			t of basic Tools				
L		- Equipped wit	iii spare tire				

Items to be Supplied*			Latest Delivery Date
		 Free floor matting, rustproofing and tint Free maintenance services from 1st 1,500km. to 5,000km. Warranty on all parts supplied by the Manufacturer, 3 years or 100,000 kilometers whichever comes first Comprehensive Insurance Add-on/Optional: LTO Registration for regular plate including Third-Party Liability Insurance 	

Delivery Requirements

Delivery Requirements			
Delivery date and time	Bidder shall deliver the goods within 30-45 days after issuance and signing of PO		
Delivery Terms (INCOTERMS 2020)	DPU-Delivered at Place Unloaded - This Incoterm requires that the contractor delivers the goods, unloaded, at the named place. The Contractor covers all the costs of transport (insurance, export fees, carriage, unloading from main carrier at destination port and destination port charges) and assumes all risk until arrival at the destination place. Airfreight with inland trucking (Contractor to provide their own unloading equipment and personnel).		
Customs clearance	Shall be done by UNDP (where applicable). If the items are imported, the supplier/bidder should facilitate all importation processes required. UNDP will only provide approval from the Department of Foreign Affairs (DFA) for duty free entry of goods and endorse the same to the Department of Finance (DOF). The Trace number will then be shared with the supplier's broker for follow-up with the Department of Finance's approval. Once DOF approves, the supplier's broker shall pull out the imported items. UNDP will provide the supplier's broker with a Certificate of Guarantee and Authorization letter addressed to Bureau of Customs (BOC) prior to broker's pull out of goods and delivery and unloading at the final destination.		
	 Vendor will forward to UNDP one set of digital copies in advance (7 days prior to shipment): a) Commercial invoice b) Packing list c) Airway Bill (signed draft AWB 3-5 days prior to shipment, and confirmed AWB to be submitted on the day of shipment) or Waybill (if sea) Bidder is also responsible for engaging the services of a broker to facilitate National Telecommunications Commission (NTC) and Optical Media Board (OMB) Clearances when necessary. 		
Exact Address(es) of Delivery Location(s)	No. 35 Pastor Kimpo street, Rh 13, Cotabato City, Philippines UNDP will not affect any additional cost to Contractor for Clearance or delivery for whatsoever reason. Delivery cost (including		

	unloading) shall be incorporated in the quotation.		
Distribution of shipping documents (if using freight forwarder)	c/o Contractor		
Packing Requirements	All materials to be supplied within the scope of this Request for Quotation shall comply and have the required standards and other associated accepted norms and standards		
Training on Operations and Maintenance	Not Applicable		
Warranty Period	Warranty on all parts supplied by the Manufacturer, 3 years or 100,000kilometerswhichevercomesfirst		
After-sales service and local service support requirements	Provide list of authorized service centres		

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail		
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.		
Legal Address, City, Country	Click or tap here to enter text.		
Website	Click or tap here to enter text.		
Year of Registration	Click or tap here to enter text.		
Legal structure	Choose an item.		
Are you a UNGM registered vendor?	□ Yes □ No If yes, insert UNGM Vendor Number		
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	□ Yes □ No		

Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (<i>If yes,</i> <i>provide a Copy of the valid</i> <i>Certificate</i>):		□ Yes □ No			
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)		🗆 Yes 🗆 No			
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)		□ Yes □ No			
Is your company a membe UN Global Compact	🗆 Yes 🗆 No				
Bank Information		Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
	Previous rele	vant experience	: 3 contracts		
contracts Con		& Reference act Details ding e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
		Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
		I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

Yes	No	
		Ethics : In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
		I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <u>https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</u> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
		Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
		Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
		Bankruptcy : I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
		Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
		I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
		By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: ____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.				
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.			

Currency of the Quotation: Click or tap here to enter text.

INCOTERMS: DPU

ltem No	Description (MINIMUM SPECIFICATIONS)		UOM	Qty	Indicate 'comply' or 'can not comply'	Specify Make, model, year, specs offered
		Engine		1		
	Engine Type	4-Cylinder In-Line DOHC 16 Valve Variable Nozzle Turbo (VNT) with Front Mounted Intercooler				
	Engine Displacement (cc)	2,755 (minimum)				
	Maximum Output (ps/rpm)	204 hp / 3,400 rpm (minimum)				
	Maximum Torque (Nm/rpm)	500 / 1,600 - 2,800 (minimum)				
	Fuel Capacity 80 (minimum)/Diesel (L)/Fuel Type					
	Т	Unit				
	Power Transmission	6 Speed Automatic with Sequential Control				
	Drive	Left Hand drive				
	Front Brake/Rear Brake	Ventilated Disc / Ventilated Disc				
	Tires	265 / 60 (minimum)				
	Wheels (size)	R18 (minimum)				
	Drive Chain	4 x 4				
	Dimension and Weight					
	Color	Pearl White or Equivalent				
	Overall	4,795 x 1,855 x 1,835				
	Dimensions (mm)	(minimum)				
	Wheelbase (mm)	2,745 (minimum)				

ltem No	Description (MINIMUM SPECIFICATIONS)		UOM	Qty	Indicate 'comply' or 'can not comply'	Specify Make, model, year, specs offered
	Seating Capacity	7				
	Unit Features Unit Features Other Minimum Re - Complete set of - Equipped with s - Free floor mattin - Free maintenance to 5,000km. - Warranty on Manufacturer, 3 whichever come - Comprehensive Add-on/Optional:	basic Tools pare tire ng, rustproofing and tint ce services from 1st 1,500km. all parts supplied by the g years or 100,000 kilometers as first				
	_	Third-Party Liability Insurance				

Compliance with Requirements

		You	u Responses
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications			Click or tap here to enter text.
Delivery Term (INCOTERMS) DPU			Click or tap here to enter text.
Delivery Lead Time of 30-45 days after PO issuance			Click or tap here to enter text.
Warranty and After-Sales Requirements			Click or tap here to enter text.
Validity of Quotation			Click or tap here to enter text.
Payment term			Click or tap here to enter text.
Other Delivery requirements			Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin:	Click or tap here to enter text.
(if export licence required this must be submitted if awarded the contract)	

FINANCIAL OFFER

Currency	Currency of the Quotation: Php					
INCOTER	MS: DPU					
Item	Description		UOM	Qty	Unit price	Total price
No	Description			Qty	(VAT Excl.)	(VAT Excl.)
	Engine			1		
	Engine Type	4-Cylinder In-Line DOHC 16 Valve Variable Nozzle Turbo (VNT) with Front Mounted Intercooler				
	Engine Displacement (cc)	2,755 (minimum)	Unit			
	Maximum Output (ps/rpm) Maximum Torque (Nm/rpm)	204 hp / 3,400 rpm (minimum) 500 / 1,600 - 2,800 (minimum)				
	Fuel Capacity (L)/Fuel Type	80 (minimum)/Diesel				

	Description	иом	Qty	Unit price (VAT Excl.)	Total pri (VAT Exc
	Transmission				
Power	6 Speed Automatic with				
Transmission	Sequential Control				
Drive	Left Hand drive				
Front	Ventilated Disc / Ventilated				
Brake/Rear	Disc				
Brake					
Tires	265 / 60 (minimum)				
Wheels (size)	R18 (minimum)				
Drive Chain	4 x 4				
	ension and Weight				
Color	Pearl White or Equivalent				
Overall	4,795 x 1,855 x 1,835				
Dimensions	(minimum)				
(mm)	(
Wheelbase	2,745 (minimum)				
	2,745 (mmmum)				
(mm)	7				
Seating	/				
Capacity					
Unit Features	- Anti-locking braking				
	system (ABS), Electronic				
	Brake Force Distribution				
	(EBD), Vehicle Stability				
	Control, Active Traction				
	Control, brake assist, with				
	differential lock				
	- Steering wheel with				
	mounted audio and mid				
	switches, 2 din touch				
	screen				
	DVD/CD/Tuner/MP3/AUX/				
	Bluetooth and USB				
	Function audio system				
Other Minimum	- Complete set of basic				
Requirements:	Tools				
	- Equipped with spare tire				
	- Free floor matting,				
	rustproofing and tint				
	- Free maintenance				
	services from 1st				
	1,500km. to 5,000km.				
	- Warranty on all parts				
	supplied by the				
	Manufacturer, 3 years or				

	Currency of the Quotation: Php INCOTERMS: DPU						
ltem No	Description	UOM	Qty	Unit price (VAT Excl.)	Total price (VAT Excl.)		
	100,000 kilometers whichever comes first						
Total Price							
Comprehensive Insurance Price							
Other Charges							
Total Final and All-inclusive Price (VAT-EXCLUSIVE)							
ADD-ON/OPTIONAL (NOT to be included in Total Bid Price)							
LTO Registration for regular plate including Third-Party Liability Insurance							

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.						
Exact name and address of company Authorized Signature:						
Company NameClick or tap here to enter text.	Date:Click or tap here to enter text.					
Address: Click or tap here to enter text.	Name: Click or tap here to enter text.					
Click or tap here to enter text.	Functional Title of Authorised					
Phone No.:Click or tap here to enter text.	Signatory:Click or tap here to enter text.					
Email Address: Click or tap here to enter text. Email Address: Click or tap here to enter text.						