



REQUEST FOR PROPOSAL (RFP)
On behalf of UN HABITAT
For Institutional service for Promotion of urban agriculture through roof top farming

NAME & ADDRESS OF FIRM	DATE: February 13, 2023
	REFERENCE: REBID-UNDP/RFP/01/2023

Dear Sir / Madam:

We kindly request you to submit your Proposal for **Institutional service for Promotion of urban agriculture through roof top farming**.

Please be guided by the form attached hereto as Annex 2, in preparing your Proposal.

Proposals may be submitted on or before **1700 hours (Nepal Standard Time), Sunday, February 19, 2023** and via email to procurement.np@undp.org.

The technical and financial proposals should be in separate email messages mentioning the following subject lines:

Technical Proposal: REBID-UNDP/RFP/01/2023- Technical Proposal- {Bidder's Name}

Financial Proposal: REBID-UNDP/RFP/01/2023 - Financial Proposal- {Bidder's Name}

Your Proposal must be expressed in the English language, and valid for a minimum period of 60 days.

In the course of preparing your Proposal, it shall remain your responsibility to ensure that it reaches the address above on or before the deadline. Proposals that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. ***If you are submitting your Proposal by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.***

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of UNDP requirements.

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price shall be re-computed by UNDP, and the unit price shall prevail and the total price shall be corrected. If the Service Provider does not accept the final price based on UNDP's re-computation and correction of errors, its Proposal will be rejected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the Proposal. At the time of Award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFP shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a Proposal implies that the Service Provider accepts without question the General Terms and Conditions of UNDP, herein attached as Annex 3.

Please be advised that UNDP is not bound to accept any Proposal, nor award a contract or Purchase Order, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

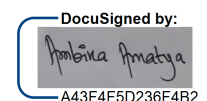
UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a Purchase Order or Contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Service Provider to prevent and avoid conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its Service Providers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your Proposal.

Sincerely yours,

DocuSigned by:

A43F4F5D236F4B2...

Ambika Amatya

Procurement Associate, UNDP Nepal

2/13/2023

Annex 1**Description of Requirements**

Context of the Requirement	<p>The People of Fukuoka City is supporting Water for Life initiative since 2012 in Nepal. After COVID crisis the support intend to move towards urban agriculture so that sustainable farming in cities can be supported thereby contribute to improve food security, including water management in the municipalities in Kathmandu valley.</p> <p>Lockdown imposed during COVID pushed the city dwellers to grow their own fruit and vegetables as panic buying and disruptions in transportation affected food supply in the urban areas. Besides, concerns of food security, quality of available vegetables has led people to seek for alternative food supply channel and sparked interest among city dwellers to produce food locally thus roof top farming (RTF) has gained interest of the households that also helps in reusing organic waste through composting, thus contributing in management of solid waste at household level.</p> <p>Thus in 2021, through the WFL support, UN-Habitat collaborated with Madhyapur Thimi Municipality to promote RTF through capacity building trainings, sensitization, demonstration and market linkages, and various knowledge products including training manual were prepared through this support. s</p> <p>Further, in the recent years, rapid urbanization, booming realstate industry, changing lifestyles has resulted in significant increase in water demand at household level, with increasing water scarcity and heavy extraction of ground water with depleting water table in Kathmandu valley. On the other hand, majority of the poorer communities have no choice but to use the contaminated water.</p> <p>In the previous phase of the Water for Life Project, community ponds, river stretches, waste water treatment facilities were improved by using Japanese technology, Bakture a bio-formula that is safe, sustainable, low cost and low maintenance solution to improve the water quality and conditions by reducing accumulated sludge and contamination.</p>
Implementing Partner of UNDP	N/A

Brief Description of the Required Services ¹	<p><u>(briefly describe the nature of the services required)</u></p> <p>The main objective of this service is to:</p> <ul style="list-style-type: none"> - Review and update the Urban Agriculture Training Guideline developed by UN-HABITAT - Develop mobile based e-learning module (both Nepali and English) to promote RTF, for easy access to all (android platform). - Conduct Training of Trainers for representatives from various municipalities in Kathmandu valley. - Organize and supervise training/orientation on RTF at the Municipal level in a target municipality - Demonstrate green and innovative technology on RTF and rainwater harvesting at a designated location in target municipality. - Disseminate the learning of the Green Rooftop initiative to larger population using social media and IEC materials including linking households with digital marketing platforms, etc.
List and Description of Expected Outputs to be Delivered	<ul style="list-style-type: none"> - Inception Report: Desk review for updating the training manual, Framework of e-learning module, details of tool and methodology, work plan, time schedule and major stakeholders for workshop/TOT. - Updated Training Manual, e-learning Module on RTF (Mobile Based Application), Design of Urban Agriculture Demonstration centre, Reports on Trainings/Orientation conducted (TOT and municipal) - Submission of Final Project Completion report, including completion of demonstration center, IEC activities and final dissemination event including market linkage and promotional activities undertaken. Financial report, complying with UN-Habitat rules and regulations - Inception and Completion Report should be in English
Person to Supervise the Work/Performance of the Service Provider	Habitat Program Manager
Frequency of Reporting	<i>As per the TOR</i>
Progress Reporting Requirements	Upon the submission and approval of report by UN-HABITAT
Location of work	<input checked="" type="checkbox"/> Kathmandu, Nepal.
Expected duration of work	8 Months (1 March - 30 October 2023)
Target start date	01 March 2023
Latest completion date	30 October 2023
Travels Expected	As specified in the ToR

¹ A detailed TOR may be attached if the information listed in this Annex is not sufficient to fully describe the nature of the work and other details of the requirements.

Special Security Requirements	<input checked="" type="checkbox"/> Others: Not Applicable
Facilities to be Provided by UNDP (i.e., must be excluded from Price Proposal)	<input checked="" type="checkbox"/> Others: Not Applicable
Implementation Schedule indicating breakdown and timing of activities/sub-activities	<input checked="" type="checkbox"/> Required
Company Registration Certificate	<input checked="" type="checkbox"/> Required
Company Profile	<input checked="" type="checkbox"/> Required
Latest Tax Clearance Certificate	<input checked="" type="checkbox"/> Required
VAT/PAN Registration	<input checked="" type="checkbox"/> Required (in case of the companies and firms)
List of similar assignments completed in the past for relevant experience and satisfactory completion certificates for similar work and value from at least two clients	<input checked="" type="checkbox"/> Required
Names and curriculum vitae of the Project Coordinator and the key persons to be involved in the assignment	<input checked="" type="checkbox"/> Required
Currency of Proposal	<input type="checkbox"/> United States Dollars <input type="checkbox"/> Euro <input checked="" type="checkbox"/> Local Currency: Nepalese Rupees (NPR.)
Value Added Tax on Price Proposal ²	<input checked="" type="checkbox"/> must be inclusive of VAT and other applicable indirect taxes <input type="checkbox"/> must be exclusive of VAT and other applicable indirect taxes
Validity Period of Proposals (Counting for	<input checked="" type="checkbox"/> 60 days

² VAT exemption status varies from one country to another. Pls. check whatever is applicable to the UNDP CO/BU requiring the service.

<i>the last day of submission of quotes)</i>	In exceptional circumstances, UNDP may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.				
Partial Quotes	<input checked="" type="checkbox"/> Not permitted				
Payment Terms ³	Outputs	Percentage	Timing	Condition for Payment Release	
	Inception Report: Desk review for updating the training manual, Framework of e-learning module, details of tool and methodology, work plan, time schedule and major stakeholders for workshop/TOT.	20 %	07 March, 2023	Within thirty (30) days from the date of meeting the following conditions: a) UN-HABITAT's written acceptance (i.e., not mere receipt) of the quality of the outputs; and b) Receipt of invoice from the Service Provider.	
	Updated Training Manual, e-learning Module on RTF (Mobile Based Application), Design of Urban Agriculture Demonstration centre, Reports on Trainings/Orientation conducted (TOT and municipal)	50 %	30 April, 2023		
	Submission and acceptance of Final Project Completion report, including completion of demonstration center, IEC activities and final dissemination event including market linkage	30%	30 October, 2023		

³ UNDP preference is not to pay any amount in advance upon signing of contract. If the Service Provider strictly requires payment in advance, it will be limited only up to 20% of the total price quoted. For any higher percentage, or any amount advanced exceeding \$30,000, UNDP shall require the Service Provider to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the payment advanced by UNDP to the Service Provider.

	and promotional activities undertaken. Financial report, complying with UN-Habitat rules and regulations				
Person(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	Click here to enter text. Habitat Program Manager of UN-HABITAT				
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Institutional Contract for Services				
Criteria for Contract Award	<input type="checkbox"/> Lowest Price Quote among technically responsive offers <input checked="" type="checkbox"/> Highest Combined Score (based on the 70% technical offer and 30% price weight distribution) <input checked="" type="checkbox"/> Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non acceptance of the GTC may be grounds for the rejection of the Proposal.				
Criteria for the Assessment of Proposal	<u>Technical Proposal (70%) - 1000 points</u> <input checked="" type="checkbox"/> Expertise of the Firm - 200 points <input checked="" type="checkbox"/> Proposed Workplan and Approach - 300 points <input checked="" type="checkbox"/> Personnel – 500 points <u>Financial Proposal (30%) – 300 points</u> To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.				
UNDP will award the contract to:	<input checked="" type="checkbox"/> One and only one Service Provider				

⁴ Minimum of one (1) year period and may be extended up to a maximum of three (3) years subject to satisfactory performance evaluation. This RFP may be used for LTAs if the annual purchases will not exceed \$100,000.00.

Annexes to this RFP ⁵	<input checked="" type="checkbox"/> Form for Submission of Proposal (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 3)⁶ <input checked="" type="checkbox"/> Detailed TOR – Annex 4 <i>[pls. specify]</i>
Contact Person for Inquiries (Written inquiries only) ⁸	<p><i>Procurement Unit</i> <i>UNDP Nepal</i> <i>Email: query.procurement.np@undp.org</i></p> <p>Written inquiries must be submitted mentioning RFP Ref: REBID-UNDP/RFP/01/2023 (AR) before 3 days of date of bid submission. UNDP shall respond to the inquiries through a bulletin posted in UNDP Website: http://www.np.undp.org/content/nepal/en/home/operations/procurement.html. Inquiries received after the above time shall not be entertained.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers</p>

⁵ Where the information is available in the web, a URL for the information may simply be provided.

⁶ Service Providers are alerted that non-acceptance of the terms of the General Terms and Conditions (GTC) may be grounds for disqualification from this procurement process.

⁷ A more detailed Terms of Reference in addition to the contents of this RFP may be attached hereto.

⁸ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

<p>Other Information <i>[pls. specify]</i></p>	<p>The Financial evaluation will be carried out only for the technically qualified submission that pass the minimum technical score of 70% (700 points) of the obtainable score of 1000 points in the evaluation of the technical proposals.</p> <p>The Financial Proposal and the Technical Proposal <u>MUST BE COMPLETELY SEPARATE</u> and <u>each of them must be submitted individually</u> with different subject line as mentioned above. Failing to submit the Technical and Financial Proposals separately will be treated as non-responsive.</p>
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Summary of Technical Proposal Evaluation Forms		Score Weight	Points Obtainable
1	Expertise of firm/Organisation submitting proposal	20%	200
2	Proposed Work Plan and Approach	30%	300
3	Personnel	500%	500
	Total	100%	1000

I. Expertise of firm / organisation submitting proposal (Points obtainable : 200__ Points)	
Work Experience in the related projects	100
Publications/Documentations	50
Digital-social Media outreach and networking	50
II. Proposed Work Plan and Approach (Points obtainable __300_ Points)	
Methodology of the study	150
Work Plan	150
III. Personnel (Points obtainable _500__ Points)	
1. Team Leader (Expert 1)	
Qualification	50
Experience in the related field	150
Publication & Training	50
2. App Developer	
Qualification	50
Experience & Training	75
3 Project Mobilizer	
Qualification	50
Experience & Training	75
Grand Total (A+B+C)	1000

Annex 2

FORM FOR SUBMITTING SERVICE PROVIDER'S PROPOSAL⁹

(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery¹⁰)

[insert: Location].

[insert: Date]

To: [insert: Name and Address of UNDP focal point]

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to UNDP in conformity with the requirements defined in the RFP dated [specify date] , and all of its attachments, as well as the provisions of the UNDP General Contract Terms and Conditions:

A. Qualifications of the Service Provider

The Service Provider must describe and explain how and why they are the best entity that can deliver the requirements of UNDP by indicating the following:

- a) Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations;*
- b) Business Licenses – Registration Papers, Latest Tax Payment Certification, etc.*
- c) Latest Audited Financial Statement – income statement and balance sheet to indicate its financial stability, liquidity, credit standing, and market reputation, etc. ;*
- d) Track Record – list of clients for similar services as those required by UNDP, indicating description of contract scope, contract duration, contract value, contract references;*
- e) Certificates and Accreditation – including Quality Certificates, Patent Registrations, Environmental Sustainability Certificates, etc.*
- f) Written Self-Declaration that the company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List.*

⁹ This serves as a guide to the Service Provider in preparing the Proposal.

¹⁰ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

B. Proposed Methodology for the Completion of Services

The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

C. Qualifications of Key Personnel

If required by the RFP, the Service Provider must provide :

- a) Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.;*
- b) CVs demonstrating qualifications must be submitted if required by the RFP; and*
- c) Written confirmation from each personnel that they are available for the entire duration of the contract.*

D. Cost Breakdown per Deliverable*

**This shall be the basis of the payment tranches*

S.N.	Deliverables	Payment	Target Deadline
1.	Inception Report (In English): Desk review for updating the training manual, Framework of e-learning module, details of tool and methodology, work plan, time schedule and major stakeholders for workshop/TOT.	20 %	07 March, 2023
2.	Updated Training Manual, e-learning Module (in Nepali) on RTF (Mobile Based Application), Design of Urban Agriculture Demonstration center, Reports on Trainings/Orientation conducted (TOT and municipal)	50 %	30 April, 2023
3.	Submission and acceptance of Final Project Completion report (in English), including completion of demonstration center, IEC activities and final dissemination event including market linkage and promotional activities undertaken. Financial report, complying with UN-Habitat rules and regulations	30%	30 October 2023

E. **Cost Breakdown by Cost Component: *[This is only an Example]***

Description of Activity	Remuneration per Unit of Time in NPR	Total Period of Engagement	No. of Personnel	Total in NPR
I. Personnel Services				
1. Team Leader (Expert 1)				
2. App Developer				
3. Project Mobilizer				
Sub Total Cost of I				
II. Out of Pocket Expenses				
1. Travel Costs				
2. Daily Allowance				
3. Communications				
4. Reproduction (IECs)				
5. Utilities				
6. Others				
Sub Total cost of II				
III. Other Related Costs (please specify)				
Total (I+II+III)				
13% VAT				
TOTAL WITH VAT IN NEPALESE RUPEES				

*[Name and Signature of the Service Provider's
Authorized Person]
[Designation]
[Date]*

Annex 3

General Terms and Conditions of Contract

TERMS OF REFERENCE (TOR)


**UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
JOB DESCRIPTION**

Water for Life (WfL) Project

***“Contract for Institutional service for Promotion of
Urban Agriculture through Roof Top Farming”***

Brief Information	
Job Title:	Institutional service for Promotion of urban agriculture through roof top farming
Type of contract:	Institutional Contract through UNDP
Supervisor:	Habitat Programme Manager, UN-Habitat Nepal
Duty Station:	Kathmandu, Nepal
Duration:	01 March – 30 October 2023 (8 months)

Background Information
<p>The People of Fukuoka City is supporting Water for Life initiative since 2012 in Nepal. After COVID crisis the support intend to move towards urban agriculture so that sustainable farming in cities can be supported thereby contribute to improve food security, including water management in the municipalities in Kathmandu valley.</p> <p>Lockdown imposed during COVID pushed the city dwellers to grow their own fruit and vegetables as panic buying and disruptions in transportation affected food supply in the urban areas. Besides, concerns of food security, quality of available vegetables has led people to seek for alternative food supply channel and sparked interest among city dwellers to produce food locally thus roof top farming (RTF) has gained interest of the households that also helps in reusing organic waste through composting, thus contributing in management of solid waste at household level.</p> <p>Thus in 2021, through the WFL support, UN-Habitat collaborated with Madhyapur Thimi Municipality to promote RTF through capacity building trainings, sensitization, demonstration and market linkages, and various knowledge products including training manual were prepared through this support. s</p> <p>Further, in the recent years, rapid urbanization, booming real state industry, changing lifestyles has resulted in significant increase in water demand at household level, with increasing water scarcity and heavy</p>

extraction of ground water with depleting water table in Kathmandu valley. On the other hand, majority of the poorer communities have no choice but to use the contaminated water.

In the previous phase of the Water for Life Project, community ponds, river stretches, waste water treatment facilities were improved by using Japanese technology, Bakture a bio-formula that is safe, sustainable, low cost and low maintenance solution to improve the water quality and conditions by reducing accumulated sludge and contamination.

This year, the project will work with the local governments and relevant stakeholders to upscale RTF initiative, through development of e-learning module and further work with communities to build capacity and demonstrate roof top farming and rainwater harvesting and treatment systems at the local level.

Objective

The main objective of this service is to:

- Review and update the Urban Agriculture Training Guideline developed by UN-HABITAT (in Nepali)
- Develop mobile based e-learning module (in Nepali) to promote RTF, for easy access to all (n android platform).
- Conduct Training of Trainers for representatives from various municipalities in Kathmandu valley.
- Organize and supervise training/orientation on RTF at the Municipal level in a target municipality
- Demonstrate green and innovative technology on RTF and rainwater harvesting at a designated location in target municipality.
- Disseminate the learning of the Green Rooftop initiative to larger population using social media and IEC materials, support linking households with digital marketing platforms, etc.
- Organize final project learning dissemination workshop

Target Group/Intended Users

The primary target group for the urban agriculture are women, youth, and persons with disabilities who are a valuable contributor of urban economy. The secondary target group includes guthi, youth club, women/mothers' group, saving and credit groups, local level government, school teachers, local entrepreneurs (hotel, restaurants), local journalists for the community mobilization, motivation, social media promotional, market linkages and necessary support for the smooth functioning of the project.

Qualifications

Expert: 1 (total working days: 20)	<ul style="list-style-type: none"> • Masters degree or equivalent in Agriculture/ Agriculture Engineering/Environment Science, Forestry or any related subject • Minimum of five (05) year's progressively responsible experience in the field of urban/ agriculture related research, publication, training facilitation, manual preparation, monitoring & evaluation, rooftop farming infrastructure design, planning, development, demonstration, monitoring and supervision. • Good command on both Nepali and English language.
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IT/Application developers: 1 team (total working months: 2 over the period of 5 months)	<ul style="list-style-type: none"> • Bachelors degree or equivalent in IT, Computer Science or any related subject. • Minimum of three (03) years' experience in the field of IT/software development with demonstrated experience and example of developing mobile based application (android). • Good command on developing social media packages (video, graphics) and e-promotional activities for entrepreneurship development, market linkages (preferably agriculture) • Good command in coding using prevalent platforms.
Project Mobilizer: 1 (total working months: 5)	<ul style="list-style-type: none"> • Intermediate in Agriculture or related field • Minimum of two (02) years experience in community mobilization, supervision, coordination, documentation. • Good command on Nepali & local language.

Expected deliverable and schedule of payment

S.N.	Deliverables	Payment	Target Deadline
1.	Inception Report (In English): Desk review for updating the training manual, Framework of e-learning module, details of tool and methodology, work plan, time schedule and major stakeholders for workshop/TOT.	20 %	07 March, 2023
2.	Updated Training Manual, e-learning Module (in Nepali) on RTF (Mobile Based Application), Design of Urban Agriculture Demonstration centre, Reports on Trainings/Orientation conducted (TOT and municipal)	50 %	30 April, 2023
3.	Submission and acceptance of Final Project Completion report (in English), including completion of demonstration center, IEC activities and final dissemination event including market linkage and promotional activities undertaken. Financial report, complying with UN-Habitat rules and regulations	30%	30 October, 2023

Qualification of the service provider

The Service Provider must describe and explain how and why they are the best entity to deliver the requirements of UN-HABITAT by indicating the following:

Eligibility Criteria	Submission Details/ Documents Required
Legal Status	Local Company, NGOs with certificate of registration/incorporation i.e., <ul style="list-style-type: none"> • Proof of registration from relevant government offices • Proof of Renewal • VAT/PAN Certificate
Organization profile and details	<ul style="list-style-type: none"> • Clear organization profile and structure of the organization indicating Organization's vision, mission and objectives • Management structure • Project completion certificate/Letter of appreciation etc.
Financial Capacity	<ul style="list-style-type: none"> • Audited company financial statements (balance sheet and income statement) and auditors report for the last two years
Exclusive bank account	<ul style="list-style-type: none"> • a bank account in the name of the organization for the funds provided by UN-Habitat
Integrity and Governance	<ul style="list-style-type: none"> • The organization should complete and submit a signed self-Declaration Form
Experience of the firm/organization	<ul style="list-style-type: none"> • 5 years' experience in the urban agriculture and related works (training, publication, agro business, construction of demonstration center, awareness generation etc.)
Track Record	<ul style="list-style-type: none"> • List of clients for similar services as those required by UN-HABITAT, indicating description of contract scope, contract duration, contract value, contact references etc.
Self-Declaration	<ul style="list-style-type: none"> • Written Self-Declaration that the company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List
