Regional Public Call for CSOs for Submission of Project Proposals

Frequently Asked Questions (FAQ)

Q: Who is eligible to apply for this Regional Public Call?

A: The Regional Public Call for CSOs is open to all CSOs formally registered as non-profitable entities in accordance with the regulatory frameworks in six WB IPA beneficiaries (Albania, Bosnia and Herzegovina, Kosovo, Montenegro, North Macedonia, and Serbia). It is not limited to any specific local governments (cities and municipalities) where Lead applicant or partner are registered or seated.

Q: Do we need a partner organization and who can be a partner?

A: CSO applicants must apply in a consortium with at least one other CSO from an IPA beneficiary different from the one where the applicant is established (minimum two CSOs from two different IPA beneficiaries). The number of partners in the consortium is not limited but needs to reflect the necessity for successful project implementation. Note: Selection and arrangement of partnerships is sole responsibility of the applicant. Thus, project partners must meet the same eligibility conditions as the Lead Applicant.

Q: Where can we implement our activities?

A: Awarded CSO projects must be implemented on the territory of at least two ReLOaD2 partner local governments from different IPA beneficiaries and for the benefit of its youth and the citizens. Other localities, in the six IPA beneficiaries, could also be included but majority of activities should be implemented in indicated ReLOaD2 partner local governments.

Q: Do we need a written letter of support from each local government where the proposed project implementation is intended?

A: Lead Applicants and project partners must ensure support and involvement of ReLOaD2 partner local governments, for their project proposals, submitted under this Regional Public Call. It is necessary to provide a written letter of support from each local government, where the proposed project implementation is intended. The letter of support must indicate the precise role of the local government(s), the support that will be provided, and the exact period of implementation. The letter must be signed by the mayor (or his/her deputy or other authorised person) of the respective local government(s). It should be written in English, or if not possible, be accompanied by a formal translation.
Q: What is the value of grants?
A: The value of grants (per project in total) allocated within this Regional Public Call must be between the following minimum and maximum amounts:

- minimum amount: 30,000.00 EUR
- maximum amount: 60,000.00 EUR

Q: Can we include associate institutions (such as schools, public institutions, etc.) in the project?
A: Associate institutions (e.g., schools, university/academia and other public institutions, kindergartens, museums, etc.) may be involved in the project. Such institutions, as associates, could have an actual role in the implementation of activities but must not have any financial interest in the project. Letter of intent must be obtained from any associated institution, but it is not mandatory to have Associate institutions involved in the project.

Q: We are thinking to apply with a project proposal in the city of XXXX and we are looking for a regional partner in XXX?
A: In line with propositions of the call the support to the networking of CSOs across the WB region, interested CSOs are able to use existing CSO networks and contacts, but also to seek support in search of partner organisations through ReLOaD2 teams. In line with that and depending on the location that you are interested for you can contact:

1. **Ms. Lorena Gjergji**, lorena.gjergji@undp.org, UNDP Country Office Albania,
2. **Ms. Mersiha Čurčić**, mersiha.curcic@undp.org, UNDP Country Office Bosnia and Herzegovina,
3. **Ms. Kaltrina Salihu**, kaltrina.salihu@undp.org, UNDP Kosovo Office,
4. **Ms. Tamara Čirgić**, tamara.cirgic@undp.org, UNDP Country Office Montenegro,
5. **Mr. Kosta Mitreski**, kosta.mitreski@undp.org, UNDP Country Office North Macedonia,
6. **Mr. Nenad Petković**, nenad.petkovic@undp.org, UNDP Country Office Serbia.

Please note that ReLOaD2 team, in each IPA beneficiary, will assist by sharing available contacts but ReLOaD2 will not mediate nor negotiate any subsequent partnerships or cooperation and will only provide potential contacts, if available. Furthermore, you can use the Western Balkans Fund – partnership platform and/or other similar platforms to seek for suitable partners.

Q: We would like to invite an expert from UK for a training as part of the project activities, is if this activity is eligible for financing?
A: CSO applicants are structuring its projects in line with project idea and that includes budgeting, selection of the personnel, consultants and other elements. You have the opportunity to propose engagement of any expert as long as it is justifiable and if you can explain the cost as necessary for implementation of the project. It is not limited but it is recommended for the consultants to be selected locally and through transparent process.
Q: Are the document requirements from the partner the same as those from our project Lead, or if there are any variations?

A: Project partners must meet the same eligibility conditions as the Lead Applicant. It is indicated in the section (4) of the Guidelines for the applicants which documents are required form each partner, it relates to the following:

- Valid certificate of registration of an organization
- Organization's statute

In addition to this, it is recommended to expand the above list of documents as it enables better assessment and more relevant details during evaluation process. It includes the following:

- Final annual financial report for 2022
- Organization’s annual narrative report for 2022
- Other relevant documents

Q: In call you stated: "that selected projects will be implemented in the period from October 2023 to October 2024.", does that mean that project needs to start in October 2023, or we can start it in November/December 2023. if the implementation will last for 7-8 months?

A: Awarded CSO projects ought to be implemented in the period between October 2023 and October 2024. Project does not necessarily need to start in the October 2023. The duration of the awarded projects is from 8 to 12 months. All project proposals, submitted within this Regional Public Call for CSOs, with a duration longer or shorter than the above, will be automatically disqualified.