

Section 1. Request for Quotation (RFQ) - Letter of Invitation

Dear Sir/Madam,

The United Nations Entity for Gender Equality and the Empowerment of Women, hereinafter referred to as UN Women hereby invites prospective vendors to submit a quotation(s) in accordance with the Request for Quotation (RFQ) documents, including General Conditions of Contract (GCC) and the Terms of Reference as set out in this RFQ.

To enable you to submit a proposal, please read the following documents carefully.

- Section 1. This Letter of Invitation
- Section 2. Instructions to Vendors (including referenced General Conditions of Contract and Model Forms of Contract, available publicly on the UN Women website at: <https://www.unwomen.org/en/about-us/procurement/contract-templates-and-general-conditions-of-contract>)
- Section 3. Information Sheet
- Section 4. Terms of Reference/Schedule of Requirements/Statement of Works

Your submission should include the following:

- Form A: Quotation Submission Form
- Form B: Technical and Financial Offer
- Form C: Voluntary Agreement to Promote Gender Equality and Women's Empowerment (*optional - completed online*)
- Form D: Format For CV Of Proposed Key Personnel, if required

If you are interested in submitting a quotation in response to this RFQ, please prepare your quotation in accordance with the requirements and procedure as set out in this RFQ and submit it by the deadline set out in the notice.

Should you require further clarifications, kindly communicate with the procuring office through the "Messages" function in Quantum.

We look forward to receiving your proposal,
UN Women Procurement

Tender Overview

Hatay Women's Shelters & Violence Monitoring and Prevention Centers: Furniture

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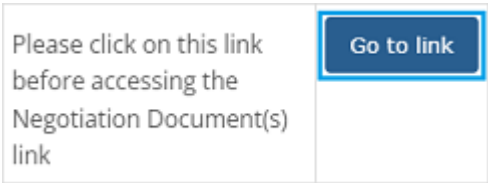
1 Overview

1.1 General Information

Title	Procurement of Furniture - Hatay Women's Shelter & SONIM
Contact Point	Procurement Unit
Outcome	
E-Mail	turkiye.operations@unwomen.org
Reference Number	UNW-TUR-2024-00034
Beneficiary Country	TUR
Introduction	<p>Dear Sir/Madam,</p> <p>The United Nations Entity for Gender Equality and the Empowerment of Women, hereinafter referred to as UN Women hereby invites prospective vendors to submit a quotation(s) in accordance with the Request for Quotation (RFQ) documents, including General Conditions of Contract (GCC) and the terms as set out in this RFQ.</p> <p><u>Existing Suppliers:</u> Navigate to the Quantum Supplier Portal (http://supplier.quantum.partneragencies.org/) to log in to the system.</p> <p><u>New Suppliers:</u> If you are viewing this notice on UNGM, click on "Links" tab >> "Supplier Registration" >> "Go to link" and you will be re-directed to the registration page of the Quantum Supplier Portal.</p>



To view the solicitation documents - click on "Links" tab >> "Negotiation Document(s)" >> "Go to link". Please ensure to navigate to "Please click on this link before accessing the Negotiation Document(s) link" - this action needs to be done once to enable the access to the solicitation documents.



For more information, see the ["UN Women Quantum supplier guideline"](#).

1.2 Tender Timeline

Preview Date	
Open Date	22/02/24 19:26 PM
Close Date	01/03/24 14:30 PM
Time Zone	Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
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1.4 Terms

Negotiation Currency TRY

2 Requirements

**Response is required*

2.1 Section 1. Requested Documents

- *1. Please upload **Form A: Quotation Submission Form** in the format provided in this RFQ.
- *2. Please upload **Form B: Technical and Financial Offer** in the format provided in this RFQ.

2.2 Section 2. Women-Owned Details

- *1. Please select the status of the women-owned entity
Hint: Please make sure to fill the Business classification section.
- *2. Total number of management board/team members (regardless of gender) :
- *3. Total number of women in the management board / team:
- *4. Is your company a signatory to Women's Empowerment principles, which is offering guidance to business on how to promote gender equality and women's empowerment in the workplace, marketplace and community? <https://www.weps.org/>
- *5. **(Optional) Form C: Voluntary Agreement to Promote Gender Equality and Women's Empowerment Between the Bidder And The United Nations Entity for Gender Equality and the Empowerment of Women**

The United Nations Entity for Gender Equality and the Empowerment of Women, a composite entity of the United Nations established by the United Nations General Assembly by its resolution 64/289 of 2 July 2010 (hereinafter referred to as "UN Women") strongly encourages (Name of the Contractor) (hereinafter referred to as the "Contractor") to partake in achieving the following objectives:

- Acknowledge values & principles of [gender equality](#) and [women's empowerment](#);
- Provide information and statistical data (that relates to policies and initiatives that promote gender equality and women empowerment), upon request;
- Participate in dialogue with UN Women to promote gender equality and
- women's empowerment in their location, industry and organization;
- Establish high-level corporate leadership for gender equality;
- Treat women and men fairly at work and respect and support human rights and nondiscrimination;
- Ensure health, safety and wellbeing of all women and men workers;
- Promote education, training and professional development for women;
- Implement enterprise development, supply chain and marketing practices that empower women;
- Promote equality through community initiatives and advocacy;
- Measure and publicly report on progress to achieve gender equality;
- Adhere to values of respect for fundamental human rights, social justice and human dignity, and respect for the equal rights of men and women, enshrined in the United Nations (UN) Charter and the [UN Supplier Code of Conduct](#).

*4. Please provide URL/link to WEPs profile

a.1. *Response attachments are optional.*

*4. My company is committed to gender equality and women's empowerment and we would like to join the

b.1. global community of signatories to the Women's Empowerment Principles (WEPs). We will register our commitment at: www.weps.org/join

2.3 Section 3. Minimum requirements

*1. Please indicate whether your quotation meets the minimum technical requirements/specifications.

*2. Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods 10 working days after Contr
Delivery Terms (INCOTERMS 2010)	Delivered at Place (DAP)
Customs clearance (must be linked to INCOTERM	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Antakya/Hatay The exact addresses will be clarified after contract issuance
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
Training on Operations and Maintenance	N/A
Warranty Period	N/A
After-sales service and local service support requirements	N/A
Preferred Mode of Transport	Land

Please indicate whether your quotation meets the delivery terms and lead times.

Hint: Please indicate whether your quotation meets the delivery requirements as the goods 10 working days after Contract signature.

*3. Please indicate whether your quotation meets the requirements for the period of quotation validity.

*4. Please indicate whether your quotation meets the requirements for the payment terms.

*5.

Technical Specifications for Goods:

Item No	Item	Minimum technical requirements	Unit
1	Shelf archive cabinet (Rafli arşiv dolabı)	Metal with shelves 100gx35dx220y cm (Rafli, metal 100gx35dx220y cm)	Each
2	Shoe Rack (Ayakkabılık)	80gx150yx40d cm	Each
3	TV Stand (Tv Sehpası)	Width 130cm , Depth 40cm, Height 45cm(Genişlik 130*Derinlik 40*Yükseklik 45 cm)	Each
4	4-Piece Nested Table (4'lü Zigon Sehpa)	55gx50dx55y	Each
5	Vestibule (Vestiyer)	150gx190yx40d cm	Each
6	Bed + Base (Yatak+Baza)	One Person Bed + Base 100x200 (Tek Kişilik 100x200baza+Tek kişilik 100x200 yatak)	Each
7	Bed + Base + Nested Base (Yatak+Yavrulu Baza)	One Person Bed + One Person Base + One PersonNested Base 100x200 (Tek Kişilik 100x200 yavrulu baza+Tek kişilik 100x200 yatak+Tek kişilik alt yatak)	Each
8	Nightstand (Komodin)	45dX50gX50y	Each
9	Cradle (Beşik)	Width: 65 cm, Height 126,5 cm Depth: 85 cm (En: 65 Boy: 126,5 Yükseklik 85 cm)	Each

10	Steel Storage Shelf (Çelik Ambar Rafı)	200x93x31 cm Rafli, metal	Each
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3 Lines

Instructions

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Humanitarian Project Procurement - RFQ 9 - Shelf Archive Cabinet	56101530		Ea	20			
2-Humanitarian Project Procurement - RFQ 9 - Shoe Rack	56101900		Ea	1			
3-Humanitarian Project Procurement - RFQ 9 - TV Stand	56101900		Ea	2			
4-Humanitarian Project Procurement - RFQ 9 - 4 Piece Nested Table	56101900		Ea	4			
5-Humanitarian Project Procurement - RFQ 9 - Vestibule	56101900		Ea	1			
6-Humanitarian Project Procurement - RFQ 9 - Bed + Base	56101900		Ea	8			
7-Humanitarian Project Procurement - RFQ 9 - Bed + Base + Nested Base	56101900		Ea	8			
8-Humanitarian Project Procurement - RFQ 9 - Nightstand	56101900		Ea	16			

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
9-Humanitarian Project Procurement - RFQ 9 - Cradle	56101900		Ea	6			
10-Humanitarian Project Procurement - RFQ 9 - Steel Storage Shelf	56101530		Ea	10			
11-Installation	81111809		Ea	1			
12-Delivery	78102200		Ea	1			