

Section 1. Request for Quotation (RFQ) - Letter of Invitation

Dear Sir/Madam,

The United Nations Entity for Gender Equality and the Empowerment of Women, hereinafter referred to as UN Women hereby invites prospective vendors to submit a quotation(s) in accordance with the Request for Quotation (RFQ) documents, including General Conditions of Contract (GCC) and the Terms of Reference as set out in this RFQ.

To enable you to submit a proposal, please read the following documents carefully.

- Section 1. This Letter of Invitation
- Section 2. Instructions to Vendors (including referenced General Conditions of Contract and Model Forms of Contract, available publicly on the UN Women website at: <https://www.unwomen.org/en/about-us/procurement/contract-templates-and-general-conditions-of-contract>)
- Section 3. Information Sheet
- Section 4. Terms of Reference/Schedule of Requirements/Statement of Works

Your submission should include the following:

- Form A: Quotation Submission Form
- Form B: Technical and Financial Offer
- Form C: Voluntary Agreement to Promote Gender Equality and Women's Empowerment (*optional - completed online*)
- Form D: Format For CV Of Proposed Key Personnel, if required

If you are interested in submitting a quotation in response to this RFQ, please prepare your quotation in accordance with the requirements and procedure as set out in this RFQ and submit it by the deadline set out in the notice.

Should you require further clarifications, kindly communicate with the procuring office through the "Messages" function in Quantum.

We look forward to receiving your proposal,
UN Women Procurement

Tender Overview	Adana Women's Center : Home/Industrial Appliances, IT/Electronics, White Goods
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1 Overview

1.1 General Information

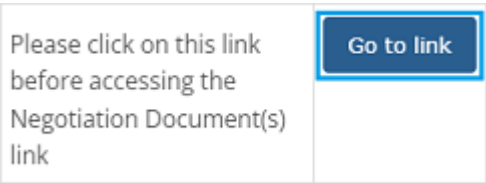
Title	Procurement of Home/Industrial Appliances, IT/Electronics, White Goods - Adana
Contact Point	Procurement Unit
Outcome	
E-Mail	turkiye.operations@unwomen.org
Reference Number	UNW-TUR-2024-00035
Beneficiary Country	TUR
Introduction	Dear Sir/Madam,

The United Nations Entity for Gender Equality and the Empowerment of Women, hereinafter referred to as UN Women hereby invites prospective vendors to submit a quotation(s) in accordance with the Request for Quotation (RFQ) documents, including General Conditions of Contract (GCC) and the terms as set out in this RFQ.

Existing Suppliers: Navigate to the Quantum Supplier Portal (<http://supplier.quantum.partneragencies.org/>) to log in to the system.
New Suppliers: If you are viewing this notice on UNGM, click on "Links" tab >> "Supplier Registration" >> "Go to link" and you will be re-directed to the registration page of the Quantum Supplier Portal.



To view the solicitation documents - click on "Links" tab >> "Negotiation Document(s)" >> "Go to link". Please ensure to navigate to "Please click on this link before accessing the Negotiation Document(s) link" - this action needs to be done once to enable the access to the solicitation documents.



For more information, see the ["UN Women Quantum supplier guideline"](#).

1.2 Tender Timeline

Preview Date	
Open Date	22/02/24 20:55 PM
Close Date	01/03/24 14:30 PM

Time Zone Coordinated Universal Time

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
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1.4 Terms

Negotiation Currency TRY

2 Requirements

**Response is required*

While submitting your financial offer to the system, please kindly check the item number. The ranking may vary in the system.

Finansal teklifinizin sisteme girişini yaparken lütfen ürün sıralamalarını kontrol ediniz. Sistemdeki sıralama değişiklik gösterebilir.

2.1 Section 1. Requested Documents

- *1. Please upload **Form A: Quotation Submission Form** in the format provided in this RFQ.
- *2. Please upload **Form B: Technical and Financial Offer** in the format provided in this RFQ.

2.2 Section 2. Women-Owned Details

- *1. Please select the status of the women-owned entity
Hint: Please make sure to fill the Business classification section.
- *2. Total number of management board/team members (regardless of gender) :
- *3. Total number of women in the management board / team:
- *4. Is your company a signatory to Women's Empowerment principles, which is offering guidance to business on how to promote gender equality and women's empowerment in the workplace, marketplace and community? <https://www.weps.org/>
- *5. **(Optional) Form C: Voluntary Agreement to Promote Gender Equality and Women's Empowerment Between the Bidder And The United Nations Entity for Gender Equality and the Empowerment of Women**

The United Nations Entity for Gender Equality and the Empowerment of Women, a composite entity of the United Nations established by the United Nations General Assembly by its resolution 64/289 of 2 July 2010 (hereinafter referred to as "UN Women") strongly encourages (Name of the Contractor) (hereinafter referred to as the "Contractor") to partake in achieving the following objectives:

- Acknowledge values & principles of [gender equality](#) and [women's empowerment](#);
- Provide information and statistical data (that relates to policies and initiatives that promote gender equality and women empowerment), upon request;
- Participate in dialogue with UN Women to promote gender equality and
- women's empowerment in their location, industry and organization;
- Establish high-level corporate leadership for gender equality;
- Treat women and men fairly at work and respect and support human rights and nondiscrimination;
- Ensure health, safety and wellbeing of all women and men workers;
- Promote education, training and professional development for women;
- Implement enterprise development, supply chain and marketing practices that empower women;

- Promote equality through community initiatives and advocacy;
- Measure and publicly report on progress to achieve gender equality;
- Adhere to values of respect for fundamental human rights, social justice and human dignity, and respect for the equal rights of men and women, enshrined in the United Nations (UN) Charter and the [UN Supplier Code of Conduct](#).

*4. Please provide URL/link to WEPs profile

a.1. *Response attachments are optional.*

*4. My company is committed to gender equality and women's empowerment and we would like to join the

b.1. global community of signatories to the Women's Empowerment Principles (WEPs). We will register our commitment at: www.weps.org/join

2.3 Section 3. Minimum requirements

*1. Please indicate whether your quotation meets the minimum technical requirements/specifications.

*2.

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods 10 working days after Contr
Delivery Terms (INCOTERMS 2010)	Delivered at Place (DAP)
Customs clearance (must be linked to INCOTERM	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Yüreğir/Adana. The exact addresses will be clarified after contract issuance
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
Training on Operations and Maintenance	N/A

Warranty Period	Minimum 2 years
After-sales service and local service support requirements	Minimum 1 year
Preferred Mode of Transport	Land

Please indicate whether your quotation meets the delivery terms and lead times.
Hint: Please indicate whether your quotation meets the delivery requirements as the goods 10 working days after Contract signature.

- *3. Please indicate whether your quotation meets the requirements for the period of quotation validity.
- *4. Please indicate whether your quotation meets the requirements for the payment terms.
- *5.

Technical Specifications for Goods:

Item No	Item	Minimum technical requirements	Unit	Q
1	Air Conditioner (Klima)	Minimum 18000BTU inverter wall type (Duvar tipi inverter >18000 BTU Klima)	Each	
2	NoteBook Computer (DizüstüBilgisayar)	i5-12450H/16GB RAM/512GB SSD/16" Win 11 Laptop / (i5-12450H/16GB RAM/512GB SSD/16" Win 11 Dizüstü Bilgisayar)	Each	
3	Printer and Copy Machine (Yazıcı ve Fotokopi Makinesi)	Printer+Scanner+Copier+Fax+Wifi Direct Inkjet Printer, White, Color Output, 1200 x 2400 dpi print quality (Yazıcı+Tarayıcı+Fotokopi+Faks+Wifi Direct Mürekkepli Yazıcı, Beyaz, Renkli Çıktı alınabilen 1200 x 2400 dpi baskı kaliteli)	Each	
4	Projector (Projeksiyon)	1920x1080p resolution, 3000:1 contrast ratio, 250 cd/m² brightness, Home Black Projector(1920x1080p çözünürlüklü, 3000:1 kontrast oranlı, 250 cd/m² parlaklık, Ev Tipi Siyah Projeksiyon Cihazı)	Each	

5	Projector Screen (Projeksiyon Perdesi)	135x100 cm Tripod Stand Portable Projection Screen (To be used inside the container) (135x100 cm Tripod Ayaklı Taşınabilir Projeksiyon Perdesi (Konteyner içerisinde kullanılacak))	Each	
6	Mobile Phones (Cep Telefonu)	Android 12 or more, .1 inch, 28GB 3700 mAh, Smart Phone (Android 12 veya daha üstü, .1 inch ekran, 3700 mAh, 128GB Akıllı Telefon)	Each	
7	Television (Televizyon)	32-inch 80 Screen Satellite Receiver Smart HD-ready LED TV Black (Wall-mounted inside the container) (32 inç 80 Ekran Uydu Alıcılı Smart HD-ready LED TV Siyah (Konteyner içi duvar monteli))	Each	
8	Refrigerator (Buzdolabı)	(W/D/H 70 cm x 185 cm x 70.5 cm No Frost Bottom Freezer Refrigerator net 00 lt capacity (G/Y/D 70 cm x 185 cm x 70.5 cm No Frost Altan Donduruculu Buzdolabı Net 500 lt kapasiteli))	Each	
9	Industrial Washing Machine (Endüstriyel Sanayi Tipi Çamaşır Makinesi)	0 kg capacity, fast washing feature, 30-liter capacity Industrial washing machine. Dimensions: 1345 x 1560 x 1970 cm. (40 kg kapasiteli, hızlı yıkama özellikli, 30 litre hacimli Sanayi tipi çamaşır makinesi. 1345 x 1560 x 1970 cm ölçülerinde.)	Each	
10	Industrial Drying Machine (Endüstriyel Sanayi Tipi Kurutma Makinesi)	Stainless steel, 10 Programs, 25 kg capacity, 1085x1025x1720, Industrial tumble dryer (Paslanmaz çelikten, 10 Programlı, 25 Kg kapasiteli 1085x1025x1720, Sanayi tipi kurutma makinesi)	Each	
11	Ironing Table (Ütü Masası)	160L x 40W x 9H cm (160L x 40W x 9H cm)	Each	
12	Steam Iron (Utu)	2600 Watt Steam Boiler Iron (2600 Watt Buhar Kazanlı Ütü)	Each	
13	Sewing Machines (Dikiş Makinesi)	Mechanical Home Sewing and Overlock Machine 5 different sewing and pattern programmable (Mekanik Ev Tipi Dikiş Ve Piko Makinesi 5 Adet dekoratif dikiş, desen ve piko fonksiyonları)	Each	
14	Solar Panel Solar energy panel (70*100 mm) (Solar Panel Güneş enerjisi paneli (70*100 mm))	Roof-mounted - 170W Polycrystalline Solar Panel A Class 30 pieces (Çatıya monte - 170W Watt Polikristal Güneş Paneli A Class 30 adet)	Each	
15	Water heater Şofben	100lt Water Heater (Sofben 100lt)	Each	
16	4-burner oven with hob (4	Full-Size Multifunctional Oven, 65L, Metal (Tam Boy Multifonksiyonlu	Each	

	gözlü ocaklı fırın)	Fırın, 65L, Metal)		
17	Electric 4-burner stove with oven (Elektrikli 4 gözlü ocak - Fırınli)	88 LT BLACK PLATINUM TOUCH 9+1 PROGRAM VITROSERAMIC ELECTRIC BUILT-IN SET, Dimensions (W/H/D): 598 mm x 845 mm x 600 mm, Inox 4 Program F Energy Class (88 LT SİYAH PLATİNUM DOKUNMATİK 9+1 PROGRAM VİTROSERAMİK ELEKTRİKLİ OLCAKLI ANKASTRE SET, Boyutlar (G/Y/D): 598 mm x 845 mm x 600 mm, Inox 4 Programlı F Enerji Sınıfı)	Each	
18	Dishwasher (Bulasık Makinesi)	W/H/D598 mm x 845 mm x 600 mm,colour Inox, > 4 Program (G/Y/D): 598 mm x 845 mm x 600 mm, renk Inox >4 Programlı	Each	
19	Turkish Coffee Machine (Türk Kahvesi Makinesi)	Double Steel Turkish Coffee Maker Black, Stainless steel, 6 cups capacity (İkili Çelik Türk Kahve Makinesi Siyah, Paslanmaz çelik, 6 bardak kapasiteli)	Each	
20	Filter Coffee Machine (Filtre Kahve Makinesi)	1000w Steel Drip Coffee Maker (1000w Filtre Kahve Makinesi Çelik)	Each	
21	Tea Machine with 2 faucets (2 çeşmeli Çay makinesi)	Tea Boiler 7 lt, 60 cups capacity (Çay Kazanı 7 lt, 60 bardak kapasiteli)	Each	
22	Microwave Oven (Mikrodalga Fırın)	23 lt, 489 mm x 275 mm x 374 mm / 12 kg, 800 w Microwave Oven (23 lt, 489 mm x 275 mm x 374 mm / 12 kg, 800 w Mikrodalga Fırın)	Each	
23	Water Dispenser (Su Sebili)	Hidden Bottled, Analog, Number of Taps: 1, Depth: 36 cm, Height: 104 cm, Lighting, Empty Carboy Warning, Power: 420 W (Gizli Damacanalı, Analog, Musluk Sayısı: 1, Derinlik: 36 cm, Yükseklik: 104 cm, Aydınlatma Işığı, Boş Damacana Uyarısı, Güç: 420 W)	Each	

Hint: While submitting your financial offer to the system, please kindly check the item number. The ranking may vary in the system. - Finansal teklifinizin sisteme girişini yaparken lütfen ürün sıralamalarını kontrol ediniz. Sistemdeki sıralama değişiklik gösterebilir.

3 Lines

Instructions

3.1 Line Information

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
1-Humanitarian Project Procurement - RFQ 1 - Air Conditioners	40101700		Ea	7			
2-Humanitarian Project Procurement - RFQ 1 - Notebook Computer	43211503		Ea	5			
3-Humanitarian Project Procurement - RFQ 1 - Printer and Copy Machine	43212100		Ea	2			
4-Humanitarian Project Procurement - RFQ 1 - Projector	45111600		Ea	1			
5-Humanitarian Project Procurement - RFQ 1 - Projector Screen	45111600		Ea	1			
6-Humanitarian Project Procurement - RFQ 1 - Mobile Phones	43191501		Ea	2			
7-Humanitarian Project Procurement - RFQ 1 - Refrigerator	52141501		Ea	2			

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
8-Humanitarian Project Procurement - RFQ 1 - Industrial Washing Machine	52141600		Ea	1			
9-Humanitarian Project Procurement - RFQ 1 - Industrial Drying Machine	52141600		Ea	1			
10-Humanitarian Project Procurement - RFQ 1 - Ironing Table	56101519		Ea	1			
11-Humanitarian Project Procurement - RFQ 1 - Steam Iron	56101900		Ea	1			
12-Humanitarian Project Procurement - RFQ 1 - Sewing Machine	45101800		Ea	1			
13-Humanitarian Project Procurement - RFQ 1 - Solar Energy Panels	56111600		Ea	30			
14-Humanitarian Project Procurement - RFQ 1 - Water Heater	40101807		Ea	1			
15-Humanitarian Project Procurement - RFQ 1 - Electric 4 burner stove with oven	40101808		Ea	1			

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
16- Humanitarian Project Procurement - RFQ 1 - 4 burner oven with hob	52141502		Ea	1			
17- Humanitarian Project Procurement - RFQ 1 - Dishwasher	56101900		Ea	2			
18- Humanitarian Project Procurement - RFQ 1 - Turkish Coffee Machine	56101900		Ea	2			
19- Humanitarian Project Procurement - RFQ 1 - Filter Coffee Machine	56101900		Ea	2			
20- Humanitarian Project Procurement - RFQ 1 - Tea Machine with 2 faucets	56101900		Ea	1			
21- Humanitarian Project Procurement - RFQ 1 - Microwave Oven	52141502		Ea	1			
22- Humanitarian Project Procurement - RFQ 1 - Water Dispenser	47101514		Ea	3			
23- Humanitarian Project Procurement - RFQ 1 - Television	52161505		Ea	1			

Line	Category Name	Item	UOM	Estimated Quantity	Unit Price	Total Price	Additional Attributes
24- Humanitarian Project Procurement - RFQ 1 - Installation	81111809		Ea	1			
25- Humanitarian Project Procurement - RFQ 1 - Delivery	78102200		Ea	1			