



## REQUEST FOR QUOTATION (RFQ) (Goods)

	DATE: March 30, 2016
	REFERENCE: RFQ-035/16

Dear Sir / Madam:

We kindly request you to submit your quotation for **Procurement of Medical Equipment for Sinuni & Zummar**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before, **10 April 2016 by 14:00 hours** ☒ *via email at [bids.iraq@undp.org](mailto:bids.iraq@undp.org)*

Quotations submitted by email must be limited to a maximum of 4MB, virus-free and no more than 3 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	DAP
Exact Address/es of Delivery Location/s (identify all, if multiple)	Lot 1 to be supplied to Sinuni Hospital, Ninawa Governorate Lot 2 to be supplied to Zummar PHC, Ninawa Governorate.

Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	<input checked="" type="checkbox"/> Within One Month from signing the Purchase Order (PO) by the recommended supplier(s) from Ex-Stock
Delivery Schedule	1 Month
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars
After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts for minimum period of one year
Deadline for the Submission of Quotation	<i>Sunday, April 10, 2016 at 14:00 hours Noon (Local Time).</i>
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input type="checkbox"/> Others: Arabic or Turkish
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> <u>Brochure of the offered Items.</u> <input checked="" type="checkbox"/> Company Registration Certificate; <input checked="" type="checkbox"/> Warranty period (minimum of one year) offered by the manufacturer. <input checked="" type="checkbox"/> Company Profile <input checked="" type="checkbox"/> List and value of similar projects performed for the last 3 years, plus client's contact details who may be contacted for further information on those contracts.; <input checked="" type="checkbox"/> <b>Statement that bidder is not listed in the removed or suspended vendor list of the UN or other such lists of other UN agencies, nor are associated with, any company or individual appearing on the 1267/1989 list of the UN Security Council;</b> <input checked="" type="checkbox"/> Documentary evidence confirming quality of goods (valid quality/conformity certificate/declaration or other document confirming quality of goods, or product conformity marking), ISO certificate or equivalent national certificate (if available).
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days  In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not Allowed
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery and full acceptance of the received goods
Liquidated Damages	N/A

Evaluation Criteria <sup>1</sup>	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to the technical requirements and Comprehensiveness of after-sales services and lowest price <sup>1</sup> .. Compliance with Special and General Conditions specified by these Solicitation Documents <input checked="" type="checkbox"/> Compliance with start-up, delivery or installation deadlines set by the procuring entity. <input checked="" type="checkbox"/> List and value of similar projects performed for the last 3 years, plus client's contact details who may be contacted for further information on those contracts. <input checked="" type="checkbox"/> Certificate Registration of Business. <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions <i>[this is a mandatory criteria and cannot be deleted regardless of the nature of services required]</i> <input checked="" type="checkbox"/> Minimum of one year of warranty coverage for provided equipment;
UNDP will award to:	<input checked="" type="checkbox"/> Bidder considered technically responsive and offering the lowest price.
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
Conditions for Release of Payment	<input checked="" type="checkbox"/> Within 30 days upon written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ <sup>2</sup>	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) with brochures of offered machine. <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions for Goods (Annex 3).  Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) <sup>3</sup>	<b>Shamal Sdeeq</b> <b>Procurement Officer</b> <b>Shamal.sdeeq@undp.org</b>  Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

<sup>1</sup>-UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

<sup>2</sup>- Where the information is available in the web, a URL for the information may simply be provided.

<sup>3-</sup> This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:**

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

**UNDP encourages every prospective Vendor to** avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

**Thank you and we look forward to receiving your quotation.**

Sincerely yours,



Mohammedsiddig Mudawi  
Operations Manager, Head of Service Center  
March 30, 2016

## Technical Specifications

Please attach the technical specification here or paste

No.	Description ( LOT 1 for Sinuni)	Qty.	Unit
1	<b>Glucometer/Blood Glucose meter</b> Measurement range 0.6 to 33.3 mmol/L. With alarm clock function, memory for 500 tests with 7/14/30-day average function and infra-red PC data transfer capability. Includes 10 test strips, 2 control solutions, Multiclix single-patient lancet device, 12 lancets and storage/carrying case	3	each
1.1	<b>Blood Glucose Test Strips</b>	30	Boxes
2	<b>Laryngoscope for Adult</b> Stainless steel blades minimize corrosion to help reduce risk. Single-piece construction ensures blade integrity. Handles are built to last, with chrome plated brass. Knurled finish on handle ensures durability and a secure grip Standard battery handles available in "D", "C" and "AA" battery cell sizes. Rechargeable handles utilize nickel-cadmium batteries, guaranteed for two years Removable, repolishable light pipe	2	each
3	<b>Laryngoscope for Children</b>  Stainless steel blades with different size for infant and children (straight and curved). Single-piece construction ensures blade integrity. Handles are built to last, with chrome plated brass. Knurled finish on handle ensures durability and a secure grip Standard battery handles available in "D", "C" and "AA" battery cell sizes. Rechargeable handles utilize nickel-cadmium batteries, guaranteed for two years Removable, repolishable light pipe	2	each
4	<b>Surgical Set for Major surgery</b>	2	set
5	<b>Surgical Set for Moderate surgery</b>	2	set
6	<b>Surgical Set for Minor surgery</b>	3	set

7	<p><b>Obstetric Delivery Bed.</b>  Operating positions - up / down, forward and backward tilt are controlled by smooth hand wheel. Comfortable for both doctor and Patient.  Length and width for tabletop: 1800 x 600 mm.  Height adjustment range: 650 - 895mm.  Dimension of sections: backrest: 600 X 800 mm, Seat section: 600 x 400 mm, Leg section: 540 x 500 mm.  Max. degree for backrest adjustment: more than 60 degree upwards, more than 10 degree downwards.  Max. degree for tabletop forward and backward tilting: more than 8 degree(forward), more than 20 degree(backward).</p>	2	each
8	<p><b>Refrigerator for Vaccine Store</b>  Temperature Range +2 / +15 °C  Capacity more than 300 lt. Door Nr 1 glass door with triple glass panels, Suggested internal fittings nr.4 shelves. Controller ECT-F TOUCH, Alarms Acoustic and Visual for temperature deviations and failures, with automatic recording, Data and Event recording 10 years on SD card; last year on Flash-memory  Temperature Graph A customizable real time graphic always visible from the home page.  Connectivity USB-SD-SIM port with frontal access ; Dry Contact; Serial ports RS485 and RJ45  Refrigeration Type Forced-air, ventilated  Defrost Automatic with automatic evaporation of the condensate water.  Exterior Dimension (HxWxD) = 1500x600x660 mm</p>	1	Pcs
9	<p><b>Hospital Patient Bed, (mechanical)</b>, general purpose with following features:  3 sections, 4 castors of which 2 castors with brakes, bed ends with laminated panels, adjustable backrest manually operated.  Bed base, leg and frame are all made of cold-rolled steel plate and tube, Head and foot boards are all made of PP materials.  Lifting pole and height adjustable IV pole to be mounted on the head of the bed.  The bed is equipped with stainless steel side rails (which can be positioned upward and downward).  Stainless steel record holder with Plexiglas to be provided.  Carrying capacity: approx. 150 kg, Dimension (L x W): 220 x 110 cm.</p>	30	each
10	<p><b>Items for the Hospital Patient Bed, (mechanical)</b>  a- Mattress for each bed- the mattress should meet the flammability standards and to be made of foam that its designed to reduce interface pressure. Mattress-padding waterproof, washable plastic and flame retardant.  An anti-microbial agent to be contained in the surface of the mattress to assist in prohibiting growth of bacteria and fungus.  b- 2 Blankets for each bed.. Material: 100% Cotton  Size: 50*60 In(127*153cm) Color: Ivory, White Technics: Knitted</p>	30	Set

	Shape: Rectangle Pattern Type: Solid Wash Style: Mechanical Wash Age Group: Adults Weight:1450g/pc Suitable season: Winter Autumn c- 2 Pillows for each bed. ...white polyethylene pillowcases are fluid-resistant for hygienic protection. Pillowcase dimensions: 21in x 30 in		
11	<b>X-Ray viewer</b>	2	each

No	Description ( LOT 2 for Zummar)	Qty.	Unit
1	<p><b>Hospital Patient Bed, (mechanical)</b>, general purpose with following features</p> <p>3 sections, 4 castors of which 2 castors with brakes, bed ends with laminated panels, adjustable backrest manually operated.</p> <p>Bed base, leg and frame are all made of cold-rolled steel plate and tube, Head and foot boards are all made of PP materials.</p> <p>Lifting pole and height adjustable IV pole to be mounted on the head of the bed.</p> <p>The bed is equipped with stainless steel side rails (which can be positioned upward and downward).</p> <p>Stainless steel record holder with Plexiglas to be provided.</p> <p>Carrying capacity: approx. 150 kg, Dimension (L x W): 220 x 110 cm.</p>	14	each
1. A	<p><b>Items for the Hospital Patient Bed, (mechanical)</b></p> <p>a- Mattress for each bed- the mattress should meet the flammability standards and to be made of foam that its designed to reduce interface pressure. Mattress-padding waterproof, washable plastic and flame retardant.</p> <p>An anti-microbial agent to be contained in the surface of the mattress to assist in prohibiting growth of bacteria and fungus.</p> <p>b- 2 Blankets for each bed ... Material: 100% Cotton Size: 50*60 In (127*153cm) Color: Ivory, White Technics: Knitted Shape: Rectangle Pattern Type: Solid Wash Style: Mechanical Wash Age Group: Adults Weight:1450g/pc Suitable season: Winter, Autumn</p> <p>c- 2 Pillows for each bed .white polyethylene pillowcases are fluid-resistant for hygienic protection. Pillowcase dimensions: 21in x 30in</p>	14	each

2	<b>Obstetric Delivery Bed</b> Operating positions - up / down, forward and backward tilt are controlled by smooth hand wheel. Comfortable for both doctor and Patient. Length and width for tabletop: 1800 x 600 mm. Height adjustment range: 650 - 895mm. Dimension of sections: backrest: 600 X 800 mm, Seat section: 600 x 400 mm, Leg section: 540 x 500 mm. Max. degree for backrest adjustment: more than 60 degree upwards, more than 10 degree downwards. Max. degree for tabletop forward and backward tilting: more than 8 degree(forward), more than 20 degree(backward).	2	each
3	<b>Refrigerator for vaccine store</b> Temperature Range +2 / +15 °C Capacity more than 300 lt. Door Nr 1 glass door with triple glass panels, Suggested internal fittings nr.4 shelves. Controller ECT-F TOUCH, Alarms Acoustic and Visual for temperature deviations and failures, with automatic recording, Data and Event recording 10 years on SD card; last year on Flash-memory Temperature Graph A customizable real time graphic always visible from the home page. Connectivity USB-SD-SIM port with frontal access; Dry Contact; Serial ports RS485 and RJ45 Refrigeration Type Forced-air, ventilated Defrost Automatic with automatic evaporation of the condensate water. Exterior Dimension (HxWxD)= 1500x600x660 mm	2	each
4	<b>Surgical Curettage Set</b>	4	each
5	<b>Set for Minor Surgery</b>	6	each
6	<b>X-Ray viewer</b>	2	each

**FORM FOR SUBMITTING SUPPLIER'S QUOTATION<sup>1</sup>***(This Form must be submitted only using the Supplier's Official Letterhead/Stationery<sup>2</sup>)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RFQ-035/16:

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements.****LOT 1 for Sinuni Hospital**

No.	Description	Qty	Unit	Unit Price USD	Total Price USD
1	<b>Glucometer/Blood Glucose meter</b> Measurement range 0.6 to 33.3 mmol/L. With alarm clock function, memory for 500 tests with 7/14/30-day average function and infra-red PC data transfer capability. Includes 10 test strips, 2 control solutions, Multiclix single-patient lancet device, 12 lancets and storage/carrying case	3	each		
1.1	<b>Blood Glucose Test Strips</b>	30	Boxes		
2	<b>Laryngoscope for Adult</b>  Stainless steel blades minimize corrosion to help reduce risk. Single-piece construction ensures blade integrity. Handles are built to last, with chrome plated brass. Knurled finish on handle ensures durability and a secure grip Standard battery handles available in "D", "C" and "AA" battery cell sizes. Rechargeable handles utilize nickel-cadmium batteries, guaranteed for two years Removable, repolishable light pipe	2	each		

<sup>1</sup> This serves as a guide to the Supplier in preparing the quotation and price schedule.

<sup>2</sup> Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

3	<b>Laryngoscope for Children</b>  Stainless steel blades with different size for infant and children (straight and curved). Single-piece construction ensures blade integrity. Handles are built to last, with chrome plated brass. Knurled finish on handle ensures durability and a secure grip Standard battery handles available in "D", "C" and "AA" battery cell sizes. Rechargeable handles utilize nickel-cadmium batteries, guaranteed for two years Removable, repolishable light pipe	2	each		
4	<b>Surgical Set for Major surgery</b>	2	set		
5	<b>Surgical Set for Moderate surgery</b>	2	set		
6	<b>Surgical Set for Minor surgery</b>	3	set		
7	<b>Obstetric Delivery Bed.</b> Operating positions - up / down, forward and backward tilt are controlled by smooth hand wheel. Comfortable for both doctor and Patient. Length and width for tabletop: 1800 x 600 mm. Height adjustment range: 650 - 895mm. Dimension of sections: backrest: 600 X 800 mm, Seat section: 600 x 400 mm, Leg section: 540 x 500 mm. Max. degree for backrest adjustment: more than 60 degree upwards, more than 10 degree downwards. Max. degree for tabletop forward and backward tilting: more than 8 degree(forward), more than 20 degree(backward).	2	each		
8	<b>Refrigerator for Vaccine Store</b> Temperature Range +2 / +15 °C Capacity more than 300 lt. Door Nr 1 glass door with triple glass panels, Suggested internal fittings nr.4 shelves. Controller ECT-F TOUCH, Alarms Acoustic and Visual for temperature deviations and failures, with automatic recording, Data and Event recording 10 years on SD card; last year on Flash-memory Temperature Graph A customizable real time graphic always visible from the home page.	1	Pcs		

	<p>Connectivity USB-SD-SIM port with frontal access ; Dry Contact; Serial ports RS485 and RJ45</p> <p>Refrigeration Type Forced-air, ventilated</p> <p>Defrost Automatic with automatic evaporation of the condensate water.</p> <p>Exterior Dimension (HxWxD) = 1500x600x660 mm</p>				
9	<p><b>Hospital Patient Bed, (mechanical)</b>, general purpose with following features:</p> <p>3 sections, 4 castors of which 2 castors with brakes, bed ends with laminated panels, adjustable backrest manually operated.</p> <p>Bed base, leg and frame are all made of cold-rolled steel plate and tube, Head and foot boards are all made of PP materials.</p> <p>Lifting pole and height adjustable IV pole to be mounted on the head of the bed.</p> <p>The bed is equipped with stainless steel side rails (which can be positioned upward and downward).</p> <p>Stainless steel record holder with Plexiglas to be provided.</p> <p>Carrying capacity: approx. 150 kg, Dimension (L x W): 220 x 110 cm.</p>	30	each		
10	<p><b>Items for the Hospital Patient Bed, (mechanical)</b></p> <p>a- Mattress for each bed- the mattress should meet the flammability standards and to be made of foam that its designed to reduce interface pressure. Mattress-padding waterproof, washable plastic and flame retardant.</p> <p>An anti-microbial agent to be contained in the surface of the mattress to assist in prohibiting growth of bacteria and fungus.</p> <p>b- 2 Blankets for each bed.. Material: 100% Cotton</p> <p>Size: 50*60 In(127*153cm) Color: Ivory, White</p> <p>Technics: Knitted Shape: Rectangle Pattern</p> <p>Type: Solid Wash Style: Mechanical Wash Age Group: Adults Weight:1450g/pc Suitable season: Winter Autumn</p> <p>c- 2 Pillows for each bed. ...white polyethylene pillowcases are fluid-resistant for hygienic protection. Pillowcase dimensions: 21 in x 30 in</p>	30	Set		
11	<b>X-Ray viewer</b>	2	each		
<b>Total Cost for LOT 1 US\$:</b>					

## LOT - 2 - Zummar Hospital

No	Description	Qty.	Unit	Unit Price USD	Total Price USD
1	<p><b>Hospital Patient Bed, (mechanical)</b>, general purpose with following features  3 sections, 4 castors of which 2 castors with brakes, bed ends with laminated panels, adjustable backrest manually operated.  Bed base, leg and frame are all made of cold-rolled steel plate and tube, Head and foot boards are all made of PP materials.  Lifting pole and height adjustable IV pole to be mounted on the head of the bed.  The bed is equipped with stainless steel side rails (which can be positioned upward and downward).  Stainless steel record holder with Plexiglas to be provided.  Carrying capacity: approx. 150 kg, Dimension (L x W): 220 x 110 cm.</p>	14	each		
1. A	<p><b>Items for the Hospital Patient Bed, (mechanical)</b>  a- Mattress for each bed- the mattress should meet the flammability standards and to be made of foam that its designed to reduce interface pressure. Mattress-padding waterproof, washable plastic and flame retardant.  An anti-microbial agent to be contained in the surface of the mattress to assist in prohibiting growth of bacteria and fungus.  b- 2 Blankets for each bed ... Material: 100% Cotton  Size: 50*60 In (127*153cm) Color: Ivory, White Technics: Knitted Shape: Rectangle Pattern Type: Solid Wash Style: Mechanical Wash Age Group: Adults Weight:1450g/pc Suitable season: Winter, Autumn  c- 2 Pillows for each bed .white polyethylene pillowcases are fluid-resistant for hygienic protection. Pillowcase dimensions: 21in x 30in</p>	14	each		

2	<b>Obstetric Delivery Bed</b> Operating positions - up / down, forward and backward tilt are controlled by smooth hand wheel. Comfortable for both doctor and Patient. Length and width for tabletop: 1800 x 600 mm. Height adjustment range: 650 - 895mm. Dimension of sections: backrest: 600 X 800 mm, Seat section: 600 x 400 mm, Leg section: 540 x 500 mm. Max. degree for backrest adjustment: more than 60 degree upwards, more than 10 degree downwards. Max. degree for tabletop forward and backward tilting: more than 8 degree(forward), more than 20 degree(backward).	2	each		
3	<b>Refrigerator for vaccine store</b> Temperature Range +2 / +15 °C Capacity more than 300 lt. Door Nr 1 glass door with triple glass panels, Suggested internal fittings nr.4 shelves. Controller ECT-F TOUCH, Alarms Acoustic and Visual for temperature deviations and failures, with automatic recording, Data and Event recording 10 years on SD card; last year on Flash-memory Temperature Graph A customizable real time graphic always visible from the home page. Connectivity USB-SD-SIM port with frontal access; Dry Contact; Serial ports RS485 and RJ45 Refrigeration Type Forced-air, ventilated Defrost Automatic with automatic evaporation of the condensate water. Exterior Dimension (HxWxD)= 1500x600x660 mm	2	each		
4	<b>Surgical Curettage Set</b>	4	each		
5	<b>Set for Minor Surgery</b>	6	each		
6	<b>X-Ray viewer</b>	2	each		
<b>Total Cost for LOT 2 US\$</b>					

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Time one Month			
Installation of equipment at the required destinations			
Warranty and After-Sales Requirements			
a) Minimum one (1) year warranty for all supplied goods with replacement warranty			
b) Service to be Provided when the Purchased item is Under Repair/replacement			
c) Brand new replacement if Purchased Unit is beyond repair within the warranty period			
Validity of Quotation: <u>60 days</u>			
All Provisions of the UNDP Terms and Conditions			

**Boucher for the below items must be submitted along with the offer, otherwise the offer will not be considered for further evaluation**

**TOL1: Items: 1, 2, 3, 7, 8, 9 & 10**

**TOL2: Items: 1, 2, 3 & 6**

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ. In case of non-compliance of the given specifications, the successful bidder will be required to replace the item with no additional cost to UNDP.

*Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*

## **General Terms and Conditions**

### **1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

### **2. PAYMENT**

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

### **3. TAX EXEMPTION**

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

### **4. RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

### **5. EXPORT LICENCES**

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

### **6. FITNESS OF GOODS/PACKAGING**

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

## **7. INSPECTION**

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

## **8. INTELLECTUAL PROPERTY INFRINGEMENT**

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

## **9. RIGHTS OF UNDP**

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

## **10. LATE DELIVERY**

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

## **11. ASSIGNMENT AND INSOLVENCY**

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

## **12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

## **13. PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

## **14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

## **15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

## **16. SETTLEMENT OF DISPUTES**

**16.1 Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

**16.2 Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

## **17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

## **18. SEXUAL EXPLOITATION:**

**18.1** The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract

immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

**19.0 OFFICIALS NOT TO BENEFIT:**

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

**20. AUTHORITY TO MODIFY:**

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.